



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)
Name of the head of the Institution		Dr. Parag Ajagaonkar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02242338000
Mobile no.		9869076756
Registered Email		parag.ajgaonkar@nmcce.ac.in
Alternate Email		principal@nmcollege.in
Address		Bhaktivedant Marg , Opp Cooper Hospital
City/Town		Mumbai
State/UT		Maharashtra
Pincode		400056

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			26-Sep-2019		
Type of Institution			Co-education		
Location			Urban		
Financial Status			Self financed and grant-in-aid		
Name of the IQAC co-ordinator/Director			Dr. Nirmala Chavan		
Phone no/Alternate Phone no.			02242338005		
Mobile no.			9987195253		
Registered Email			nirmala.chavan@nmcce.ac.in		
Alternate Email			nmcollege@nmcce.ac.in		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			https://nmcollege.in/igac/		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			https://nmcollege.in/wp-content/uploads/2020/11/Academic-Calendar-Dates-for-Sem-III-V.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.43	2017	17-Jan-2017	31-Dec-2025
6. Date of Establishment of IQAC			17-Jul-2006		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

International Webinar	25-May-2019 01	500
International Webinar Refining Personal Effectiveness.	23-May-2019 01	620
National Webinar Seven Secrets of Memory :	22-May-2019 01	450
National Webinar Data Centricity in Administration	19-May-2019 01	600
National Webinar Session1. SelfPlagiarism: An Indian Perspective Session 2. Self Plagiarism: Issues & Consequences	18-May-2019 01	600
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organizing Faculty Development Programs and various national and international Webinars

IQAC took initiatives in sending the IQAC members for Workshops regarding the revised NAAC Criteria and filling of the AQAR report

Training for assessment 'Guiding through OSM- Hands-on-training' organised jointly by Examination committee, CAP committee and IQAC

Research oriented Faculty Development program on 'Administration of an Incubation Centre' organized by INTENT, BMS Department and IQAC

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Log book keeping for syllabus completion track record	It was suggested that a log book be created for recording a documentary evidence for implementation of teaching plans. This log book was created and maintained by teachers. The log book format was finalized keeping the NAAC and teachers' API requirements in mind.
Class Mentors System	The suggestion of having class mentors had been implemented from the month of February 2019. Each class has been assigned a teacher-mentor. The coordinator shared with the members that a few teachers had used a Google form to obtain basic feedback from students in the class where they were mentors. An analysis of the feedback gave interesting insight into the expectations of the students.
Record keeping for Students Progression	The IQAC had proposed that a system should be put in place in order to acquire data for student progression. Subsequently the data was collected from the final year students of 201718 at their Convocation function on physical forms.
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	20-Dec-2019

