

**SVKM's Narsee Monjee College of Commerce and Economics
(Empowered Autonomous)
Vile Parle (West), Mumbai - 400056**

23rd January, 2025

**INSTRUCTIONS TO THE STUDENTS FOR HSC BOARD INTERNAL EXAM
JAN./FEB. 2025**

1. Carry your original Hall-Ticket and college identity card with you, all the time, during examination period.
2. **You are required to be seated in your respective room by sharp 1:00 pm. The hall tickets issued on 16th January, 2025 will be collected back and new hall tickets will be issued at 1:00 pm.**
3. **Do not bring any books, notes, annotations or scribbled papers or speak or communicate in any manner with any other candidate(s), person(s) during the examination.**
4. **Mobile phones, smart watches or fitness band and such other gadgets are not allowed during the examination session. If you are found with any such gadget, you will be considered to have used 'Unfair Means' during the exam and strict action shall be initiated against you, as per the examination rules of the Maharashtra State Education Board.**
5. **You will be thoroughly frisked before entering the exam block.**
6. Answer-book must be submitted to the Supervisor, in person, before leaving the examination hall. Do not leave the answer book unattended on the Teacher's table and do not leave without taking the permission of the Supervisor.
7. No student will be allowed to leave the examination hall before the end of the session.
8. Unused Exam stationery should be returned to the Supervisor.
9. Do not tear any part of the exam stationery.
10. You cannot bring your bag in to the exam room. You are required to carry your stationery out, collect your bag and leave the campus immediately after the examination session.
11. The college is not responsible for any loss of valuables.
12. You are required to bring your own stationery items to avoid sharing during the session. Use only blue or black pen for writing the exam.
13. You are allowed to bring only transparent pouches for carrying examination stationery.
14. **Nothing should be written on the hall ticket or stationery carried for the exam. If found so, it will be considered as Unfair Means and strict action shall be initiated as per examination rule of Maharashtra State Education Board.**



**Mrs. Bhavana Menon
Vice Principal
Chief Conductor, Centre No. 3630**