



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

SVKM'S NARSEE MONJEE COLLEGE OF  
COMMERCE AND ECONOMICS  
(AUTONOMOUS)

- Name of the Head of the institution **Dr. Parag Ajagaonkar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02242338002**
- Alternate phone No. **02242338001**
- Mobile No. (Principal) **9869076756**
- Registered e-mail ID (Principal) **parag.ajgaonkar@nmcce.ac.in**
- Address **Bhaktivedant Marg , Opp Cooper Hospital**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400056**

##### 2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **26/09/2019**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **CA. (Dr.) Savita Desai**
- Phone No. **02242338005**
- Mobile No: **9819813556**
- IQAC e-mail ID **savita.desai@nmcce.ac.in**

**3.Website address (Web link of the AQAR (Previous Academic Year))** <https://nmcollege.in/docs/iqac/aqar/aqar21-22-1.pdf>

**4.Was the Academic Calendar prepared for that year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://nmcollege.in/docs/AQAR22-23/Criteria%202/1704776146%20Academic Calendar 22 23.pdf>

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B++</b>	<b>80.95</b>	<b>2004</b>	<b>16/02/2004</b>	<b>02/01/2017</b>
<b>Cycle 2</b>	<b>A</b>	<b>3.42</b>	<b>2017</b>	<b>17/01/2017</b>	<b>31/12/2025</b>

**6.Date of Establishment of IQAC** **17/07/2016**

**7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>	<b>Nil</b>

**8.Provide details regarding the composition of the IQAC:**

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      No File Uploaded

**10.Did IQAC receive funding from any funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Initiation of new structure of Undergraduate Programs and Post Graduate Programs as per NEP 2020.

**12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:**

Plan of Action	Achievements/Outcomes
<p>The IQAC planned to focus more on Research. The IQAC team started preparing curriculum as per NEP 2020 since December 2022. After the Government Regulation of Maharashtra was received on 20th April 2023, then Final Structure of all Undergraduate Programs was approved by the Statutory Bodies like Academic Council, Governing Body etc. The curriculum was designed in such a way that students get good options to choose under Other Electives, Vocational and Skill Enhancement Courses, Indian Knowledge systems and even Co-curricular.</p>	<p>The Research Park conducted various guest lectures on Research. The Competitions of presenting research Paper were held. The Teachers and Students presented papers in conference organised by IIT. Secondly as planned, the new structures of all undergraduate programs prepared as per NEP 2020 were got approved well in advance.</p>

**13. Was the AQAR placed before the statutory body?** **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
<b>IQAC</b>	<b>06/03/2023</b>

**14. Was the institutional data submitted to AISHE ?** **Yes**

- Year

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)
• Name of the Head of the institution	Dr. Parag Ajagaonkar
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the IQAC Co-	CA. (Dr.) Savita Desai

ordinator/Director					
• Phone No.		02242338005			
• Mobile No:		9819813556			
• IQAC e-mail ID		savita.desai@nmcce.ac.in			
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>		<a href="https://nmcollege.in/docs/iqac/aqar/aqar21-22-1.pdf">https://nmcollege.in/docs/iqac/aqar/aqar21-22-1.pdf</a>			
<b>4.Was the Academic Calendar prepared for that year?</b>		Yes			
• if yes, whether it is uploaded in the Institutional website Web link:		<a href="https://nmcollege.in/docs/AQAR22-23/Criteria%20/1704776146%20Academic_Calendar_22_23.pdf">https://nmcollege.in/docs/AQAR22-23/Criteria%20/1704776146%20Academic_Calendar_22_23.pdf</a>			
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	80.95	2004	16/02/2004	02/01/2017
Cycle 2	A	3.42	2017	17/01/2017	31/12/2025
<b>6.Date of Establishment of IQAC</b>			17/07/2016		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Nil	Nil	Nil	Nil	Nil	
<b>8.Provide details regarding the composition of the IQAC:</b>					
• Upload the latest notification regarding the composition of the IQAC by the HEI			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s)			Yes		

and compliance to the decisions taken uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Did IQAC receive funding from any funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
1. Initiation of new structure of Undergraduate Programs and Post Graduate Programs as per NEP 2020.	
<b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	
Plan of Action	Achievements/Outcomes
The IQAC planned to focus more on Research. The IQAC team started preparing curriculum as per NEP 2020 since December 2022. After the Government Regulation of Maharashtra was received on 20th April 2023, then Final Structure of all Undergraduate Programs was approved by the Statutory Bodies like Academic Council, Governing Body etc. The curriculum was designed in such a way that students get good options to choose under Other Electives, Vocational and Skill Enhancement Courses, Indian Knowledge systems and even Co-curricular.	The Research Park conducted various guest lectures on Research. The Competitions of presenting research Paper were held. The Teachers and Students presented papers in conference organised by IIT. Secondly as planned, the new structures of all undergraduate programs prepared as per NEP 2020 were got approved well in advance.
<b>13. Was the AQAR placed before the statutory body?</b>	Yes

<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
IQAC	06/03/2023
<b>14. Was the institutional data submitted to AISHE ?</b>	Yes
<ul style="list-style-type: none"> <li>Year</li> </ul>	
Year	Date of Submission
2022-23	15/10/2022
<b>15. Multidisciplinary / interdisciplinary</b>	
<p>NM College can be called both multi-disciplinary and interdisciplinary as not only do we offer programs from various streams like Commerce, Management and IT, but we also within our individual programs have combined elements from various disciplines like Economics, Environment studies, etc. Our college is considered multi-disciplinary because we offer two distinct academic disciplines or fields of study within our curriculum like Economics and Analytics. Our college is also an interdisciplinary college since it goes beyond offering multiple distinct disciplines and promotes collaboration and integration between different fields of study. There is a deliberate effort to bridge the gaps between disciplines and encourage students and faculty to work together on complex problems that require insights from multiple perspectives. We have specialized programs or courses that combine elements from various disciplines, encouraging students to approach issues from multiple angles. For example, we offer a program in "Management" that brings together aspects of Economics, IT, Environment science etc. to understand and address real world challenges holistically. Further the undergraduate programmes include specialisation in different disciplines like Accountancy, Management, Statistics and Finance.</p>	
<b>16. Academic bank of credits (ABC):</b>	
<p>The College facilitated registration of students on the ABC site. The students who submitted correct ABC IDs, their Marksheets are also uploaded on ABC site.</p>	



**17.Skill development:**

Skill development at NM College, would typically involve a combination of academic learning, extracurricular activities, and practical experiences. At Narsee Monjee College we offer a wide range of skill development courses, which are designed to enhance the employability and practical skills of students in various fields. Typically, skill development courses at NM College cover areas such as:

**Computer and IT Skills:** Courses focusing on computer programming languages, web development, data analysis, software applications, and digital marketing.

**Communication Skills:** Workshops or courses to improve verbal and written communication, public speaking, and presentation skills.

