



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1. Name of the Institution	SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)
• Name of the Head of the institution	Dr. Parag Ajagaonkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02242338002
• Alternate phone No.	02242338001
• Mobile No. (Principal)	9869076756
• Registered e-mail ID (Principal)	parag.ajgaonkar@nmcce.ac.in
• Address	Bhaktivedant Marg , Opp Cooper Hospital
• City/Town	Mumbai
• State/UT	Maharashtra
• Pin Code	400056
2. Institutional status	
• Autonomous Status (Provide the date)	26/09/2019

of conferment of Autonomy)													
• Type of Institution	Co-education												
• Location	Urban												
• Financial Status	UGC 2f and 12(B)												
• Name of the IQAC Co-ordinator/Director	Dr. Nirmala Chavan												
• Phone No.	02242338005												
• Mobile No:	9987195253												
• IQAC e-mail ID	nirmala.chavan@nmcce.ac.in												
3. Website address (Web link of the AQAR (Previous Academic Year)	https://nmcollege.in/wp-content/uploads/2022/01/AQAR2019-20.pdf												
4. Was the Academic Calendar prepared for that year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://nmcollege.in/academic-schedule-2020												
5. Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 2</td> <td>A</td> <td>3.42</td> <td>2017</td> <td>17/01/2017</td> <td>31/12/2025</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 2	A	3.42	2017	17/01/2017	31/12/2025
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 2	A	3.42	2017	17/01/2017	31/12/2025								
6. Date of Establishment of IQAC	17/07/2016												
7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?													
<table border="1"> <thead> <tr> <th>Institution/Department/Faculty/School</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of Award with Duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>NIL</td> <td>NIL</td> <td>NIL</td> <td>Nil</td> <td>0</td> </tr> </tbody> </table>		Institution/Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	NIL	NIL	NIL	Nil	0		
Institution/Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount									
NIL	NIL	NIL	Nil	0									
8. Provide details regarding the composition of the IQAC:													
• Upload the latest notification regarding the composition of the IQAC by the HEI	View File												

9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
strategies to improve the teaching-learning process through increased use of ICT expanding the scope of the library, transforming it into a multivalent knowledge portal signing MoUs with BIA for industry academia linkage collected feedback in appropriate forms from different stakeholder categories	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	
Plan of Action	Achievements/Outcomes
The IQAC planned to enhance areas of research, guest lectures and academic discussion.	Research Fair was conducted, Knowledge series lectures in collaboration with Alumni organization and Academic Quality circle was established.
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
IQAC	Nil
14.Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2021-22	15/12/2022
15.Multidisciplinary / interdisciplinary	
NM College can be called both multi-disciplinary and interdisciplinary as not only do we offer programs from various streams like Commerce, Management and IT, but we also within our individual programs have combined elements from various disciplines like Economics, Environment studies, etc.	

Our college is considered multi-disciplinary because we offer two distinct academic disciplines or fields of study within our curriculum. Our college is also an interdisciplinary college since it goes beyond offering multiple distinct disciplines and promotes collaboration and integration between different fields of study. There is a deliberate effort to bridge the gaps between disciplines and encourage students and faculty to work together on complex problems that require insights from multiple perspectives. We have specialized programs or courses that combine elements from various disciplines, encouraging students to approach issues from multiple angles. For example, we offer a program in "Management" that brings together aspects of Economics, IT, Environment science etc. to understand and address real world challenges holistically. Further the undergraduate programmes include specialisation in different disciplines like accountancy, management, statistics and finance.

16.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) is a system that allows students to accumulate and transfer academic credits earned from different courses or educational institutions. The concept of the Academic Bank of Credits is designed to promote flexibility and mobility in education, enabling students to have more control over their learning paths and facilitating the recognition of their achievements across various educational programs and institutions. At NM College we have been providing guidance to the students to create their ABC ID as it will be required Accumulation of Credits, Transferability, and Recognition of Prior Learning & Credit Conversion. We have encouraged our faculties to get themselves equipped with the system of ABC under NEP 2020. Our senior faculty CA Dr. Savita Desai has been entrusted with the responsibility to overlook these student registrations.

17.Skill development:

At Narsee Monjee College we offer a wide range of skill development courses, which are designed to enhance the employability and practical skills of students in various fields. Typically, skill development courses at NM College cover areas such as:

Computer and IT Skills: Courses focusing on computer programming languages, web development, data analysis, software applications, and digital marketing.

Communication Skills: Workshops or courses to improve verbal and written communication, public speaking, and presentation skills.

Languages skills: We have various committees like the Hindi Sahitya Mandal, Marathi Sahitya Mandal, Gujarati Sahitya Mandal, English Debate and Literary Society etc. which help develop the language skills of our students.

Digital Media and Media Planning & Management Courses related to graphic design, video editing, animation, and digital content

creation.

Business and Entrepreneurship: Skill development courses for aspiring entrepreneurs covering business planning, financial management, marketing strategies, and startup management. We have the Intent- Our Entrepreneurship development club which initiates the various programs and activities to inculcate such skills.

Financial and Accounting Skills: Courses focusing on financial accounting, taxation, auditing, and financial analysis.

