

**SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS
(AUTONOMOUS)**

26th August 2023

**F.Y.J.C ADMISSIONS 2023-24
OPEN/ CAP SEATS
SPECIAL ROUND FOUR
INSTRUCTION TO MERIT LISTERS**

The Merit List for admissions to FYJC class of 2023-24 under the **OPEN/ CAP SPECIAL ROUND FOUR** is displayed on the college website.

The schedule for admissions is as under:

Document Verification & Acceptance of fees from students appearing in the Special Round Four list	26 th August 2023 (2.00 p.m. to 6.00 p.m.) 28 th August 2023 (12.30 p.m. to 6.00 p.m.) 29 th August 2023 (12.30 p.m to 6.00 p.m) 30 th August 2023 (12.30 p.m to 6.00 p.m) 31 st August 2023 (12.30 p.m to 6.00 p.m)
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The process of admission shall be as under:

1. Only those applicants who have been allotted Narsee Monjee College by the Govt. CAP system under the **OPEN/ CAP SPECIAL ROUND TWO** must access the link given in pointer no. 2 and proceed with the admission.
2. Merit-listers must fill up SVKM's Narsee Monjee College's admission form of Open/CAP Special Round One by clicking on the link below. For validation the merit lister needs to feed his **MU number first followed by the mobile phone number registered on the Government admission portal.**

https://sdcwdapp.svkm.ac.in/sap/bc/webdynpro/sap/zsvkm_govt_form?sap-client=300#

3. Details must be filled carefully to avoid errors. **Photo** to be uploaded in SVKM form should be **3.5 x 4.5 c.m.** in jpg format & of size between **10 to 50 kb**. Size of **signature** to be uploaded should be of maximum **10KB** with width & height of **80 x 35 pixels**.
4. **Optional subjects once chosen cannot be changed later.**
5. Ensure that you **SAVE** and **SUBMIT** the said application form before printing the hard copy of the same.
6. Ensure that it is a **FINAL COPY** with Application number appearing on the top left corner of the first page of the form. **A DRAFT COPY shall not be accepted.**
7. **Following are the documents required for confirming admission in N.M. College if your name appears in the said Merit list:**
 - Original 10th standard mark sheet (for verification) & 1 self-attested photo copy (**Maths & English are compulsory subjects in 10th standard**).

- Original School leaving certificate/Transfer certificate–original & 1 self-attested photo copy. (Keep extra copies of School leaving certificate/Transfer certificate for future use as original will be kept in college)
- Printout of SVKM's NM college **OPEN/ CAP** Admission Form filled. **FINAL COPY** to be downloaded from N.M college website (keep extra printout for future reference).
- Printout of Government Part-1 form **verified**.
- Printout of Government Part-2 CAP Option form **locked**.
- Self-attested photocopy of Aadhar card of student.
- Document proving residential address (Aadhar / Passport / Landline / Power bill / copy of Agreement of sale)
- Declaration for girls freeship scheme (for girls) from college website.
- Undertaking for Authenticity / Missing documents duly filled and signed.
- Undertaking for Attendance duly filled and signed.
- Anti-ragging Undertaking duly filled and signed.
- If the merit-listers have applied under any specific reserved category like Sports / Ex-servicemen / Physical Handicapped / Learning Disability etc. need to furnish relevant documents as mentioned in the manual on the Government Portal.

8. The UDISE number is to be taken from the Leaving Certificate of the school for filling up the SVKM's NM Admission Form.

9. All above documents need to be verified as per the following schedule:

Floor	Date	Room No.	Category
5th Floor	26.08.2023 to 31.08.2023	Office (Mr. Sushant Sawant)	ALL

10. **Foreigner students need to have signature and due stamp of the Indian Consulate / Embassy on their School L.C. and mark-sheet. Mark-sheet must be in English language. Foreigners and NRI's are not eligible for any social reservation in Maharashtra.**

11. Once documents are scrutinised and approved, the verifiers will sign and stamp the NM Admission form after which the merit listers must go for the **online** payment of fees to the E-Lab on 5th floor.

Details of fees are as follows:

Course	FYJC Boys- Maharashtra Board	FYJC Boys- Other Than Maharashtra Board	FYJC Boys- Foreign Board
F.Y.J.C.	Rs. 335/- + Rs. 100/- (application fee) = Total Rs. 435/-	Rs. 335/- + Rs. 700 (Eligibility Fees) + Rs. 100/- (application fee) = Total Rs. 1135/-	Rs. 335/- + Rs. 1400 (Eligibility Fees) + Rs. 100/- (application fee) = Total Rs. 1835/-

Course	FYJC Girls- Maharashtra Board	FYJC Girls- Other Than Maharashtra Board	FYJC Girls- Foreign Board
F.Y.J.C.	Rs. 35/-+ Rs. 100/- (application fee) =Total Rs. 135/-	Rs. 35/- + Rs. 700 (Eligibility Fees) + Rs. 100/- (application fee) = Total Rs. 835/-	Rs. 35/- + Rs. 1400 (Eligibility Fees) + Rs. 100/- (application fee) = Total Rs. 1535/-

ADMISSION SHALL BE CONFIRMED, ONLY AFTER FEE PAYMENT AND STUDENT DETAILS ARE UPLOADED ON GOVERNMENT PORTAL.

12. A) **Divyang/Disabled** : Certificate issued by the Civil Surgeon or the Dean of any Government hospital, showing at least 40% disability must be produced. Students with learning disability must produce a certificate issued by the competent authority.

B) **Project / Earthquake Affected** : Certificate issued by Collector / District Rehabilitation officer stating that project affected or earthquake affected or dependent need to be attached/to avail reservation under this category.

C) **Wards of the Employees of State Government / Central Government / Private Sector coming on transfer in the online admission area** - Original Certificate showing transfer of the employee from outside to the online admission area on or after 1st October of last year need to be submitted while taking admission. **Further the ward must have passed std. X or equivalent examination from a school outside of the online admission area.**

D) **Wife or Wards of Serviceman and Ex-serviceman** :

For Serviceman: Service certificate

For Ex-serviceman: Discharge certificate or certificate issued by District Sainik Board.

E) **Wards of Freedom Fighters**: Applicants who are dependent on the freedom fighters and are so nominated by the freedom fighters, must submit a certificate issued by the **District Collector** to that effect.

F) **Sports (International and national player students)** : While admitting the player students against this reservation, the preference will be given to
i) Medal winner player students at international level competition first then
ii) Participant player student in international competition and after which
iii) Medal winner player students at the National level competition.
For std. XI admission, under above reservation, the certificates of concerned competition (being winner or participant) should be authenticated by **District Sports Officer or Regional director of sports.**

Students should not take the admission form out of college under any circumstance.

ADMISSION FORM ALONG WITH DOCUMENTS NEED TO BE SUBMITTED AT FEE COUNTER.

13. In case of any query/difficulty faced during admission process, send an email to the following addresses as applicable.

For admission: nmadmissionjr@nmcce.ac.in

For cancellation of admission: nmcancellationsjr@nmcce.ac.in

For corrections in the form: nmformcorrectionsjr@nmcce.ac.in

For general queries: nmjrcollege@nmcce.ac.in




Dr. Parag Ajagaonkar
Principal

**SVKM's Narsee Monjee College of Commerce & Economics
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FYJC - List of Open Merit Students (2023-24)

10.08.2023

Sr. No.	Merit No.	Form No.	Student Name	Gender	Merit Marks
1	33	MU232058555	JHANKHI KAPIL SHAH	Female	468
2	70	MU232014863	ARYAN AVIL MENEZES	Male	460


Dr. Parag Ajagaonkar
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