**Languages skills:** We have various committees like the Hindi Sahitya Mandal, Marathi Sahitya Mandal, Gujarati Sahitya Mandal, English Debate and Literary Society etc. which help develop the language skills of our students.

**Digital Media and Media Planning & Management Courses** related to graphic design, video editing, animation, and digital content creation.

**Business and Entrepreneurship:** Skill development courses for aspiring entrepreneurs covering business planning, financial management, marketing strategies, and startup management. We have the Intent-Our Entrepreneurship development club which initiates the various programs and activities to inculcate such skills.

**Financial and Accounting Skills:** Courses focusing on financial accounting, taxation, auditing, and financial analysis.

**Soft Skills:** Courses that emphasize interpersonal skills, teamwork, leadership, time management, and emotional intelligence. Alongside, we also have our training and placement cell, that annually organises soft skills and interview skills training programs by calling experts and trainers from outside the college.

**Industry-Specific Skills:** Courses tailored to specific industries like hospitality, tourism, event management, Sports are taught in certain programs like B.Com. and B.M.S. NM College is known for providing holistic education typically focuses on developing students in multiple dimensions, beyond just academic knowledge. Holistic education aims to nurture the intellectual, emotional, social, physical, and ethical aspects of individuals. Skill development courses are often designed to complement the academic programs and help students prepare for their careers effectively. It creates an environment where students can develop a sense of purpose, a strong ethical foundation, and the skills needed to navigate the complexities of the modern world.

**18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

At NM College, we understand the importance of Incorporating Indian knowledge systems and culture into the curriculum, as it can be a valuable endeavour to promote a deeper understanding and appreciation of India's rich heritage and traditions. Here are some steps that we take to ensure the inculcation of Indian knowledge systems and culture into the curriculum:

**Curriculum Design:** We Integrate elements of Indian knowledge systems and culture into the curriculum with subjects like Foundation Course, Indian Management Thoughts and Practices etc.

**Language and Literature:** We promote the use of Indian languages and literature and encourage students to read classic Indian texts and explore the diversity of regional languages. We have various committees like the Hindi Sahitya Mandal, Marathi Sahitya Mandal, Gujarati Sahitya Mandal, English Debate and Literary Society etc. which help develop the language skills of our students.

**Cultural Events and Festivals:** We organize cultural events, festivals, and celebrations that showcase Indian art, music, dance, and traditional practices. These events help students connect with their cultural roots. Our Annual day is an exciting blend of folk dances, music and recitations in varied Indian languages and art forms. We have Ganesh Pooja and SatyaNarayan Katha on the campus where students are encouraged to participate. Additionally we have Raas Garba event Field Trips and Visits: Arrange field trips to historical sites, museums, art galleries, traditional craft centers, and places of cultural significance to provide practical exposure to Indian heritage. Students of BMS were taken to the Mandapeshwar caves to understand and appreciate their historical relevance.

**Incorporate Ethical Values:** Emphasize Indian ethical and moral values like honesty, respect, compassion, and non-violence in the curriculum. These values are often embedded in Indian cultural heritage.

**Community Involvement:** Our students through NSS, RCNM, Enactus & DLLE are highly involved in the local community in educational initiatives related to Indian knowledge systems and culture. This collaboration can strengthen ties between the institution and the community. By incorporating Indian knowledge systems and culture into our curricular and co-curricular activities, we help students develop a sense of pride in their cultural heritage and build a wellrounded understanding of India's contributions to the world.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Focusing on outcome-based education (OBE) involves designing educational programs with clearly defined learning outcomes and aligning teaching, assessment, and curriculum to achieve those outcomes. Here are some steps we take at NM college to emphasize

outcome-based education: Define Clear Learning Outcomes: We start by clearly defining the learning outcomes for each program and course. We ensure that our Learning outcomes are specific, measurable, achievable, relevant, and time-bound (SMART). We ensure that they describe the knowledge, skills, and competencies students are expected to gain by the end of the course or program. Curriculum Mapping: We map the curriculum to ensure that each learning outcome is addressed in the appropriate courses. We try to identify where and how each outcome will be taught and assessed throughout the program, through our well drafted teaching plans. Student-Centred Teaching: At NM we adopt student-centred teaching approaches that promote active learning, critical thinking, problem-solving, and collaboration. We encourage discussions, group projects, and hands-on experiences to engage students and help them achieve the desired outcomes. Formative Assessment: We incorporate formative assessment methods throughout the course to provide continuous feedback to students and instructors. Formative assessments as we call them the internal components, help us identify areas where students may be struggling and allow for timely interventions. Rubrics for Evaluation: We use well developed rubrics to evaluate student performance in a standardized and transparent manner. Our rubrics help instructors provide consistent feedback and enable students to understand the expectations for each learning outcome. Continuous Improvement: Regularly reviewing and updating of the curriculum and teaching methods based on feedback from students, faculty, and industry stakeholders is done. Continuously assess the effectiveness of the educational program in achieving the intended outcomes. Our Board of Studies members and industry experts provide valuable guidance for this as well. Industry Collaboration: We engage with industry partners to understand their expectations and requirements for graduates. Then we align learning outcomes with industry needs to enhance employability. Our Training and Placement cell is actively involved in constant industry interaction. Accreditation and Quality Assurance: We seek accreditation from relevant accrediting bodies like NAAC that emphasize outcome-based education and engage in quality assurance processes to ensure that our educational programs meet the desired standards. Faculty Development: Our faculties are regularly provided with faculty development programs to equip them with the skills and knowledge needed to implement outcome-based education effectively. Academic Audit was conducted in February 2023 to govern the quality of syllabus, teaching-learning and examination-evaluation.

## **20.Distance education/online education:**

At NM College, we conducted 100% online education via MS-Teams during the Covid Pandemic. However, after the situation normalised and it was safe for the students to resume physical campus, we shifted to 100% Offline mode. However, we do offer certain certificate courses on the online or hybrid mode. Additionally, we conduct our Orientation programs for the students and parents online, to ensure maximum reach of the information.

## Extended Profile

### 1.Programme

1.1	11
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Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2.Student

2.1	1022
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Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	599
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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	572
-----	-----

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 3.Academic

3.1	369
Number of courses in all programmes during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2	51
Number of full-time teachers during the year:	
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3	0
Number of sanctioned posts for the year:	
<b>4.Institution</b>	
4.1	0
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2	37
Total number of Classrooms and Seminar halls	
4.3	142
Total number of computers on campus for academic purposes	
4.4	3594.42
Total expenditure, excluding salary, during the year (INR in Lakhs):	
<b>Part B</b>	
<b>CURRICULAR ASPECTS</b>	
<b>1.1 - Curriculum Design and Development</b>	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.	