Soft Skills: Courses that emphasize interpersonal skills, teamwork, leadership, time management, and emotional intelligence. Alongside, we also have our training and placement cell, that annually organises soft skills and interview skills training programs by calling experts and trainers from outside the college.

Industry-Specific Skills: Courses tailored to specific industries like hospitality, tourism, event management, Sports are taught in certain programs like B.Com. and B.M.S.

NM College is known for providing holistic education, and its skill development courses are often designed to complement the academic programs and help students prepare for their careers effectively.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

At NM College, we understand the importance of Incorporating Indian knowledge systems and culture into the curriculum, as it can be a valuable endeavour to promote a deeper understanding and appreciation of India's rich heritage and traditions. Here are some steps that we take to ensure the inculcation of Indian knowledge systems and culture into the curriculum:

Curriculum Design: We Integrate elements of Indian knowledge systems and culture into the curriculum with subjects like Foundation Course, Indian Management Thoughts and Practices etc.

Language and Literature: We promote the use of Indian languages and literature and encourage students to read classic Indian texts and explore the diversity of regional languages. We have various committees like the Hindi Sahitya Mandal, Marathi Sahitya Mandal, Gujarati Sahitya Mandal, English Debate and Literary Society etc. which help develop the language skills of our students.

Cultural Events and Festivals: We organize cultural events, festivals, and celebrations that showcase Indian art, music, dance, and traditional practices. These events help students connect with their cultural roots. Our Annual day is an exciting blend of folk dances, music and recitations in varied Indian languages and art forms. We have Ganesh Pooja and SatyaNarayan Katha on the campus where students are encouraged to participate. Additionally we have Raas Garba event

Field Trips and Visits: Arrange field trips to historical sites, museums, art galleries, traditional craft centers, and places of cultural significance to provide practical exposure to Indian heritage. Students of BMS were taken to the Mandapeshwar caves to understand and appreciate their historical relevance.

Incorporate Ethical Values: Emphasize Indian ethical and moral values like honesty, respect, compassion, and non-violence in the curriculum. These values are often embedded in Indian cultural heritage.

Community Involvement: Our students through NSS, RCNM, Enactus & DLLE are highly involved in the local community in educational initiatives related to Indian knowledge systems and culture. This collaboration can strengthen ties between the institution and the community.

By incorporating Indian knowledge systems and culture into our curricular and co-curricular activities, we help students develop a sense of pride in their cultural heritage and build a well-rounded understanding of India's contributions to the world.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Focusing on outcome-based education (OBE) involves designing educational programs with clearly defined learning outcomes and aligning teaching, assessment, and curriculum to achieve those outcomes. Here are some steps we take at NM college to emphasize outcome-based education:

Define Clear Learning Outcomes: We start by clearly defining the learning outcomes for each program and course. We ensure that our Learning outcomes are specific, measurable, achievable, relevant, and time-bound (SMART). We ensure that they describe the knowledge, skills, and competencies students are expected to gain by the end of the course or program.

Curriculum Mapping: We map the curriculum to ensure that each learning outcome is addressed in the appropriate courses. We try to identify where and how each outcome will be taught and assessed throughout the program, through our well drafted teaching plans.

Student-Centred Teaching: At NM we adopt student-centred teaching approaches that promote active learning, critical thinking, problem-solving, and collaboration. We encourage discussions, group projects, and hands-on experiences to engage students and help them achieve the desired outcomes.

Formative Assessment: We incorporate formative assessment methods throughout the course to provide continuous feedback to students and instructors. Formative assessments as we call them the internal components, help us identify areas where students may be struggling and allow for timely interventions.

Rubrics for Evaluation: We use well developed rubrics to evaluate student performance in a standardized and transparent manner. Our rubrics help instructors provide consistent feedback and enable students to understand the expectations for each learning outcome.

Continuous Improvement: Regularly reviewing and updating of the curriculum and teaching methods based on feedback from students, faculty, and industry stakeholders is done. Continuously assess the effectiveness of the educational program in achieving the intended outcomes. Our Board of Studies members and industry experts provide valuable guidance for this as well.

Industry Collaboration: We engage with industry partners to understand their expectations and requirements for graduates. Then we align learning outcomes with industry needs to enhance employability. Our Training and Placement cell is actively involved in constant industry interaction.

Accreditation and Quality Assurance: We seek accreditation from relevant accrediting bodies like NAAC that emphasize outcome-based education and engage in quality assurance processes to ensure that our educational programs meet the desired standards.

Faculty Development: Our faculties are regularly provided with faculty development programs to equip them with the skills and knowledge needed to implement outcome-based education effectively.

20.Distance education/online education:

At NM College, we conducted 100% online education via MS-Teams during the Covid Pandemic. However, after the situation normalised and it was safe for the students to resume physical campus, we shifted to 100% Offline mode.

However, we do offer certain certificate courses on the online or hybrid mode. Additionally, we conduct our Orientation programs for the students and parents online, to ensure maximum reach of the information.