15. Whether NAAC/or any other accredited

Yes

body(s) visited IQAC or interacted with it to assess the functioning ?	
Date of Visit	02-Aug-2019
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	23-Jan-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>SAP (Systems, Applications and Products in Data Processing) software was introduced by the Management in the Financial Year 20102011. The College started using the FICO (Financial Accounting and Controlling) module from September 2010. Later the HR (Human Resource Management System), MM (Material Management System) and SLCM (Student Life Cycle Management) modules were also introduced. As per the directive of Department of Higher Education, Pune, the college maintains and updates information regarding teaching and nonteaching staff, their salary component and student information on the AISHE portal and MIS portal. Though not the norm, under SAP, there is an HRM system which takes care of admissions, attendance records of staff and students, Student life cycle management module, payrolls etc The admission process is done using the SAP software. The complete Master List of applicant as per Merit is displayed on the college notice board. Similarly, Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
No file uploaded.			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Accounts	03/06/2019
BCom	Business Management	03/06/2019
BMS	Marketing	03/06/2019
BMS	Finance	03/06/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Foundation Courses	03/06/2019	767
Environmental Science	03/06/2019	767
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college has established a mechanism for taking feedback of teachers from students on teaching, which is then shared with teachers through an interactive meeting where shortcomings/ problems are discussed and solutions are suggested. This helps in improvement of the teaching-learning process. The college follows the syllabus and paper pattern laid down by the University of Mumbai for all its courses. A formal mechanism is in place for collecting feedback from students, parents, employers and alumni on the curriculum, at least once in the year. The other forms of feedback are suggestion boxes at strategic points, e-mails and formal application uploaded on college website, also encourage feedback from students, parents, teachers, employers and alumni. Mentor faculties continuously get oral feedback from students on overall college matters. The class representative communicates with the class mentor faculty for any suggestions or complaints. A feedback process is kept on-going through meetings of student bodies like Student Council. The Council notes areas of concern, if any, from the students' point of view and places them before the appropriate committee for necessary action. A formal society of college alumni -NAAM conducts regular meetings in College. They provide necessary inputs on curriculum, co-curricular and extra-curricular activities for the overall college students development. College invites the successful alumni for guest lecturers, seminars, workshops, etc. Feedback from parents is taken formally through the feedback form and also in an informal manner in the orientation meeting as well as on the occasion of the Annual Day gathering. Parents are also invited on different occasions by the College to observe the progress of their children and their suggestions are encouraged. A formal feedback system is in place for employers through its Training and Placement cell. Prospective employers like KPMG, Barclays, EY etc. who visit the campus for recruitment of students, give their feedback to the placement cell and the college takes necessary steps to incorporate their valuable suggestions. Introduction of a Soft Skills course was one such step taken to fulfil the expectations of the industry. College invites academicians from different Colleges and Universities for guest lectures, seminars and programmes are organized for teachers and students. Their feedback about the programs, college and higher education in particular is taken into consideration for enriching the curriculum and related activities of teaching-learning process. Teachers also work on suggestions for syllabus revision from academic peers obtained through informal interaction and other forums for communication such as email, subject association activities, interaction with visiting faculty and other experts during academic gatherings like workshops, seminars and refresher courses. The views are captured of various speakers, experts and counsellors from various fields of life who visit the College on various occasions. Their observations are noted through their speeches, which also form a part of the feedback. Responses are analysed by the heads of various departments and suitable steps are taken for their implementation. On the whole, the College ensures a healthy and progressive environment for receiving and implementing feedback from its varied stakeholder.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Banking and	60	94	63

	Finance			
MCom	Advanced Accountancy	60	112	57
BSc	Information Technology	60	610	55
BMS	Nil	120	4864	108
BCom	Financial Markets	60	975	55
BCom	Accounting and Finance	60	1928	56
BCom	Nil	960	4403	804
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3239	277	40	1	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
41	41	3	33	33	10
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

? Providing Academic /Non-academic guidance ? Maintaining the list of LD students ? Maintaining the list of outstation students ? Counselling the students with low attendance ? Monitoring the academic performance of students ? Managing student behaviour, intervening and resolving problems ? Orient students with Examination ? Follow-up with the student who has undergone mentoring ? Addressing any other query of the students

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3516	41	1 : 86

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
50	41	10	2	16

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National,

International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
110	3239	3.3

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.nmcollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
45210	MCom	Banking & Finance	52	48	92.30
45211	MCom	Business Management	47	43	91.48
45209	MCom	Advanced Accountancy	49	49	100
45208	BCom	Nil	767	767	100
45201	BCom	Financial Markets	51	50	98.04
45203	BCom	Accounting and Finance	63	63	100
45401	BMS	Nil	111	111	100
45207	BSc	IT	42	42	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.nmcollege.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

Yes

Name of the teacher getting seed money

Nil

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
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No Data Entered/Not Applicable !!!

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

No file uploaded.

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Advertising	5
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Measuring the Impact of Statistical Techniques for Computation of Weighting Factors in Avalanche Forecasting Model	Ms. Neha Kushe	International Journal of Recent Technology and Engineering	2019	Null	Null	Null
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	6	Nill	Nill	Nill
Attended/Seminars/Workshops	Nill	6	Nill	Nill
Resource persons	Nill	1	Nill	Nill
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Project Edify	Dixit Municipal School	6	50
Project Kadam	-	6	50
Project Pragati	Bhanbhai Nenshi Hostel for Girls	6	25
Project Nirman	Nill	6	150
Project Laabh	Nill	6	45
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Sharing Resource	Turnitin	NMIMS	Nill	Nill	Nill
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.9	3.9

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Nil
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Fully	19.11	2007

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	131	3	131	1	2	30	0	1	17
Added	0	0	0	0	0	0	0	0	0
Total	131	3	131	1	2	30	0	1	17

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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Licence copy of complete Microsoft Office with MS-Team, SharePoint, Forms, Class Notebook, Whiteboard, Project, Stream, etc. with individual IDs and passwords	Nil
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4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
15.33	8.51	7.28	9