**File uploaded below.**

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="#">NIL</a>

**1.1.2 - Number of Programmes where syllabus revision was carried out during the year****9**

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>

**1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year****305**

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<b>No File Uploaded</b>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year****108**

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

11

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Human Values, Environment and Sustainability, and Human Values into the curriculum. Does the curriculum have emerging thrust areas, including interdisciplinary areas? (If yes, elaborate).

The courses under various programs integrates cross cutting issues relevant to professional ethics, Gender, Human values, Environment and Sustainability into the curriculum.

The courses under various programs are broadly categorized into theoretical domain knowledge related courses, courses enriching communication skills, analytical skills, employability and entrepreneurship.

The programme includes courses like Foundation course , Business ethics and Corporate Governance which cover various issues related to gender equality, environmental protection, human values and social issues like child labor, dowry , etc. The objective is to sensitize the students of these issues, create awareness and thus be able to ensure the holistic development of learners.

Business and research methods in SYBMS Sem 4, includes the topics like Ethics and research objectivity, confidentiality and anonymity in research plagiarism. B.Com. (Economics and Analytics) has compulsory subject like Environmental Management in Sem II which focuses on Environmental management and Environment Impact Assessment (EIA), and sustainability.

The subject aims to develop the critical thinking and problem-solving real data analysis through the enhancing social entrepreneurship skills in the field of environment amongst the students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

1

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above

21

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	No File Uploaded

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

314



File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="https://nmcollege.in/student-support/student-satisfaction-survey">https://nmcollege.in/student-support/student-satisfaction-survey</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="https://nmcollege.in/student-support/student-satisfaction-survey">https://nmcollege.in/student-support/student-satisfaction-survey</a>
Any additional information	<b>No File Uploaded</b>

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

###### 2.1.1 - Enrolment of Students

###### 2.1.1.1 - Number of students admitted (year-wise) during the year

**1134**

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

297

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

NM College prioritizes student diversity by providing various facilities and initiatives to cater to the diverse needs of its student body. The college offers accommodations such as extra time in exams for students with disabilities, customized question paper patterns, and grace marks concessions. Specialized counsellors, like Ms. Karuna Jaggi, support students facing emotional, psychological, or academic challenges.

Additionally, the college organizes a range of activities and events to enrich the educational experience. These include workshops on yoga, financial literacy, and offbeat career paths. Guest speaker sessions featuring corporate leaders and LGBTQ+ advocates contribute to holistic development. The college also conducts remedial lectures, bridge courses, and conferences on mental health and stress management.

Furthermore, NM College promotes social awareness through events like Kalanjali, Marathi Ekankika sessions, and awareness sessions on intellectual and developmental disabilities. The college actively supports self-defence workshops for girls and hosts annual events like Aashayain to showcase the talents of the specially-abled community, emphasizing inclusivity and empowerment. Overall, NM College's commitment to diversity and holistic education is evident through its comprehensive support

systems and diverse range of initiatives.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://svkmmumbai-my.sharepoint.com/:b:/g/personal/geeta_desai_nmcce_ac_in/EXK7Bqxzvc9PmiLXiPGhXD0BOA4vuNHialg0ySDW3TAN9w?e=AKRNUa">https://svkmmumbai-my.sharepoint.com/:b:/g/personal/geeta_desai_nmcce_ac_in/EXK7Bqxzvc9PmiLXiPGhXD0BOA4vuNHialg0ySDW3TAN9w?e=AKRNUa</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
14/12/2023	54	1

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The college believes in promoting holistic education by keeping students at the heart of the system. The curriculum is designed to extract the best of the individual capabilities by keeping sound pedagogy to meet the industry requirements. The college facilitates development of students through their involvement in various events like Umang, Tedx, Insight , Arithmos and many more which are managed by the students and help them to build their leadership, interpersonal, creative and administrative skills. The classroom environment is a learner- friendly set up with proper academic planning and timely completion of the syllabus

Experimental and Participative learning experience includes

- Laboratory practical sessions
- Presentations & simulations
- Field work & Internships
- Study Tours & Industrial visits
- Guest & Guidance lectures
- Workshops, webinars & conferences

- Department & College level Publications

Problem Solving Methods includes inclusion of case study in the semester end examination for evaluation of the learners. Regular classroom discussions, arranging activities like business plan , mock stock, marketing of products. To make the learning enjoyable various activities are planned by the cultural society, hobby circle, centres of excellence and various departments wherein the learner gets a platform to showcase their talents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="https://svkmmumbai-my.sharepoint.com/:b:/g/personal/geeta_desai_nmce_ac_in/Eeht5YjHtbxPhXODXBqMDaOB_9VIE4OSZifpaisBb-33w?e=EXfla">https://svkmmumbai-my.sharepoint.com/:b:/g/personal/geeta_desai_nmce_ac_in/Eeht5YjHtbxPhXODXBqMDaOB_9VIE4OSZifpaisBb-33w?e=EXfla</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

100 % of the teachers use ICT for effective teaching.

The institution has 30 classrooms well equipped with smart boards and wi-fi, three computer laboratories with 131 desktop PCs connected with LAN and Internet. Faculties are provided 71 laptops. Individual ID and password is provided to each staff member and student for access to Wi-Fi within the college and remote access online database through Ezproxy and NList links, OPAC given on library webpage on the college website. Separate Email ID for students enquiries facilitating them to stay connected to the college.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="https://svkm.mapmyaccess.com/">https://svkm.mapmyaccess.com/</a>
Upload any additional information	<a href="#">View File</a>

2.3.3 - Ratio of students to mentor for academic and other related issues

**2.3.3.1 - Number of mentors**

59

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

**2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution**

It is a crucial document to collaborate and communicate with the stakeholders of the college. It works as a communication tool for faculties and management of the institution to plan academic and administrative activities .

It is prepared as per suggestions from the Management, Principal and Vice Principals along with Heads and Coordinators in tune with guidelines issued by UGC, State Government and the Parent University. The accurate implementation of the calendar is important as it has an enormous impact on the outcomes in terms of academic goals.

The calendar is planned separately for odd and even semesters, which ultimately compiles a complete academic year. Various events like admissions, fee collections, examinations, holidays and other important events such as Guest Lectures, Seminars, Workshops, Conferences etc. are added in the calendar well in advance so that the faculty can prepare other scheduling tools in the form of various timetables and its implementation.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full-time teachers against sanctioned posts during the year**

62

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

61

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

#### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

30

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	No File Uploaded

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

419

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

#### IT Integration and Reforms:

- Exam SOPs mentioned in exam manual are followed for exam and evaluation processes
- Answer books are scanned for online assessment, includes auto-calculation of marks.
- QR Code are pasted on answer-books
- Question Bank Management System with adherence to Bloom's taxonomy is started; where Question papers are auto-generated to maintain confidentiality.
- There are 2 components in ICA, namely Class Test and projects/ quiz/ assignments / presentations etc.
- ICA marks are uploaded on SVKM student portal, where students can raise the query regarding marks and accordingly edit option is provided to teachers if the query is valid
- Rule of No ATKT is implemented from 2022-23 for all UG and PG programs.