Extended Profile

1.Programme

1.1

Number of programmes offered during the year:

6

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

Total number of students during the year:

1056

File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1145
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	3088
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	276
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	43
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
3.3 Number of sanctioned posts for the year:	50
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	00
4.2 Total number of Classrooms and Seminar halls	31
4.3 Total number of computers on campus for academic purposes	91
4.4	39,92,14,018

Total expenditure, excluding salary, during the year (INR in Lakhs):	
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Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional developmental needs which are reflected in Programme Outcomes (POs), Programme Specific (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

File uploaded below.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

UG - 5 AND PG - 3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Up

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development by the Institution during the year

224

File Description	Document
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Up
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

59

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Up
Institutional data in prescribed format (Data Template)	No File Up

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elect System

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Up
List of Add on /Certificate programs (Data Template)	No File Up

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Environment and Sustainability, and Human Values into the curriculum

The courses under various programs integrates cross cutting issues re professional ethics, Gender, Human values, Environment and Sustainability into the curriculum.

The courses under various programs are broadly categorized into theoretical domain knowledge related courses, courses enriching communication skills, analytical skills, employability and entrepreneurship.

File Description	Docu
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	Vi
Any additional information	N U

1.3.2 - Number of value-added courses for imparting transferable and life skills offered c year

Number of Coursera courses - 65 AND Number of Value-Added Courses - 3

File Description	Docum
List of value-added courses	Vi
Brochure or any other document relating to value-added courses	Vi
Any additional information	Vi

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

No. of Learners enrolled for Coursera - 41 AND No. of Learners enrolled for Value-Added Courses - 55

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projec

469

File Description	
List of programmes and number of students undertaking field projects / internships / student projects	
Any additional information	

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View
Any additional information	No File Upload

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysis action taken made available on website

File Description	Documents
Provide URL for stakeholders' feedback report	No File Upload
Any additional information	View

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3408

File Description	Documents
Any additional information	No File Upload
Institutional data in prescribed format	No File Upload

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) reservation policy during the year (exclusive of supernumerary seats)

0

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	No File Upload

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for and advanced learners.

File uploaded below.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student - Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2021	3408	43

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences:

The College is well equipped with state of art infrastructure which facilitates ease in the teaching learning process. The curriculum is under autonomy and helps the learners to pursue further/professional with ease. The faculties are highly qualified and experienced who ensure the learners are able to grasp the course without any difficulties

Problem Solving methodologies are used for enhancing learning experiences

Faculty members guide the students in their final year projects which are assigned from 2nd year & monitor their progress regarding the same on a monthly basis. Selected projects are also encouraged for submission in different international conferences organised by the institute & the papers are published in the conference proceedings. Faculty members also monitor academic performance and counsel them regarding their performance apart from regular teaching.

To keep the students abreast with the recent trends in the industry & departments organize guest and guidance lectures wherein eminent persons from industry and academia are invited. Students are encouraged to take up Industry related projects under the supervision of the teacher/mentor. Selected projects are also encouraged for submission in different competitions. To give better exposure to industries the college has entered into MOUs with different organizations like BIA and Khadi India.

Total marks assigned : 15

Score : 13

File Description	Documents
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Upload any additional information	No File Upload
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and

Yes All Classrooms are equipped with smartboards. Online Research Data Books.

100 % of the teachers use ICT for effective teaching.

The institution has 30 classrooms well equipped with smart boards and three computer laboratories with 131 desktop PCs connected with LAN and Internet. Faculties are provided 71 laptops. Individual ID and password provided to each staff member and student for access to Wi-Fi within college and remote access online database through Ezproxy and NList 1 OPAC given on library webpage on the college website. Separate Email students enquiries facilitating them to stay connected to the college. Students were regularly informed about various online and offline like resources through online library newsletter. Library reading room has for 180 students for self-study and has five computers and one printer UGC Network Resource Center.

For online teaching-learning Microsoft Team software with individual passwords for all staff and students and with other Microsoft applications sharing files, presentations, online documents storage, etc. tremendously facilitated during pandemic. Microsoft Team application is also used conducting meetings, various students' associations activities, workshops, webinars, etc.

Total marks assigned : 15

Score : 15

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	
Upload any additional information	No File Upload

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

82.90: 1

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View
Circulars with regard to assigning mentors to mentees	No File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The college prepares an academic calendar for all programmes which is on the college website, which includes the date of commencement of a year, the last working day of the semester, and the dates for semester

examinations and the list of holidays. Academic calendar assists faculty members to plan their course delivery, research, academic, co-curricular and extra-curricular activities. Department heads closely supervise and monitor the completion of the syllabus in accordance with the teaching plan prepared by faculty members. Tests, presentations, assignments and projects are a part of a student's Internal Continuous Assessment (ICA). According to the academic calendar, there is a well-defined process for the conduct of Continuous Assessment (ICA). The examination committee prepares an internal assessment timetable, which is circulated among the students. The Principal frequently reviews the progress and makes appropriate recommendations.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

44

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DS during the year

18

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time total teaching experience in the current institution)

349.9

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File uploaded below.