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The Institute has a well-defined policy for maintenance and utilization of all its physical and academic facilities. The College has audio visual equipment in various classrooms, 2 computer laboratories, 1 electronic laboratory, 1 e-library facility and provides access to e-books, e-journals and databases through college website using individual Id and password. Maintenance of the computers is carried out by the management appointed external agencies, which take care of installing software's, operating systems and other applications on all the computers of the institute. AMC of the computers also involves replacement of faulty hardware and or addition of the hardware augmenting the system configurations. Academic and administrative facilities are maintained through annual maintenance contracts. Policy for maintenance and utilization of

- Classrooms - All classrooms, seminar hall, Building are maintained under the supervision of the in charge of infrastructure and campus development.
- Computers Laboratory - Please see the link
- Library - Please see the link
- Sports Complex (Gymkhana)

www.nmcollege.in

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	Nil	Nil	Nil
b) International	Nil	Nil	Nil
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Soft Skills	16/10/2019	200	Pacement Cell

Mock GD PI	30/08/2019	175	Placement Cell
Pre-Placement Training	19/08/2019	250	Placement Cell
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
38	203	87	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	6	BFM	BFM	Nil	Nil
2019	7	BAF	BAF	Nil	Nil
2019	13	BMS	BMS	Nil	Nil
2019	1181	BCom	BCom	Nil	Nil
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
CAT	5
Civil Services	1
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Umang	State	1500
Insight	State	1200
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

No Data Entered/Not Applicable !!!

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

N.M. College Alumni Association Movement (NaaM), was conceived in 1997. Registration No. E-29764 (BOM). Trustees of NAAM Anil Bhandari Mayank S. Shah Murli Goyal Nailesh P. Dalal Narayan Pasari Priyesh Kamdar Shatrughan Bashin

5.4.2 – No. of registered Alumni:

45000

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

3 Recognizing and felicitating Toppers
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CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralised and participative management is practiced in the institution for its governance. This reflects in the practice that the institute does not encourage only a few decision makers. It provides opportunities to all the faculties to participate in the various areas of its functioning, therein ensuring participative decentralised decision making. All the activities relating to academic, administrative and other allied areas are planned and approved by the governing body and the Head of the Institution, based upon the government policies, current needs, feed backs and representations from the different stake holders. The bottom up approach is mostly followed while framing the policies and evolving strategies. The Principal delegates necessary powers to Program Coordinators Heads of Departments to carry out various academic activities with operational autonomy. The Principal also delegates necessary powers to the Conveners of the various Associations, Committees Clubs

to carry out various extra-curricular Co-Curricular activities with creativity enthusiasm, in the best all-round development of the learners. The Heads of Departments/Conveners encourage the member faculties to give their inputs, opinions suggestions. After careful consideration of the same, a participative decision is taken for the academic as well as non-academic activities. The teachers-in-charge of the various committees also give opportunities to the various student heads representatives to arrange and conduct the events and programs with utmost creativity and zest. Bi-Annual feedback is taken from students and the necessary actions are taken to ensure the continuous imparting of good quality education. Thus, we can clearly see that a strong participative culture is emerging at the academic non-academic areas of the institution. All the faculties are given freedom to design implement their own teaching methodologies and all the required Teaching Aids are provided wherever required. For example: In the activities like Admissions Examinations, the Principal, Vice-Principal, Head of Departments, Faculties, Non-Teaching staff, Administration staff are completely in sync and with unified efforts, ensure a smooth and error free process each time. Thus, we can say that the activities like Admissions as well as Examinations as conducted in a decentralised manner with a participative approach in place.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The college follows Online Admission process which is detailed on the college website (www.nmcollege.in). To ensure transparency in the admission process an Admission Committee is formed. All the admissions are processed through this committee for proper scrutiny of documents. The admission process is done using the SAP software. The complete Master List of applicant as per Merit is displayed on the college notice board. Similarly Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.
Industry Interaction / Collaboration	With the objective of enabling the students to establish the link between theory and practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series and industrial visits/ educational tours every year.
Human Resource Management	College provides various facilities and concessions to promote quality enhancement efforts by faculties. Faculty across courses are relieved to enable them to attend Refresher Courses

/Orientation Programmes/Summer School/Winter School/ Short term Courses / Faculty Development Programmes etc. Remuneration to contractual teachers is at a scale higher than the average. Though not the norm, under SAP, there is an HRM system which takes care of admissions, attendance records of staff and students, Student life cycle management module, payrolls etc. All prospective candidates who apply to the college for teaching positions are required to give a demonstration lecture to prove their teaching skills. The demonstration is chaired by senior faculty members of the relevant subjects. This is done prior to the personal interview. A soft skill induction program for new appointees is mandatory. A written examination is conducted to filter prospective non-teaching employees of Class III IV.