• Failed learners will be allowed to appear at Semester end re-examination in all the 'failed courses' which will be conducted after declaration of the results of each semester end examination of that academic year.

• This re-examination will be held only once in an academic year and will be held immediately after declaration of the results of the semester concerned (i.e. odd semester re-examination after the results declaration of odd semester regular examination and even semester re-examination after the result declaration of even semester regular examinations).

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Yes

<https://nmcollege.in/academics/bcom-honours>

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Link for additional Information	<a href="https://nmcollege.in/academics/bcom-honours">https://nmcollege.in/academics/bcom-honours</a>

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

**The tools/method used for Measurement of Programme Outcomes:**

Programme Outcomes are assessed on basis of Direct Method of Examination results. The student skills and development are



observed on basis of the number of students placed. Participation of students and Achievements of Students in Circular based activities at institutional, university, National as well international level is used as tool to measure the Programme Outcomes.

The tool/ method used for measurement of Course Outcomes

Assignment/Projects are given to every student for every course for ensuring the objectivity of the course outcome. Viva/ student presentation, Role plays, Group Discussions, Research papers, Debates, Panel Discussions etc. are conducted to assess the course outcome. Internal examination in the mid of semester is conducted for mapping out the course outcome.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

931

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://nmcollege.in/images/PDF\\_Feedbacks.pdf](https://nmcollege.in/images/PDF_Feedbacks.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

College is renowned for its commitment to fostering research and innovation in the fields of commerce and economics. With a dedicated research development program, NM College provides a conducive environment for both faculty and students to engage in cutting-edge research activities.

College grants seed money for research projects, and allows reimbursement for publication in renowned journals and conference proceedings as per the guidelines and process laid down in the Research Policy.

College also encourages interdisciplinary research, allowing scholars to explore various aspects of commerce and economics in conjunction with other fields such as technology, management, and social sciences. Faculty members are actively involved in pursuing research projects funded by government agencies, industry collaborations, and institutional grants.

College organizes seminars, conferences, and workshops to facilitate knowledge exchange and collaboration among researchers from academia, industry, and government sectors. These platforms not only provide valuable insights into contemporary issues but also encourage networking and partnership opportunities.

Moreover, the college emphasizes the importance of research publication and supports scholars in disseminating their findings through scholarly outlets. Overall, NM College's research development initiatives play a vital role in advancing knowledge, addressing societal challenges, and preparing students for careers in research, academia, and beyond.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="https://nmcollege.in/images/Research/NM%20Research%20Policy%20(1).pdf">https://nmcollege.in/images/Research/NM%20Research%20Policy%20(1).pdf</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

4,00,000

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

**3.2.2 - Number of teachers having research projects during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

**3.2.3 - Number of teachers recognised as research guides**

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year**

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

#### Objectives

1. To foster a creative and inquisitive atmosphere for students, faculty, and staff, promoting exploration of innovative ideas across disciplines.
2. To integrate entrepreneurship principles into the curriculum, bridging theoretical knowledge with real-world application..

#### Entrepreneurship Support

To nurture entrepreneurial skills, Narsee Monjee College's entrepreneurship cell, Intent, transforms ideas into reality. Their Pre-incubation Centre accelerates business concepts to fruition. Notable events include a speaker session with investment banking experts Abhijeet Mutha and Aayush Agarwal, attracting 150 students. Dr.Sayed led a workshop on idea generation, engaging 90 students in hands-on product creation. Miti Shah, a content creator, shared insights at a Speaker Session and 'PITCH TIDE' Business Pitch Competition, attended by 90 students. Legal aspects were explored in session by Ms. Chaitrikaon copyrights and their implications on business. Guest lectures covered research methodology by Dr.Desai and effective project preparation by Dr.Rawat.

#### Community Enrichment:

Community enrichment is motto of the institution. A session titled 'Productivity Hack' conducted during a Leadership Summit, Mr. Warriar, a neurologist and influential content creator, emphasised the importance of community enrichment through mental health awareness & promotion.session focused on the critical importance

of mental health, shedding light on its profound effects and addressing prevalent issues

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

23

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

2

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

9

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://svkmmumbai-my.sharepoint.com/personal/kedar_bhide_nmce_ac_in/_layouts/15/onedrive.aspx?ga=1&amp;id=%2Fpersonal%2Fkedar%5Fbhide%5Fnmce%5Fac%5Fin%2FDocuments%2FCriteria%20III%2F2022%2023%20AQAR%20Data%2F3%2E4%2F3%2E4%2E4%2FProf%2E%20Meena%20Book%20Publication%2Epdf&amp;parent=%2Fpersonal%2Fkedar%5Fbhide%5Fnmce%5Fac%5Fin%2FDocuments%2FCriteria%20III%2F2022%2023%20AQAR%20Data%2F3%2E4%2F3%2E4%2E4">https://svkmmumbai-my.sharepoint.com/personal/kedar_bhide_nmce_ac_in/_layouts/15/onedrive.aspx?ga=1&amp;id=%2Fpersonal%2Fkedar%5Fbhide%5Fnmce%5Fac%5Fin%2FDocuments%2FCriteria%20III%2F2022%2023%20AQAR%20Data%2F3%2E4%2F3%2E4%2E4%2FProf%2E%20Meena%20Book%20Publication%2Epdf&amp;parent=%2Fpersonal%2Fkedar%5Fbhide%5Fnmce%5Fac%5Fin%2FDocuments%2FCriteria%20III%2F2022%2023%20AQAR%20Data%2F3%2E4%2F3%2E4%2E4</a>

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

**3.5 - Consultancy****3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0.15

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year**

Rs.10325



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	<a href="#">View File</a>
List of facilities and staff available for undertaking consultancy	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The institute rewards and encourages engagement of students and staff members with the community for the development and upliftment of the community along with the holistic development of the students. Several events are organized every year, even during the pandemic albeit most of them were online. NMCCE outreach program aims to help, uplift, and support those who are deprived of certain services and rights. It involves giving learning, social planning, health support, and other projects for their welfare. The main goals of our outreach program are to improve learning, promoting civic engagement, and strengthening communities through addressing their societal needs. Handful of Grains was conducted offline even amidst pandemic to provide food to in the remote areas of the state. Students continued to teach and guide those children who could not afford to spend on skills. The Rotaract Club of Narsee Monjee College (RCNM) ranked second at the Rotaract District 3141 in the R.I. Year 2022-23 among 120+ peer clubs. NSS unit continued their support in blood donation drives. NSS volunteers have been playing a crucial role in conducting intercollegiate blood donation drive at railway stations. The efforts of the volunteers have been well appreciated over the years by many including the Honorable Vice Chancellor of the University of Mumbai.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://svkmmumbai-my.sharepoint.com/:f:/g/personal/kedar_bhide_nmcce_ac_in/EhSRDXqWc6NIhMiXioVGlOkB3K1NixLs5omALPP8XnoJpg?e=8EIaMA">https://svkmmumbai-my.sharepoint.com/:f:/g/personal/kedar_bhide_nmcce_ac_in/EhSRDXqWc6NIhMiXioVGlOkB3K1NixLs5omALPP8XnoJpg?e=8EIaMA</a>