File Description	Docume
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	Vie
Any additional information	No Up

2.5.2 - Number of students' complaints/grievances against evaluation against the total n appeared in the examinations during the year

185:6165

File Description	Documer
Upload the number of complaints and total number of students who appeared for exams during the year	Vie
Upload any additional information	No Up:

2.5.3 - IT integration and reforms in the examination procedures and processes including Co Internal Assessment (CIA) have brought in considerable improvement in the Examination Mar System (EMS) of the Institution

1. Process Integrating IT The functioning of the Examination Departme aided by technoware like computers and advanced copying machines. Pro of exam activities are handle with the help of SAP Software for Under Programmes.

Regular Examination (10 points system) :

- Audit Report i.e. details of students course wise including PWD c generated from SAP need to be sent to Central Exam Team before or of Start of Examination
- After Debarred list are approved by the University the number of are reduced from the list to get the eligible student
- Hall ticket are sent to their email id through SAP system.
- Door plans, Attendances sheet and Barcodes are generated through System.
- Students don't disclosed their identity as barcode are pasted on answer book which are scanned later after the evaluation has been completed.
- IVR are verified to confirm the data entry
- Similarly IVR are verified with Internal mark sheetsubmitted for entry
- Before result are process result sheet has been verified with all related Ordinance applicable to students for e.g gracing rules, I etc.
- Student grievances for Revaluation and Photocopy applications and are also accepted through SAP Software.
- Internal Continuous Assessment results are uploaded on the studer and students have an opportunity to raise the grievance online wh resolved within three days.

File Description	Documents
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Upload any additional information	No File Upload
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution stated and displayed on the website and communicated to teachers and students

Yes Nmcollege.in >> Academics >> Programme Offered > All Programmes

The institution has stated learning outcomes (programme and course or graduate attributed which are integrated into the assessment process widely publicized through the website and other documents and the attainment of the same are evaluated by the institution.

The tools/method used for Measurement of PO: Programme Outcomes are based on basis of Direct Method of Examination results. The student skills development are observed on basis of the number of students placed. Participation of students and Achievements of Students in Circular based activities at institutional, university, National as well international level is used as tool to measure the PO. The tool/ method used for measurement of CO: Assignment/Projects are given to every student for every course for the objectivity of the course outcome. Viva/ student presentation are conducted to assess the course outcome. Internal examination in the next semester is conducted for mapping out the course outcome.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Upload
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The tools/method used for Measurement of PO, PSO: Programme Outcome and Programme Specific Outcome are assessed on basis of Direct Method of Examination results. The student skills and development is observed on basis of the number of students placed. Participation of students and Achievements of Students in Circular based activities at institutional, university, National as well international level is used as tool to measure the PO.

The tool/ method used for measurement of CO

Assignment/Projects are given to every student for every course for the objectivity of the course outcome. Viva/ student presentation are conducted to assess the course outcome. Internal examination in the next semester is conducted for mapping out the course outcome.

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted Institution

File uploaded below.

File Description	
Upload list of Programmes and number of students appear for and passed in the final year examinations	
Upload any additional information	
Paste link for the annual report	

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution design its own questionnaire). Results and details need to be provided as a weblink

[https://svkmmumbai-my.sharepoint.com/:x:/r/personal/geeta_desai_nmcce_ac_in/_layouts/15/sourcedoc=%7B319905F3-4075-4B74-8ECD-D817BB8D5290%7D&file=Student%20Satisfaction%20Survey\(1-273\)%202.7.](https://svkmmumbai-my.sharepoint.com/:x:/r/personal/geeta_desai_nmcce_ac_in/_layouts/15/sourcedoc=%7B319905F3-4075-4B74-8ECD-D817BB8D5290%7D&file=Student%20Satisfaction%20Survey(1-273)%202.7.)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-define promotion of research which is uploaded on the institutional website and implemented

Research policy :

The college promotes and monitors creation of new knowledge in an eth evidence-based research environment to meet the emerging academic, s industrial needs.

Objectives:

- To provide conducive research environment and foster quality rese culture in the organization through framework and guidelines
- To enhance the collaborative research of the institution with inc and academia
- To promote interdisciplinary/multidisciplinary approach through r research to benefit the community and society at large
- To develop linkages with various agencies through consultancy ser
- To ensure research publications in quality journals

Research Ethics of the college:

- Every research article is checked for plagiarism. Only articles v than 5% plagiarism are published in research journals.
- No article is published without consent and declaration of the au not publishing it in any other journal.
- Final decision of publication is of the Chief Editor.
- All research activities must follow the guidelines set by the Res Committee and must comply with the international ethical standar protocols for ethical research.

File Description	Docum
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No Up
Provide URL of policy document on promotion of research uploaded on the website	
Any additional information	No Up

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the lakhs)

Rs. 12000

File Description	Docume
Minutes of the relevant bodies of the institution regarding seed money	No Up
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No Up
List of teachers receiving grant and details of grant received	No Up
Any additional information	View

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Up
List of teachers and details of their international fellowship(s)	No File Up
Any additional information	No File Up

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research p endowments, Chairs during the year (INR in Lakhs)

0

File Description	Docume
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No Up
List of projects and grant details	No Up
Any additional information	No Up

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploa
Paste link for additional Information	Nil
List of research projects during the year	No File Uploa

3.2.3 - Number of teachers recognised as research guides

02

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No Up1
Institutional data in Prescribed format	No Up1

3.2.4 - Number of departments having research projects funded by Government and Non Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uplo
Paste link to funding agencies' website	Nil
Any additional information	No File Uplo

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of kno supported by dedicated centres for research, entrepreneurship, community orientation, incu etc.

