

**SVKM's Narsee Monjee College of Commerce & Economics
(Autonomous)
Vile Parle (West), Mumbai 400 056**

21st November, 2020

N O T I C E

ADMISSION: M.Com. (Advanced Accountancy/Business Management/Banking & Finance) Part I – 2020-2021

FIRST MERIT LIST (FOR ALL CATEGORIES OF ALL PROGRAMMES)

The category wise Merit List of students is uploaded on the website.

The process for Admission to students in the First Merit List will be between 21st November 2020 and 23rd November 2020 (upto 11:59 p.m)

The process of admission shall be as under:

1) Students whose names appear in the merit list shall receive an email informing them of the process to be completed further.

2) Students will also receive a unique email ID and the online form link. The applicant is required to fill in the details as per the instructions and upload the relevant documents at the earliest. **The link for uploading documents will be closed at 11:59 p.m. on 23rd November 2020.**

Note: Students seeking admissions to the First Year of M.Com Courses are requested to note that if the information provided is incomplete / has any discrepancy / in case of situations where conversion of grades to marks is to be incorporated and if there is any discrepancy or difference, the admission of such candidates will be cancelled and the decision of the College Authorities will be final and binding on the applicant.

THE FOLLOWING DOCUMENTS WILL BE REQUIRED TO BE UPLOADED FOR ADMISSION FOR ALL CATEGORIES:

1. The **FINAL COPY** of the NM Online Admission Form with the application number and Acknowledgement to be uploaded. **All the Undertakings should be signed and uploaded which include:**

Scanned copy of **Undertaking** of Attendance and undertaking for provisional admission (download, print, enter details, sign, scan and upload).

2. Pre-Admission Registration Form of University of Mumbai. (download, print, sign, scan and upload)
3. Scanned copy of Original / Downloaded H.S.C. / Equivalent Mark Sheet
4. a) For students of Other University (ie Eligibility Students):
 1. Migration Certificate Original with two photocopies
 2. Education Verification Report with covering letter from their University.

3. Transfer Certificate.
 4. 10th Standard Marksheet Photocopy.
 5. 12th Standard Marksheet Photocopy
 6. Photocopy of T.Y. Passing Certificate
 7. Sem. V & Sem. VI or Annual T.Y. Original Marksheet/ Grade Card
 8. Photocopy of Sem. I to Sem. VI Marksheet/ Grade Card
5. Proof of Residence: Scanned copy of Ration Card / Telephone Bill / Electricity Bill / Passport as proof of residence.(Any one). Scanned copy of Aadhar Card / photocopy of the receipt of application of Aadhar card in case it is not yet received. (Any one)
 6. Any other certificate as applicable, in the name of the student depending upon the category in which he/she is taking admission.

In addition to the above, the students should upload the Relevant Documents mentioned below depending upon the category in which their name appeared in the Merit List Viz

- i) Gujarati Minority,
- ii) Other Reservations (Sports/Cultural/Defence/Freedom Fighter /Widow/Divorcee/Physically Challenged/ Ex- servicemen.)

i) Students seeking admission under GUJARATI LINGUISTIC MINORITY category must upload the relevant documents satisfying one or more of the following norms: (Documents should be self-attested).

1. Should be Gujarati by birth and should have passed the H.S.C. / equivalent Examination.
2. In case if the student is not GUJARATI by birth but the mother of the applicant is Gujarati, the marriage certificate of the parent-indicating mother's name must be produced for verification.
3. In case of **doubtful surnames**, either parent would have to produce their 10th std. 12th std mark sheet indicating Gujarati as one of the subjects at the 10th Std / 12th Std.
4. Certificate from the Head of the Community / Trust / institution (Government recognized) that has a Registration Number, confirming the claim.
5. A scanned copy of the 1st page and the page where the name of the student and his/her family appears in the Caste Directory (Vasti Patrak)

ii) STUDENTS whose name appeared in the Merit List under the Category of other reservations (DEFENCE, FREEDOM FIGHTERS, TRANSFER & SPORTS, Cultural etc.) must upload the relevant documents mentioned below as the case maybe:

- i. Document for Sports Category:** Scanned copies of the certificates indicating achievements in sports (at DSO/ National/ International level

from registered and recognized organization) during the years 2018-19 & 2019-20

- ii. **Document for Cultural Category:** Scanned copies of the certificates indicating achievements in cultural activities representing the school at State / National level during the years 2018-19 & 2019-20
- iii. **Document for Physically Challenged Category:** Relevant document issued by Government Hospital.
- iv. **Document for Freedom Fighter Category:** Copy of Tamrapatra.
- v. **Document for Defence/Ex- Servicemen Category:** Certificate from Zilla Sainik Welfare Association
- vi. **Document for Transfer Cases Category:** Govt. Transfer Order specifying date of transfer.
- vii. **Document for Fee concession:** Relevant document. (Document from Govt. of Maharashtra only)
- viii. **Students (Girls)who are Widows/Divorcee:** Relevant document(s)

Once the documents are verified by the college, the student shall receive another email for payment of fees. The student would be required to pay the fees online only within the stipulated time, through the link provided in the email

FEE STRUCTURE

Sr. No	Course	Open Category from University of Mumbai
1	M.Com. Advanced Accountancy Part I	32000
2	M.Com Banking & Finance Part I	32000
3	M.Com Business Management Part I	32000

Note:

- **Students should download, print, enter details, sign, scan and upload documents.**
- **Students are required to download and keep a printout / pdf files / screenshots of all the forms filled by them for future reference.**
- **Students are required to submit the application form and upload correct documents as soon they receive the email, in order to complete the admission process within stipulated time.**

- **If a student fails to fill the relevant form and upload the required documents and pay the fees on the said dates, the student may LOSE CLAIM ON THE SEAT IN THIS COLLEGE.**
- **In case of any query/difficulty faced during admission process, send an email to the following addresses as applicable**
For Admission: nmadmissions@nmcce.ac.in
For Cancellation of admission: nmcancellations@nmcce.ac.in
For Corrections in uploaded form(other than marks):
nmformcorrections@nmcce.ac.in
- **Applicants will be intimated for the submission of hard copies of form and documents when College Reopens. Applicants should not visit College for submission of the form or the document**



Dr. Parag Ajagaonkar
Principal