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

79

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

650

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

6

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

3

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**INFRASTRUCTURE AND LEARNING RESOURCES****4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has 36 classrooms well equipped with smart boards and wi-fi, Four computer laboratories with 160 desktop PCs connected with LAN and Internet. Individual ID and password is provided to each staff member and student for access to Wi-Fi within the college and remote access online database through Ezproxy and NList links, OPAC given on library webpage on the college website. Separate Email ID for students enquiries facilitating them to stay connected to the college. Students were regularly informed about various online and offline library resources through online library newsletter. Library reading room has capacity for 180 students for self-study and has five computers and one printer under UGC Network Resource Centre. For

online teaching-learning Microsoft Team software with individual Id and passwords for all staff and students and with other Microsoft applications for sharing files, presentations, online documents storage, etc. tremendously facilitated during pandemic. Microsoft Team application is also used for conducting meetings, various students' associations activities, workshops, webinars, etc. The college website was updated as per the requirement of lockdown. UGC and University letters and notices were regularly uploaded for students information on the college website. Division-wise Google Groups and WhatsApp groups were vastly used to send notices, notes and information to students. The SAP Portal is used by the students to keep track of attendance and marks of Internal Evaluation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmcollege.in/campus-life/infrastructure">https://nmcollege.in/campus-life/infrastructure</a>

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has one seminar hall (shared facility) with sitting capacity for 150 people. Other two big auditoriums (with sitting capacity of 400 and 800 people each) and two small auditoriums (With sitting capacity of 180 people each) within the campus are also made available whenever required. Gymkhana has infrastructure and facilities for indoor games and Yoga. The college hires playgrounds in the nearby vicinity for various outdoor sports like Football, Cricket, Handball, Basket Ball, Volley Ball etc. and arranges for facilities for indoor sports like table tennis, Swimming, Lawn Tennis, Chess, Badminton, Judo, Karate, Skating etc. Coaches and trainers are appointed for the games as desired by the students.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nmcollege.in/centres-of-excellence/sports">https://nmcollege.in/centres-of-excellence/sports</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

40

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

3356.32 Lakhs (33,56,32,000)

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the ILMS software - KOHA
- Nature of automation (full or partial) - Fully
- Version - 19.11.00.000
- Year of automation - 2007 (updated till date)

Library was using KOHA software version 19.11.00.000 for ILMS in the year 2022-23. <http://koha.nmcce.ac.in/> . Koha is the first of its kind, an open-source integrated library software (ILS) used worldwide by all kinds of libraries from public, academics and special libraries. Koha is integrated library software that has state of the art web based interface, enhanced content and substance, provides faceted navigation, provision for keyword searching, upgradation and development through user contribution. 8 modules are used for various purposes for ease of library operations.

All books are catalogued and circulated using KOHA. OPAC is made available on the library webpage on the college website. <http://opacnmcce.ourlib.in/> . It is regularly updated with new arrivals of books.

The automatic reminders to users having over-dues are sent through the software. Facility to generate reports of daily books issues, overdue books, returned books, list of books added during a period, accession register, is available. Tools in KOHA like import patrons data, export list of books, bibliographies, etc. are very useful. Preparing lists of books for private use as well as for public is possible.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmcollege.in/about-us/library">https://nmcollege.in/about-us/library</a>

**4.2.2 - Institution has access to the following:**  
**e-journals e-ShodhSindhu Shodhganga**  
**Membership e-books Databases Remote**  
**access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)****470107.87**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)****4.2.4.1 - Number of teachers and students using the library per day during the year****71.46**

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has one of the best IT infrastructures available. The wi-fi facility is available to all the stakeholders including students and non-teaching staff of the college. Each faculty, staff member and student is provided individual ID and password to access Wi-Fi, online database and practical purposes. There is a proper firewall and certain sites are not accessible to the students, thus a secured environment is existing. The computer labs are well versed with state-of art infrastructures. Smart boards are installed in every class room and the laboratories providing Lecture Capturing System through Microsoft Teams. The smart board are also wi-fi enabled. All the necessary software required are licensed copy. The IT infrastructure (hardware and software) is regularly updated. The detail privacy policy is available on [https://svkm.ac.in/Privacy%20policy/HF\\_\\_4](https://svkm.ac.in/Privacy%20policy/HF__4)

ITHelpdesk is a team of IT engineers, who are assigned for maintenance and repairs of ICT infrastructure (hardware as well as software) in the college. This includes all computers, printers, Wi-Fi, networks, scanners, Internet, laptops, smartboards, overhead projectors, etc. The complaints related to ICT are to be sent on email ITHelpdesk@nmims.edu. The team starts resolving the complaints immediately after receiving the email. One full time engineer is available on the premises.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://svkm.ac.in/Privacy%20policy/HF_4">https://svkm.ac.in/Privacy%20policy/HF_4</a>

**4.3.2 - Student - Computer ratio**

Number of Students	Number of Computers
791	144

File Description	Documents
Upload any additional information	<a href="#">View File</a>

<b>4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus</b>	C. 20 Mbps - 35 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

<b>4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing</b>	C. Any two of the above
--	-------------------------



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

3,594.42

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities are as follows:

##### Laboratory:

Laboratories are allotted as per curriculum requirement across programmes. Classes are divided into batches according to laboratory capacity so that the ration of 1:1 is maintained for students and computers. The record for usage of the laboratory is maintained.

##### Library:

Student can issue 2 books for 1 week and re-issue it in case of further requirement. Same way for current reading and return back on same day. Faculties can issue maximum 20 books at a time.

**Sports complex:**

The gymkhana is available to students to play various indoor sports like carrom, chess, Table Tennis etc. College also hires grounds in the vicinity for practice for outdoor competitions and sports day.

**Computers:**

Students have access to 150 computers kept in laboratory for working on their projects and assignments after obtaining necessary permission from their concerned teachers.