File uploaded below.

File Description	Documents
Upload any additional information	View F
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Rights (IPR), Entrepreneurship and Skill Development during the year

5

File Description	Documents
Report of the events	No File Up:
List of workshops/seminars conducted during the year	View Fi

Any additional information	No File Up
----------------------------	------------

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Docu
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	Vi
Any additional information	N U

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

02

File Description	Document
URL to the research page on HEI website	
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	No Upl
Any additional information	No Upl

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website year

5

File Description	Documents
List of research papers by title, author, department, and year of publication	View
Any additional information	No File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher d year

3

File Description	Documents
Upload any additional information	View F
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Upl
Bibliometrics of the publications during the year	No File Upl

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Document
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No Upl
Any additional information	No Upl

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR)

0

File Description	Docume
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No Up.
List of consultants and revenue generated by them	No Up.
Any additional information	No Up.

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project undertaking consultancy during the year

0

File Description	Docur
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No Uj
List of training programmes, teachers and staff trained for undertaking consultancy	No Uj
List of facilities and staff available for undertaking consultancy	No Uj

Any additional information	View File
----------------------------	---------------------------

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues, their holistic development, and the impact thereof during the year

The institute rewards and encourages engagement of students and staff with the community for the development and upliftment of the community with the holistic development of the students. Several events are organized every year, even during the pandemic albeit most of them were online. The outreach program aims to help, uplift, and support those who are deprived of certain services and rights. It involves giving learning, social planning, health support, and other projects for their welfare. The main goals of the outreach program are to improve learning, promoting civic engagement, strengthening communities through addressing their societal needs. The 'Harvest of Grains' was conducted offline even amidst pandemic to provide food to remote areas of the state. Students continued to teach and guide the children who could not afford to spend on skills. The Rotaract Club of Monjee College (RCNM) ranked first at the Rotaract District 3141 in the R.I. Year 2020-21 among 120+ peer clubs. NSS unit continued their support through blood donation drives. NSS volunteers helped in conducting intercollegiate blood donation drive at railway stations. The efforts of the volunteers were well appreciated by the Honorable Vice Chancellor of the University and he felicitated the unit with a trophy.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and staff for extension activities from Government / Government-recognised bodies during the year

02

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Upload
Any additional information	No File Upload

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes like Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

93

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Upload

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

620

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange exchange/ internship/ on-the-job training/ project work

20

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning classrooms, laboratories, computing equipments, etc.

The institution has 36 classrooms well equipped with Smart Boards and three computer laboratories with 138 desktop PCs connected with LAN and Internet. Faculties are provided 71 laptops. Individual ID and passwords are provided to each staff member and student for access to Wi-Fi within college and remote access online database through Mapmyaccess and NLI OPAC given on library webpage on the college website. Separate Email addresses are provided to students facilitating them to stay connected to the college. Students were regularly informed about various online and offline learning resources through online library newsletter. Library reading room has 180 seats for 180 students for self-study and has five computers and one printer. UGC Network Resource Center.

For online teaching-learning Microsoft Team software with individual passwords for all staff and students and with other Microsoft applications for sharing files, presentations, online documents storage, etc. tremendous

facilitated during pandemic. Microsoft Team application is also used conducting meetings, various students' associations activities, works webinars, etc.

The college website was updated as per the requirement of lockdown. University letters and notices were regularly uploaded for students information on the college website. Division-wise Google Groups and V groups were vastly used to send notices, notes and information to stu

Photos:

https://drive.google.com/drive/folders/1B_6PFig0r9NH5NZA12pj4zi-1t7ex8dC?usp=sharing

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1B_6PFig0r9NH5NZA12pj4zi-1t7ex8dC?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has one seminar hall (shared facility) with sitting capacity 150 people. Other two big auditoriums (with sitting capacity of 400 people each) and two small auditoriums (With sitting capacity of 180 each) within the campus are also made available whenever required.

Gymkhana has infrastructure and facilities for indoor games and Yoga. college hires playgrounds in the nearby vicinity for various outdoor like Football, Cricket, Handball, Basket Ball, Volley Ball etc. and for facilities for indoor sports like table tennis, Swimming, Lawn Tennis, Chess, Badminton, Judo, Karate, Skating etc. Coaches and trainers are appointed for the games as desired by the students.

File Description	Documents
Geotagged pictures	No File Upload
Upload any additional information	No File Upload
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Document
Upload any additional information	No Upload
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (Lakhs)

Rs. 236285767/-

File Description	Documents
Upload audited utilization statements	No File Up
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Up

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software - KOHA
- Nature of automation (full or partial) - Fully
- Version - 19.11.00.000
- Year of automation - 2007 (updated till date)

Library is presently using KOHA software version 19.11.00.000 for ILM
<http://koha.nmcce.ac.in/index.html>

All books are catalogued and circulated using KOHA. OPAC is made available through the library webpage on the college website. <http://opacnmcce.firststray.in/bin/koha/opac-user.pl> .