Library, ICT and Physical Infrastructure / Instrumentation

The college has added necessary hardware and software to equip classrooms and laboratories with ICT facilities. • The UGC network resource center is available free of charge for accessing databases, OPAC, and Internet. • Library has an institutional membership of British Council, Indian Commerce Association, and Maharashtra Economic Development Council. • Direct access to several databases related to online journals, company data, laws, eBooks, etc. useful for studies, projects and exercises from <http://ezproxy.svkm.ac.in:20048/login> • NLIST Databases • Scanning and Printing facilities for teachers • Completely automated with KOHA software Computer Electronic Laboratory: ? Two well-equipped computer laboratories with 80 computers enhance the learning process and relevant licensed softwares which enable the proper conduct of the University prescribed courses. As against the University of Mumbai norm of 2-3 students per computer, we provide a computer for each student to improve the quality of practical teaching and learning. A Language Lab has also been established to provide an interactive and student -centric learning experience.

Research and Development

The faculty is provided with all

resources to undertake research based activities. Each full-time faculty of the college is provided with a laptop with Wi-Fi facility to help them in research work. Direct access to several databases related to online journals, company data, laws, eBooks, etc is made available to faculty from <http://ezproxy.svkm.ac.in:20048/login>

Library has an institutional membership of British Council, Indian Commerce Association, Maharashtra Chamber of Commerce and Maharashtra Economic Development Council which can be availed by researchers for getting access to study material of their respective streams. Library facility is available for research from 7 a.m. to 7 p.m. so that staff and students can access UGC Network Resource Centre as per their convenience. Teachers are encouraged to publish their research papers in reputed journals. The college publishes a peer reviewed Refereed research journal 'Nav Manthan' with ISSN 2349-7327 and ENVISAGE with ISSN 2395-7212. The Research journal 'Nav Manthan', and Students Journal 'Envisage' are uploaded on the college website. Copies of the Publications are freely available for reference in the College Library. The College got permission from University of Mumbai for forming the Research Centre in Accountancy and Business Policy and Administration to promote research related activities among student and teaching fraternity. The teachers are also encouraged to apply for recognition as PG teachers from Mumbai University and to serve as Ph. D Guides. In order to encourage research related activities among students, every year the Economics Association organises EPSILON- An annual intercollegiate Research Paper Presentation competition. Under the CP and SWS programme of DLLE, students are encouraged to write research reports by undertaking field surveys and interviews, the results of which are published in the college research journal.

Curriculum Development

The curriculum prescribed by the University of Mumbai is followed for all the programmes. Faculties are encouraged to attend syllabus revision workshops conducted at various

colleges. Accordingly members of the faculty regularly attend seminars / workshops etc. on syllabus revision. The college has been granted Autonomous status henceforth college decided to reframe curriculum of first year of B.COM and SFC with effect from 2019-20. NMIMS School of Business Management organized Faculty Development Programme from 16th to 18th December 2019 to train the faculties for revising the syllabus under autonomy. Faculties handling the existing course individually provide general information on the quality of the course strategic directions for the course etc. Faculties analyze the present curriculum and update it with the current industry / societal requirements. The draft syllabus is prepared after mapping course outcomes with program outcomes. A departmental staff meeting is conducted to consolidate the identified curriculum gaps in all the above phases. The suggestions will be recorded and put forward in BOS meeting. Each department's Board of Studies comprises of Head of Department All Full time faculties of department Industry Expert Vice Chancellor Nominee Subject Experts And Students' Representative In BOS meeting, detailed discussion is carried out on the basis of industry requirements, students' expectations, time requirement for completing syllabus, pedagogy to be used etc. for finalizing the curriculum. The curriculum is approved in the BOS meeting and presented in Academic Council for review. Academic Council reviewed and ratified the syllabus for First year of B.COM and SFC which is to be implemented from 2020-21.