**Classrooms:**

The classrooms with capacity upto 120 students and 60 students are used from morning 6.45 am to night 9.00 for various programmes. These classrooms are assigned according to requirement in the timetable. The classrooms are also used for conducting events with prior permission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmcollege.in/campus-life/infrastructure">https://nmcollege.in/campus-life/infrastructure</a>

**STUDENT SUPPORT AND PROGRESSION****5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year**

34

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	No File Uploaded

**5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	No File Uploaded

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://nmcollege.in/campus-life/centres-of-excellence">https://nmcollege.in/campus-life/centres-of-excellence</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year**

124

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<b>No File Uploaded</b>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

**145**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

151

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

58

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Did not have a Student Council for 2022-23.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://nmcollege.in/campus-life/centres-of-excellence">https://nmcollege.in/campus-life/centres-of-excellence</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

20

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

File uploaded below.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 5.4.2 - Alumni's financial contribution during the year

A. ? 15 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the

vision and mission of the Institution

The governance structure of the institution remains aligned with effective leadership, consistently echoing the core vision and mission of the institution. In the academic year 2022-23, several strategic initiatives were undertaken to fortify the teaching-learning environment and foster innovation within the college community.

Under the aegis of the Research Committee, numerous training programs were curated to prepare students for participation in the Avishkar Research Conclave. Notably, the Research Park initiative introduced the "Research Fair," a platform for inter-college research paper presentations, aimed at nurturing a research-centric culture within the institution.

The establishment of Quality Circles has been instrumental in fostering interdisciplinary knowledge exchange. Departments regularly organize meetings facilitating discussions on various subjects such as Behavioural Economics, Technology Integration in Pedagogy, and Innovative Content Creation for enhanced classroom experiences, consequently enriching the teaching process.

The Centre of Excellence directors collaborated closely with faculty members and students, conducting frequent meetings to curate a spectrum of extracurricular and co-curricular activities in alignment with the college's vision and mission.

The Training and Placement Cell showcased exceptional performance by inviting reputed companies for campus placements, effectively nurturing students for internships and final placements.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The institution's leadership continued to demonstrate its effectiveness through decentralised and participative management practices throughout the academic year 2022-23. These practices

have been instrumental in fostering a culture of inclusion and engagement among faculty, students and non-teaching staff.

Encouraging broader participation, the institution ensures active involvement of faculty members, students and non-teaching staff in various facets of its operations. Faculty members are provided with opportunities to engage across multiple functional domains, fostering a decentralized decision-making process that embodies participation and inclusivity.

To empower effective execution of academic responsibilities, the Principal delegates requisite authority to Program Coordinators and Heads of Departments, granting them operational autonomy. Similarly, Conveners of Associations, Committees and Clubs are entrusted with the necessary autonomy to drive extra-curricular and co-curricular activities, nurturing creativity and enthusiasm essential for holistic learner development.

Students are actively engaged in various committees, thereby honing their communication, interpersonal, organisational, and teamwork skills. Head of Departments and Conveners actively solicit inputs and suggestions from faculty members, fostering an environment where diverse perspectives are considered before arriving at participative decisions, encompassing both academic and non-academic activities.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nmcollege.in/images/Strategic%20Plan_6.2.1_pre.pdf">https://nmcollege.in/images/Strategic%20Plan_6.2.1_pre.pdf</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Description of an Area successfully implemented from the Strategic Plan: Holistic Development of the student.



<https://nmcollege.in/campus-life/centres-of-excellence>

We have developed the various Centres of Excellence, which help students enhance the various facets that extend beyond academic achievement. We have created centres for Cultural & Extra Curricular Activities, Language Development, Co-curricular Activities, Social Outreach and Research. We have the Gymkhana that not only organizes the annual Sports day but also encourages and supports students to participate in various inter collegiate and university sports competitions. Participation in sports promotes physical well-being and instils qualities of discipline and resilience.

Cultural festivals and events like Umang, Arithmos, Insight, NM Tech Fest etc. celebrate diversity, encouraging students to appreciate and embrace different cultures.

Research activities and competitions, Business plan challenges are regularly organized by Intent and Insight clubs to allow students to delve into their areas of interest, fostering a spirit of inquiry and innovation. Leadership positions in such associations empower students to take on responsibilities, developing essential managerial and organizational skills.

The integration of community service and social responsibility through platforms like NSS, DLLE, Rotaract and Enactus initiatives instills a sense of civic duty in students, fostering empathy and a broader understanding of social issues.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://nmcollege.in/images/Strategic%20Plan_6.2.1_pre.pdf">https://nmcollege.in/images/Strategic%20Plan_6.2.1_pre.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Our organizational structure exemplifies a harmonious blend of leadership, mentorship, and academic excellence. At the pinnacle

stands the esteemed President, a visionary leader steering the college towards new horizons.

Beneath the President, the Mentor plays a crucial role, guiding and inspiring both faculty and students alike. The Principal, a beacon of academic integrity, leads the charge in shaping our educational landscape. Below the Principal, the Vice Principals adds depth to our leadership, ensuring a comprehensive approach and fostering a learning culture.

Within this academic tapestry, three branches unfold, each a vital thread in the fabric of Narsee Monjee's success. The first branch is anchored by an Office Superintendent, orchestrating administrative brilliance with a team of clerks and support staff. The second brand, Heads of Departments overseeing academic domains, commanding teams of dedicated teaching faculties who illuminate the path of knowledge. The third branch introduces Course Coordinators orchestrating seamless educational experiences, supported by diligent teaching faculties. At the same level we have the Director of Physical Education, overlooking the areas of Sports Participation and Physical wellbeing of students. Also at the same level we have the librarian bearing the torch and guiding the students towards knowledge through physical, E-books.

Link: <https://nmcollege.in/about-us/organogram>

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="https://nmcollege.in/about-us/organogram">https://nmcollege.in/about-us/organogram</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://nmcollege.in/about-us/rules-regulations">https://nmcollege.in/about-us/rules-regulations</a>

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

- Mediclaim to all the staffmembers?
- Accident Cover Provided to all staffmembers.?
- Concession in fees for the children of staff members seeking admission at any SVKM institutes.?
- All teaching and non-teaching staff are provided with computer and internet facility.?
- Financial assistance to teaching staff to attend conferences, seminar, and membership of various association?
- Inter Departmental Quality Circle Sessions for enhancing professional Knowledge of Faculty members.??
- Appreciation and recognition of faculty members completing Ph.D. degree with memento at the annual day of the college.?
- Counselling services available for all the staff.?
- Primary medical aid and dedicated medical room.?
- Teaching staff contribution to Class IV employees as Diwali bonus on voluntary basis.?
- Regular and continuous training session/seminar/workshop/FDP organized by Management for

teaching and non-teaching staff.?