The automatic reminders to users having over-dues are sent through the KOHA software. Facility to generate reports of daily books issues, overdue books, returned books, list of books added during a period, accession register, etc. are available. Tools in KOHA like import patrons data, create book labels, generate list of books, bibliographies, task scheduler, calendar, etc. are very useful. Preparing lists of books for private use as well as for public is possible.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://opacnmcce.firststray.in/cgi-bin/koha/opac-user.pl

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Document
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Up

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

Rs. 5,12,880.75/-

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

32.67

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has one of the best IT infrastructures available. The wi-fi facility is available to all the stakeholders including students and teaching staff of the college. There is a proper firewall and certain services are not accessible to the students, thus a secured environment is existing. The computer labs are well versed with state-of art infrastructures. Smart boards are installed in every class room and the laboratories providing Lecture Capturing System through Microsoft Teams. The smart board are wi-fi enabled. All the necessary software required are licensed copy. The IT infrastructure (hardware and software) is regularly updated. The detailed policy is available on https://svkm.ac.in/Privacy%20policy/HF__4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://svkm.ac.in/Privacy%20policy/HF__4

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3399	138

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ≥ 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Upload

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities salary component, during the year (INR in lakhs)

16,29,28,251

File Description	Documents
Audited statements of accounts	No File Upload
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, and support facilities - classrooms, laboratory, library, sports complex, computers, etc.

All physical infrastructure maintenance is done through Maintenance Department, SVKM Central Office. All Digital infrastructure maintenance is done by professional IT team of SVKM and all Printers maintenance is done by HP Printers. For any kind of maintenance the official emails are sent to respective departments and the action is taken immediately.

For utilization of gymkhana and auditoriums the prior bookings are done through respective auditorium as per requirement.

30 classrooms are continuously utilized in the staggering (rotating) manner. Similarly computer laboratories are continuously utilized in the staggering (rotating) manner. Library reading room are open from morning 8.00 am to evening 9.00 pm.

Personal laptops given to individual faculties are utilized for online lectures, study material preparation and online meeting, and professional development.

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Gov during the year

42

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the inst non-government agencies during the year

5

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	No File Upload

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	No File Upload
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examination career counselling offered by the institution during the year

File uploaded below.

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Upload

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of

A. All of the above

online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Upload
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Upload

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

100

File Description	Documents
Self-attested list of students placed	No File Upload
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

220

File Description	Documents
Upload supporting data for students/alumni	No File Upload
Details of students who went for higher education	No File Upload
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examination during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examination JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examination during the year

71

File Description	Documents
Upload supporting data for students/alumni	No File Upload
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural / inter-university / state /national / international events (award for a team event should be counted as one) during the year

41

File Description	Documents
------------------	-----------

e-copies of award letters and certificates	No File Upload
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

File uploaded below.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

File uploaded below.

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	No File Upload
Upload any additional information	No File Upload

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni contribution during the last five years to the institution through the registered Alumni association. Alumni contribution during the last five years to the institution through registered Alumni association NaaM is the registered Alumni Reunion Meet

- ONE LAST CHANCE
- CYCLOTHON
- Student Development Program

The Annual Activity of NaaM are as follows:

- Felicitation of rank holders and highest marks in subjects to all year bachelor's degree as well as HSC.
- Student development programme through organising Knowledge Series association with college departments/ associations.
- Felicitation of retiring staff (teaching and non-teaching) on the last working at institute. Felicitation of Dr Ameer Vora , Dr Vijay Anand , Dr Radhika Wadke etc.
- Support through industry linkages: Industrial Visit to Bharat Biotech on 13th Dec 2022 in association with Department of Commerce for Supply Management course.

File Description	Documents
Upload any additional information	No File Upload

Paste link for additional Information	Nil
5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs
File Description	Documents
Upload any additional information	No File Upload

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with and mission of the Institution

The college has taken several steps under autonomy to make it possible for all its faculties and other stakeholders to provide high-quality teaching learning process while also encouraging new ideas and research.

All staff, students, and faculty received Microsoft Teams licenses for college administration. Interested students were provided Coursera licenses at concessional rates for world class courses.

The Research Committee had put together a number of training programs for students prepare for the Avishkar Research Conclave. Also, Research Initiative of Research Committee started inter college research paper presentation competition called "Research Fair" to inculcate research in college.

The directors of the Centre of Excellence planned a variety of extra-curricular and co-curricular activities in tune with Vision and Mission of College through frequent meetings with faculty members and students. MS Teams was used for carryout most of the activities during pandemic period.

The member faculties are encouraged to contribute their thoughts, ideas and input by the department heads and conveners in department affairs in world class syllabus

College also offered programs for training and development with the goal of bridging the gap between academia and industry. Committees like Inter-Departmental Insight provided a nurturing environment for aspiring entrepreneurs. Career and placement cell is doing excellent work by inviting various renowned companies for campus placements of students for their internship and placements.

