

SVKM's Narsee Monjee College of Commerce and Economics  
(Autonomous)  
Vile Parle (West), Mumbai 400056


10<sup>th</sup> July 2023

**NOTICE**

**STUDENTS**

Students are required to follow all the rules and regulations of the college. Violation of any rule may lead to punitive action.

- It is compulsory to wear your identity cards around your neck all the time while in the college campus. Not wearing the identity card shall attract a fine.
- Students must write their roll number on their identity cards with permanent black ink marker in the format A-99 or H-65 etc.
- Students should maintain atleast 75% attendance in each term failing which they will not be allowed to appear for the final exams.
- Students are expected to be seated in their class even if they have a free lecture. No student should go to other classes or loitre in the corridor during free lecture.
- Students are required to ensure that there is no damage done to college property.
- Students should not carry any valuables to college. College will not be responsible for the loss of the same, if they do so.
- Students should not use mobile phones during class hours. If anybody is found using mobile, the mobile phone will be confiscated.
- Students should come decently dressed to college to maintain the decorum of educational institution.

  
Mrs. Bhavana Menon  
Vice Principal

  
Dr. Parag Ajagaonkar  
Principal