- Fire safety equipped infrastructure along with periodic fire safety trainings.?
- CCTV enabled campus and Elevators for all.?
- Dedicated teachers reading room.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

12

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation /

**Induction Programmes, Refresher Courses, Short-Term Course, etc.)**

10

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**6.4 - Financial Management and Resource Mobilization**

6.4.1 - Institution conducts internal and external financial audits regularly

1. College Audits are carried out by Statutory auditors as appointed by the Management
2. Statutory Auditors appointed by the institute - Kishore A Parikh and Company on a half yearly basis; Method of accounting is on cash basis.
3. The last audit done was for the year ended 31.03.2023. Action has been taken on issues raised in the internal audit
4. A government audit is conducted as per instruction of government officer, namely
  - a) By the Office of Accountant General: Audit conducted till the year 2010-2011
  - b) By the Department of Higher Education Mumbai Region: Audit conducted till 2010-2011
5. Hitherto there have been no major and minor audit objections.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)**

12.88040

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The administration ensures meticulous oversight of financial resources through the Principal's daily involvement and regular updates from accounts personnel, ensuring vigilant management. Utilizing the SAP platform, the institution efficiently tracks financial transactions, generating detailed balance sheets for a comprehensive overview of financial health. Rigorous stock registers are maintained for assets, ensuring accurate records of acquisitions. Procurement involves soliciting quotes, detailed comparisons for optimal cost, quality, and reliability, adhering to structured procedures. A dedicated Finance & Purchase committee oversees and approves purchases in line with established guidelines and strategic objectives. These practices emphasize transparency, accountability, and optimal resource utilization. This robust financial management framework, comprising daily engagement by the Principal, SAP's adept use, comprehensive asset registers, stringent procurement procedures, and the oversight of the Finance & Purchase committee, ensures efficiency, integrity, and prudent stewardship of the institution's finances. Top of Form

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.5 - Internal Quality Assurance System**

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental

improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**Curriculum Revisions and Restructuring:**

NM College has proactively engaged in curriculum revisions and restructuring. Input from the Board of Studies, which includes subject matter experts and academicians, has been crucial in aligning the curriculum with global, national, and local requirements. This ensures that students receive an education that is both relevant and up-to-date.

Received 3rd Rank in Education World Ranking 2022 with Score 590 (Document Attached)

1. Heads of Departments were instructed to brief their faculty members to share the Program as well as Course objectives with all the students and also discuss the same in their classes.
2. Proposed B.Com. (Economics) and B.Com. (Economics and Analytics) M.Com.(Business Analytics) Programmes have been passed and approved by the Academic Council to be implemented from the academic year 2022-23
3. Valuable inputs given by industry experts in all Boards of Studies are incorporated in the syllabi of UG and PG Programs
4. Certificate Courses 30 hours courses in Advanced Excel & Power BI (with 11 Participants), and Behavioural Economics were successfully completed.
5. Industry Collaborations MoU with Khadi and Village Industries Commission has been prepared
6. Soft Skills Training

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://svkmmumbai-my.sharepoint.com/:f:/g/personal/anupama_jawale_nmcce_ac_in/Egvt6ytUR-NNk62XT0qMl9IB9fLyTz3wWaeGnYTS1q22_Q?e=uVcGfU">https://svkmmumbai-my.sharepoint.com/:f:/g/personal/anupama_jawale_nmcce_ac_in/Egvt6ytUR-NNk62XT0qMl9IB9fLyTz3wWaeGnYTS1q22_Q?e=uVcGfU</a>

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Provision of Reading Materials:**

NM College is dedicated to providing a comprehensive learning experience. In addition to regular coursework, students are provided with essential and supplementary reading materials. This allows learners to delve deeper into their subjects and gain a more profound understanding of the topics.

<https://svkm.mapmyaccess.com/>

**Timely Grievance Redressal:**

NM College places a strong emphasis on ensuring that learners' concerns and grievances are addressed in a timely and effective manner. This commitment to providing a supportive and responsive environment is integral to the college's student-centric approach.

**Academic Audit and Analysis (AAA):**

An Academic Audit (AAA) was conducted for the academic year 2022-23. This audit helps to assess the quality and effectiveness of academic programs and identify areas for improvement.

Academic Audit was conducted on 20th February 2023

**Some other key aspects**

Support for Slow Learners ,Faculty Development Program, Continuous Evaluation ,Use of Information and Communication Technology (ICT) ,Analysis of Examination Results and Curriculum Feedback:

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://svkm.mapmyaccess.com/">https://svkm.mapmyaccess.com/</a>



<b>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</b>	<b>A. Any 4 or all of the above</b>
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File Description	Documents
Paste the web link of annual reports of the Institution	<a href="https://nmcollege.in/igac">https://nmcollege.in/igac</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<b>No File Uploaded</b>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

##### 1. Gender Audit:

Gender Audit was conducted to study the various activities organised by the Institution during the period 2022-23 to provide equal opportunities to its women students. It was concluded by Ms. Rashmi Joshi, the Gender Equality Activist, that the college has taken various initiatives to protect and promote the interests of its women students.

##### 1. Department of English & Business Communication: Publications in relation to Feminine Sensibility and Female Identity

2. Women Development Cell: The following events and initiatives were undertaken by WDC to sensitize Gender Equity all through the

year:

- Self Defence Workshop- 29th July 2022
- Streedom- 26th November 2022
- Deshpande College's Street Play- 13th December 2022
- Student Surveys
- #Sheleads
- International Women's Day- 8th March 2023

3. Various Gender related social initiatives and events undertaken by Umang 2022: Social Cause wing- PARVAAH, NM-NSS, NM DLLE all throughout the year 2022-23.

4. Gender Related Cross Cutting Issues in Course Curriculum (Subjects: Human Resource Management, Foundation Course)

5. Gender equity Ratios (Females: Males) - All the ratios mentioned below indicate favorable Gender Equity situation in the institution in 2022-23:

- Staff (Teaching and non-teaching) ratio - 1.23:1 (59:48)
- Students ratio - 1.08:1 (1506:1391)
- Passing ratio - 1.14:1 (2958:2597)
- Financial support for academics - 4:1 (4:16)
- PhDs - 3.5:1 (4:14)
- Publications - 3:0
- Scholarships - 1.69:1 (27:16)

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="https://svkmmumbai-my.sharepoint.com/:w:/g/personal/diana_vakharia_nmcce_ac_in/EVobVZFQS_ZJij6tnQofwL0BxGdz6_NLhP6ebTsoh0H6Ow?e=rNUa5e">https://svkmmumbai-my.sharepoint.com/:w:/g/personal/diana_vakharia_nmcce_ac_in/EVobVZFQS_ZJij6tnQofwL0BxGdz6_NLhP6ebTsoh0H6Ow?e=rNUa5e</a>

<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy      Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>D. Any 1of the above</b>
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File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

**Liquid waste management**

- **Waste recycling system**

At Narsee Monjee College of Commerce and Economics, sewage plant is set up in the lower ground floor. Here water waste is recycled through couple of big tanks and filters. Process of the same is explained in diagram on the images. Few pictures of tanks and filters are pasted to get the idea of it. The system is a 100 KLD STP based on SK Bio-cleaner system. The sewage inlet, brings in the waste into the Collection tank, which is further connected with air blowers. The waste is transferred to the Aeration tank via the Screening system. The Aeration tank also has air blowers attached. The waste moves to the Filter Feed tank fitted with the Filter Feed pump. The treated waste further passes through the Backwash Drain process in the Dual media filter, after which the treated water is collected in the Treated Water tank.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**B. Any 3 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<p><b>7.1.6.1 - The institution’s initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3.Environment audit</b></li> <li><b>4.Clean and green campus recognitions/awards</b></li> <li><b>5.Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>D. Any 1 of the above</b></p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<b>No File Uploaded</b>
Certification by the auditing agency	<b>No File Uploaded</b>
Certificates of the awards received	<b>No File Uploaded</b>
Any other relevant information	<a href="#">View File</a>

<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>A. Any 4 or all of the above</b></p>
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File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Narsee Monjee College of Commerce and Economics is renowned as one of India's leading institutions for commerce, drawing students and faculty from across the country. The college fosters an environment of tolerance and inclusivity, celebrating cultural, regional, and socioeconomic diversity through various festivals and activities.