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralized and participative management

Decentralized and participative management is practiced in the institution in its governance. This reflects in the practice that the institute encourages wider participation of faculties, students, and non-teaching staff.]

provides opportunities to all the faculties to participate in the various areas of its functioning, therein ensuring participative and decentralised decision making.

The principal delegates necessary powers to Program Coordinators and Departments to carry out various academic activities with operational autonomy. The Principal also delegates necessary powers to the Conveners of the various Associations, Committees and Clubs to carry out various extra-curricular and Co-Curricular activities with creativity and enthusiasm for the best all-round development of the learners. Students are also involved in various committees which sharpen their communication and interpersonal, organizational and management capabilities, and team work. The Heads of Departments/Conveners encourage the member faculties to give their inputs, opinions and suggestions. After careful consideration of the same, a participative decision is taken for the academic as well as non-academic activities.

Centre of Excellence - decides plan of action aligned with vision and mission. Our Centers are divided into 4 chief areas, viz. Excellence in Cultural and Extra Curricular Activities, Excellence for Innovation and Research, Excellence in Social Outreach and Excellence in Language Development.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Upload
Upload any additional information	No File Upload
Paste link for additional Information	No File Upload

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

- To facilitate online mode of education, the college administration sought the support of management, strove to provide the necessary software. Faculty were trained on the use of the above programmes & software. Periodic workshops were also conducted to update the requisite skills.
- For the online conduct of examinations, detailed guidelines were provided both for faculty and learners. These were clearly specified in the notices displayed on the college website. Further, regular online sessions were conducted to instruct the faculty.
- As per Government directives, admission process was to be conducted online. The management set up a team of IT staff, and the documents were verified online as per the process mentioned in the administrative section. The concerned faculty members were given detailed training on various aspects of the admission process.
- The institution, on being granted autonomy, initiated deliberations for enriching the students with better employability opportunities and their enhancement. Deliberations at statutory bodies led to the conceptualisation of new programs.
- The curriculum was articulated at the departmental level with inputs from the external and invited members appointed by the management on the Board of Studies.
- In the second half of Academic Year, College started conducting 100% online and examination offline. Transition into hybrid mode was made smoothly.

possible due to the strict follow up of health and hygiene protocols use of infrastructural facility in the best manner.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Up
Paste link for additional information	Nil
Upload any additional information	No File Up

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible policies, administrative set-up, appointment and service rules, procedures, etc.

- The functioning of the college is in a decentralised manner. The components of the college's organisational structure start at the with the Governing Body and move on to Academic Council, Finance Committee, and other statutory bodies. These bodies review the pr the Institution and, in turn, set the academic goals and objectives institution and categorise the financial and recruitment policies stakeholders of the institution are members of different committees constituted by the college.
- The academic and administrative set-up is led by the Principal, \ Principals, and Heads of departments and faculty members
- University of Mumbai norms and Statutes guide the appointment and rules of the institution. Rules and Regulations are formed for ef management of administrative work and proper functioning of the c
- As per the University/ Government guidelines, Examination and Eva Committee, IQAC, Students' Welfare, Grievance Redressal Cell, Ant Cell, etc., are functional. Several committees with precise funct academic and administrative leadership to the college. A committee comprising administrative staff and faculty members are involved planning execution, and assessment.
- The committees have student members, facilitating smooth function maintaining transparency

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Up
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File U
Screen shots of user interfaces	No File U
Details of implementation of e-governance in areas of operation	View I

Any additional information	No File U
----------------------------	-----------

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- All teaching and non-teaching staff are provided with computer and internet facility.
- Appointment of unaided staff as per VII pay recommendations
- Financial assistance to teaching staff to attend conferences, seminar and membership of various association
- Orientation session conducted by senior faculty members for newly appointed teachers.
- Coursera Courses (License taken by Management)
- Appreciation and recognition of faculty members completing Ph.D. with memento at the annual day of the college.
- Counselling services available for all the staff
- Teaching staff contribution to Class IV employees as Diwali bonus on voluntary basis.
- Regular and continuous training session/seminar/workshop/FDP organized by management for teaching and non teaching staff.
- Health Insurance provided to all the staff members
- Fire safety equipped infrastructure along with periodic fire safety trainings
- CCTV enabled campus and Elevators for all.
- Primary medical aid and dedicated medical room
- Dedicated teachers reading room.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

2

File Description	
Upload any additional information	
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	

6.3.3 - Number of professional development / administrative training programmes organized by Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
------------------	-----------

Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	No Upl
Upload any additional information	View

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

6

File Description	Document
Summary of the IQAC report	No Upl
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View
Upload any additional information	No Upl

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

1. College Audit is carried out by Statutory auditors as appointed by Management
2. Statutory auditors appointed - Kishore A Parikh and Company.
3. Auditing is done on half year basis.
4. Method of accounting is on cash basis.
5. The last audit done was for the year ended 31.03.2021.
6. A government audit conducted as per instruction of government officials namely
 1. By the Office of Accountant General: Audit conducted until the year 2010-2011
 2. By the Department of Higher Education Mumbai Region. : Audit conducted until 2010-2011
7. Hitherto there have been no major and minor audit objections.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Document
Annual statements of accounts	No Upl
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No Upl

Any additional information

No
Up

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college prepares its budget in advance for the forthcoming financial year. The budget will have both the components recurring and non-recurring. The budget goes through the Local Managing Committee of the college. LMC passed the budget, it is put forwards to the Finance & Accounts Committee at the Management Level. The LMC and Finance Committee study the annual expenditure, scrutinize the budget and provide feedback for efficient financial resources.

