

**SVKM's Narsee Monjee College of Commerce and Economics
(Empowered Autonomous)
Vile Parle (West), Mumbai - 400056**

6th March, 2025

**INSTRUCTIONS TO THE FYJC STUDENTS FOR
ABT/INTERNAL EXAMINATION MARCH 2025**

- It is mandatory for the students to wear their identity cards. Roll number should be mentioned on the back side of the identity card with permanent marker.
- Occupy your seat 15 minutes before the commencement of examination in each subject.
- Do not bring any books, notes, annotations or scribbled papers or speak or communicate in any manner with any other candidate(s)/person(s) during the examination.
- Answer-book must be submitted to the Supervisor, in person, before leaving the examination hall. Do not take any answer-book with you while leaving the examination hall. Do not leave the answer book unattended on the Teacher's table.
- Do not leave the examination hall without taking the permission of the Supervisor.
- **No mobiles to be carried in to the Examination centre.**
- Mobile phones, smart watches or fitness band and such other gadgets are not allowed during the examination session. If you are found with any such gadget, you will be considered to have used 'Unfair Means' during the exam and strict action shall be initiated against you as per the Board Examination rules.
- You are required to bring your own stationery items for the exam.
- **If you are found indulging/involved in any of the unfair means, you will have to face the consequences of the same. Strict action will be taken against students found copying or adopting any kind of malpractice during the exams as per Board Examination rules.**
- You cannot bring your bag in to the exam room while the exam is still in session. You are required to carry your stationery out and collect your bag after completing the exam.
- The college is not responsible for any loss of valuables.
- If students miss the exam due to medical reason, the Parent should visit the college and inform the authorities within 3 working days.


**Mrs. Bhavana Menon
Vice Principal**