Led by dedicated educators and staff, the college organizes a wide array of cultural and regional festivals, along with engaging activities such as cultural events, art workshops, Mehendi competitions. These events are coordinated by associations like the Cultural Society, Umang, Hobby Centre, and the Student Welfare Committee under the umbrella of the Centre of Excellence in Cultural and Extra-Curricular Activities.

Furthermore, collaborative efforts between the Debating and Literary Society and various literary societies promote acceptance and unity among different regional and linguistic communities through activities like poetry writing, film making, debates.

In addition to cultural and academic pursuits, the college's Social Outreach Program focuses on instilling ethical and humanitarian values among students and staff, emphasizing unity and social harmony. Associations like NSS, RCNM, DLLE, and the Brand Building Committee demonstrate commendable dedication to supporting underprivileged segments of society through initiatives like "Handful of Grains," "Pragati," and "Umang Parvaah," making significant contributions to altruistic causes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
<p>7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:</p> <p>The institution actively integrates civic education into its curricular and co-curricular activities, aiming to raise students' awareness of their constitutional responsibilities. It also marks significant national events such as Independence Day and Republic Day as a demonstration of reverence for the nation and a reminder of the duties of responsible citizenship. Furthermore, College Associations take the initiative to organize events that promote awareness of core values, rights, and the obligations outlined in the constitution.</p> <p>In February 2022, SVKM's Narsee Monjee College's Model United Nations (MUN) held a successful intercollegiate event merging discussions on global and national issues. Featuring the All-India Political Parties Meet (AIPPM) and the United Nations Human Rights Council (UNHRC), it aimed to cultivate awareness of constitutional duties among students.</p> <p>On January 29, 2023, Kartavya'23, organized by Insight, realized its vision of "We Rise by lifting others." The event focused on establishing new bank accounts for the underserved and educating existing account holders on government schemes. It aimed not only to raise awareness but also to foster responsible citizenship and empower communities towards self-reliance. Commerce and finance students led the initiative, viewing it as their civic duty to contribute to national development.</p>	
File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.10 - The institution has a prescribed code of conduct for students, teachers,</b>	<b>A. All of the above</b>

**administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**List of days celebrated by the Institution in 2022-23:**

**Date of the event**

**Event name**

**Committee/Association**

**5th June 2022 - 18th June 2022**

**World Environment day**

**NM - Echo**

**Events organised:**

1. Echotionary
2. Vrukshabandhan
3. Talk by Echo Leaders



4. Drawing competition
5. Session on 'Soil the Basis of life'

23rd June 2022

Participation in MSME Day organised by KVIC, Mumbai

Commerce Association

15th August 2022

Independence Day

Cultural Society

13th September 2022

Teacher's day Celebration

Gujrati Sahitya Mandal

13th September 2022

Teacher's day Celebration

Marathi Sahitya Mandal

13th September 2022

Teacher's day Celebration

Wildlife and Nature Club

13th September 2022

Teacher's day Celebration

Hobby Centre

14th September 2022

Hindi Divas

Hindi Sahitya Mandal

27th February 2023

Marathi Bhasha Divas

Marathi Sahitya Mandal

8th March 2023

International Women's Day

Women Development Cell

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### Best Practice 1

<https://nmcollege.in/NAAC/Criteria7/BestPractice1.pdf>

### Best Practice 2

<https://nmcollege.in/NAAC/Criteria7/BestPractice2.pdf>

File Description	Documents
Best practices in the Institutional website	<a href="https://nmcollege.in/NAAC/Criteria7/BestPractice1.pdf">Best Practice 1 : https://nmcollege.in/NAAC/Criteria7/BestPractice1.pdf</a> , <a href="https://nmcollege.in/NAAC/Criteria7/BestPractice2.pdf">Best Practice 2 : https://nmcollege.in/NAAC/Criteria7/BestPractice2.pdf</a>
Any other relevant information	<p style="text-align: center;"><u>Evidence of Success -</u></p> <a href="https://nmcollege.in/NAAC/Criteria7/BP1.pdf">https://nmcollege.in/NAAC/Criteria7/BP1.pdf</a> , <a href="https://nmcollege.in/NAAC/Criteria7/BP2.pdf">https://nmcollege.in/NAAC/Criteria7/BP2.pdf</a>

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

SVKM's Narsee Monjee College of Commerce and Economics is deeply committed to the pursuit of "Excellence in Education" and has embraced technology as a pivotal component of its vision. The institution has harnessed the power of technology to nurture knowledge, skills, and empathy in its students. Digital transformation has become integral to the college's mission.

The campus boasts Smart Board-enabled classrooms, widespread Wi-Fi connectivity, and upgraded computer labs, fostering an environment of technological advancement. A student-specific SAP Portal has enhanced transparency, displaying attendance and assessment marks. Exam SOPs are rigorously adhered to, and online assessments have streamlined the evaluation process, aided by QR codes on answer books.

The library serves as a digital hub, providing remote access to online databases, e-journals, and e-books. Regular updates via Google groups keep students informed about available online resources. Administrative processes have also benefited from digitization, the office and administrative records are maintained and saved in digital formats with Oracle Software facilitating efficient human resource management.

This digital revolution transcends academics, facilitating innovative problem-solving in teaching, learning, assessment, and administration. SVKM's Narsee Monjee College believes that digitalization is ushering in a new era of learning, breaking down

traditional barriers and enhancing every facet of education.

File Description	Documents
Appropriate link in the institutional website	<a href="https://nmcollege.in/NAAC/Criteria7/InstitutionalDistinctiveness.pdf">https://nmcollege.in/NAAC/Criteria7/InstitutionalDistinctiveness.pdf</a>
Any other relevant information	<a href="#">View File</a>

### 7.3.2 - Plan of action for the next academic year

The institution plans to further extend the process of digitalization to its various processes of academics and administration, especially in following areas:

1. Digital preparation of Question paper sets from Question banks based on Bloom's taxonomy and
2. Digitalization of Training and Placement procedures through a dedicated portal connected to SAP.