

**Shri Vile Parle Kelavani Mandal's
(Autonomous)
NARSEE MONJEE COLLEGE OF COMMERCE & ECONOMICS
VILE PARLE (WEST), MUMBAI 400 056**

24-07-2020

**Admission for Second Year B. Com Program (Regular and ATKT)
Payment of fees – AY 2020-2021**

Eligible students of the above classes are hereby informed that payment of fees would be **ONLINE** with the help of User ID and Password. The SAP id of the student is his/her respective user id for the portal. Online payment via payment gateway (PayU) via link

<http://svkmepdbci.svkm.ac.in:50100/iri/portal>

Admission link will be available between **25.07.2020 to 27.07.2020**. Students are required to take a print after online submission of form and successful payment e-mail from PayU. The learners are required to go through the following instructions carefully before filling up the admission form:

1. **The students are required to give order of Preferences for**
 - a) **Specialization (Finance/Business Management)**
 - b) **Applied Component (Computer Programming/Advertising)****While filling up the admission form. Check the preferences given before submitting the form, as changes are not possible once the form is submitted. No request for change of preference will be entertained**
2. **The specialization (Finance or Business Management) which is opted in the Second year will continue for the third year also. No change is possible in the third year. Hence the students are required to put their order of preferences correctly against the respective subjects and check before pressing Submit Button**
3. Please save the form after submission so as to enable to submit the hard copy of the form to college whenever asked for.
4. Do not attempt to pay fees again in case you have already paid and have received acknowledgment from the bank.
5. Fee paid online will get updated in college system only after 3-4 working days. Please attach copy of transaction completion along with the admission form.
6. After payment of fees online, if you get the payment transaction completion screen, that means that fees are paid successfully. No need to get further confirmation from college or technical team.
7. PAY U will send an email on the email id entered by student on the FEE STATUS tab on Student portal. Please check the same for confirmation of payment.
8. In case of any login related issues, please write to SAPBASIS@SVKM.AC.IN such as password reset case if get support option is not working.



Dr Parag Ajagaonkar
Principal