The College makes provisions in the annual budget for procurement, up gradation, maintenance and purchase of accessories. At the same time, provisions are made in the budget for Annual Maintenance Contracts (AMC) for maintaining hardware, equipment's etc.

Budgets provisions are made for various students' related activities and students participating in various college festivals, sports events etc.

Budgets provisions for the forthcoming financial years is done under head as follows

1. Salary & Allowances
2. Electricity Expenses
3. Repairs & Maintenance
4. Insurance
5. Internet & Web Expenses
6. Computer Maintenance, Software expenses
7. Advertisement
8. Printing and Stationary
9. Affiliation Expenses
10. Student Activities
11. Other Administrative Expenses

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing assurance strategies and processes visible in terms of incremental improvements made during preceding year with regard to quality (in case of the First Cycle): Incremental improvements:

during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly institutionalizing quality assurance strategies and processes visible of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Internal Quality Assurance Cell (IQAC) has contributed significantly institutionalizing the quality assurance strategies and processes. The institution has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. From devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multi-media knowledge portal and signing MoUs with research institutes to re-define the boundaries of a vitalizing, meaningful and holistic education the IQAC has been a proactive player in the overall benchmarking process. The IQAC regularly convened meetings; it has submitted the AQRs to NAAC in a timely manner; it has collected feedback in appropriate forms from different stakeholder categories, analysed the same and used it for qualitative improvement; it has organized Academic and Administrative Audit and initiated follow-up action as per the suggestions and recommendations of eminent evaluators.

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals through its IQAC as per norms

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Academic Audit done on 27th March 2018

Academic Audit Planned on 20th Feb 2022

File Description	Documents
Upload any additional information	No File Upload
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Detailed file uploaded below.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Besides number of efforts through various associations are undertaken on a regular basis for the management of waste or spread of awareness is also undertaken.

The Project ECHO was one such projects undertaken by Department of Environmental Studies which was a part of National Level Eco-friendly Plan Competition in which students of NM college participated. The Eco-club volunteers made the eco-friendly stationery from the newspaper waste, waste and sold them at reasonable rate and profits were diverted to the municipal school students to spread the awareness and share the eco-friendly stationery made out of the waste.

Under the same business plan a webinar was conducted on 16th February a virtual platform MS Teams by the Echo leaders. The title of the Web 'Upcycling Waste: Innovative Ideas for Waste Management.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View
Geotagged photographs of the facilities	No Uplo
Any other relevant information	No Uplo

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
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File Description	Documents
Geotagged photographs / videos of the facilities	No File Uplo
Any other relevant information	No File Uplo

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows:	E. None of the above
<ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	

File Description	Documents
Geotagged photos / videos of the facilities	No File U
Various policy documents / decisions circulated for implementation	View
Any other relevant documents	No File U

7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:	E. None of the above
<ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 	

5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File
Certification by the auditing agency	No File
Certificates of the awards received	No File
Any other relevant information	No File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File U ₁
Policy documents and brochures on the support to be provided	No File U ₁
Details of the software procured for providing assistance	No File U ₁
Any other relevant information	View F

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e and harmony towards cultural, regional, linguistic, communal, socio-economic and other div (within a maximum of 200 words).

File uploaded below.

File Description
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations rights, duties and responsibilities of citizens:

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities citizens:

Webinar: Environmental Studies Department

A Webinar was conducted on 16th February, 2022 on a virtual platform by the Echo leaders. As a part of their Echo Project which is a National Competition in which students of NM college have participated. The title of the Webinar was 'Upcycling Waste: Innovative Ideas for Waste Management'. The speaker of the Webinar was Ms. Rashmi Joshi, an environment consultant.

National Virtual Conference

The students from NM college, Deep Gada, Mahima Gokalgandhi and Adish participated in a National level Virtual Conference for student research titled 'Reaching out in COVID 19: Social, Economic and Psychological Dimensions of Human Life during The Pandemic' which was organized by the Department of Business Communication and Student Research Cell of Prahladrai Dalmia College of Commerce & Economics.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. Annual awareness programmes on the Code of Conduct are organized.

A. All of the above

File Description	Documents
Code of Ethics - policy document	View
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

File uploaded below.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View
Geotagged photographs of some of the events	No File
Any other relevant information	View

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Please find the below link for Best Practices. (Please copy the below a word file to access the Reports)

Best Practices

Best Practice I REPORTS.pdf

Best Practice II REPORTS.pdf

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Best Practices

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and through a maximum of 200 words)

File uploaded below.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	View

7.3.2 - Plan of action for the next academic year

The institution plans to further extend the process of digitalization of various processes of academics and administration, especially in digitalization of assessment through introduction of Onscreen marking examinations, digital preparation of Question paper sets from Question banks based on Bloom's taxonomy and so on.