Teaching and Learning

Student centric learning is focused on the needs of students, their abilities, interests and learning styles where the teacher acts as a facilitator. Classroom teaching is one-to-many, but to make it more students centric, the teacher adopts various strategies. The following participatory teaching-learning activities are undertaken: All the classrooms of the college are air-conditioned with necessary equipment the classrooms are also equipped with modern teaching aid like Smart Board. Teachers can access

Computerized catalogue (OPAC) where one can locate for books according to author, title, publisher, accession number and classification number. 24 X 7 Internet facilities enables teachers to access on line e-resources such as INFLIBNET in addition to availing the excellent library resources. Teaching methods are adopted as per the requirement of the prescribed curriculum. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions. The faculty uses innovative teaching learning methods such as role-plays, group discussions and news article discussions. Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students. A Language Laboratory has also been established to provide an interactive and student-centric learning experience. Field trips and industrial visits and workshops are organized to understand the practical nature of the subjects taught.

Examination and Evaluation

The college follows all the Ordinances as laid down by the University of Mumbai regarding examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University. Beside the stated norms, the college adopts the following strategies for quality enhancement: Strict confidentiality is maintained in setting the question papers. All chairpersons are required to submit a sealed copy of synoptic answers along with the sealed sets of question papers. For quality assurance a database of senior faculty across reputed institutions is maintained for the purpose of moderation and revaluation. The college updates all the examination related information on the college website for ready reference of students and parents. Each staff member is provided with their individual supervision duty schedule along with the guidelines for reporting

time, invigilation responsibility, reporting of unfair means etc. This schedule is useful for the staff members at the time of their promotion under CAS. Ordinarily no leave of absence is granted to any staff member during examination. Teachers are requested to give their contact details during vacation for any emergency concerning examination / marks entry. The college has been granted Autonomous status henceforth college decided to devise its own examination and evaluation system with effect from 2019-20

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	SAP (Systems, Applications and Products in Data Processing) software was introduced by the Management in the Financial Year 2010-2011. The College started using the FICO (Financial Accounting and Controlling) module from September 2010. Later the HR (Human Resource Management System), MM (Material Management System) and SLCM (Student Life Cycle Management) modules were also introduced. As per the directive of Department of Higher Education, Pune, the college maintains and updates information regarding teaching and non-teaching staff, their salary component and student information on the AISHE portal and MIS portal

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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No Data Entered/Not Applicable !!!

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
3	1	2	8

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	1	1

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

1. College Audit are carried out by Statutory auditors as appointed by the Management 2. Statutory auditors appointed - Kishore A Parikh and Company. Auditing done on half yearly basis. Method of accounting is on cash basis. 3. The last audit done was for the year ended 31.03.2020. Action been taken on issues raised in the audit. 4. A government audit conducted as per instruction of government officer, namely a) By the Office of Accountant General: Audit conducted until the year 2010-2011 b) By the Department of Higher Education Mumbai Region. : Audit conducted until 2010-2011. 5. Hitherto there have been no major and minor audit objections.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nill	No	Nill
Administrative	No	Nill	No	Nill

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

NIL

6.5.4 – Post Accreditation initiative(s) (mention at least three)

NIL

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Online Interactive Session on 'Sexual Harassment at Workplace Prevention, Protection and Redressal' for Non - teaching staff.	20/04/2020	20/04/2020	30	20
Pragati Project organised by NSS Unit	20/08/2019	13/02/2020	20	16
Speaker session on LGBTQ Inclusivity organised by NSS Unit	Nil	Nil	20	25
Title Through the Eyes' Event organised by NM	08/08/2019	08/08/2019	20	11

- Rotaract club on LGBTQ Inclusivity of the programme				
Project Marigold organised by ENACTUS Team - Degree College	14/10/2019	31/12/2020	20	15
Self- Defense Workshop organised by Women Development Cell - Degree College	16/08/2019	16/08/2019	15	20
Health Seminar organised by Women Development Cell - Degree College	13/12/2019	13/12/2019	14	22

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
15 - Installation of PV modules of the rooftops of the Institute buildings.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	3
Scribes for examination	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
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Code of conduct (handbooks) for various stakeholders	01/01/2019	Updated regularly
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7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Rainwater Harvesting Project 2. Plantation of Trees 3. Collection and Segregation of Waste by placing Bins 4. Awareness drive for conserving fuel, electricity and water through posters displayed on notice boards and in class rooms. 5. Placement of air purifying and oxygen enriching plants at every floor of the college 6. General initiatives to save electricity like switching off light/fan switches after lectures, running ACs at higher temperatures to conserve electricity etc. 7. Institutionalized email IDs to all staff members to save paper.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Objectives :

- To customise training modules for the all-round development of the students of NM College, thereby propelling them into corporate life after college.
- To empower the students in identifying and transcending in their potential through soft skills training.
- To bridge the gap between the academia and the corporate by arranging for guest lecturers from various industries and opening avenues for corporate student's interface.
- To provide employment opportunities in the form of summer internships and placements for the students

Training Placement Cell was started as an initiative by SVKM with a goal of providing training to students to make a smooth transition from academics to industry and to open up employment opportunities for them. The cell began its journey in 2010 with a trainer a placement officer. Like any other endeavours which is its infancy, it had to metamorphose to the level of potential that it has achieved today. This metamorphosis included challenges like understanding and identifying the competencies required by fresher's, getting students to understand the importance of training before they enter corporate life, better coherence and synergy between Training functions and Placement functions and seamless execution of Training Placement activities.

Training: Soft skills are necessary for the all-round development of an individual. The training concentrates on three major areas to become corporate ready Self-management skills and People-management skills and Corporate Readiness. The First Year focuses on laying a foundation with focus on the Self-Management skills. The Second Year pays attention on People Skills. The soft skill training is compulsory for all the students (Self Finance Courses) and students registered for training and placements in B.com and the minimum attendance for soft skills training is in accordance with the university rule of 75 minimum attendance. The training for Third Year students is a pre-placement package which focuses on assisting the student in securing the employment of choice. The training for the final year is compulsory for all students (Self Finance Courses B.com) who have registered for Training and Placements. Training is provided by in house and visiting trainers adopting scientific methods such as Self-Assessment Questionnaires, Role Plays, Discussions, Assignments, Video clips etc. For TY continuous training is provided in form of mock interview rounds conducted by Trainers and Placement Officers.

Placements: Placements serve as a launching pad for students for them to make the critical leap from academic to corporate. It helps students to plan

their career by providing information and guidance about the companies which approach the College for placement. The Campus Placements process is tentatively scheduled from November to February. The selected students join the companies in the month of May -June after completion of their final examination. The evidence of success: • The Training and Placement Cell of the college has successfully trained and placed students since 2012-13, incrementally adding to the tally every year. • The percentage of students completing the training sessions has increased from 47 in 2012-13 to 94 in 2018-19, with the number of training hours for each student also increasing from 10hrs to 20hrs for pre placement packages. • Based on the feedback of the companies and the continuous industry updates regarding soft skills competencies, the Cell has constantly updated training modules including 2018-19. • Due to such improved training modules being implemented, the Cell has successfully achieved to consistently attract high value industries to recruit quality talent from the College. This is reflected in the salaries offered by Companies - in 2012-13 the maximum salary was 5 lacs p.a. and the maximum salary range for 2018-19 is 11 Lacs p.a. • The number of companies visiting our campus has increased every year from just 26 in the year 2012-13 to 53 in 2018-19. • Due to established mechanism of recording and implementing feedback from companies, the number of repeat companies coming on campus have increased consistently. Problems Encountered: • Strength of Bcom students being huge, implementing compulsory training programme for all of them becomes difficult. Hence only students who register for training in FY, SY and TYBcom are availed this programme.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.nmcollege.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

VISION To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings. MISSION To strive for quality education in keeping with the motto of the college, "Excellence in Education" and prepare young minds for imbibing knowledge, skills and sensitivity. OBJECTIVES 1. Impart education of the highest standard through value based holistic teaching and learning by integrating traditional and innovative practices. 2. Create a platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking. 3. Inculcate a strong belief in hard work and core values of gender equality, human rights and ecology in order to make them socially responsible citizens. 4. Equip students with the skills needed to adapt better to the changing global scenario and gain access to multiple career opportunities. 5. Provide inclusive education by making it accessible to all section of society. 6. To maintain and promote equality, transparency, compliance and sustainability in governance and service delivery.

Provide the weblink of the institution

<https://www.nmcollege.in>

8.Future Plans of Actions for Next Academic Year

The college has received Autonomous status from UGC and University of Mumbai in October 2019. We will implement Autonomy in the academic year 2020-21. The aim is to build an institution of academic excellence and a high ranking Autonomous

college. The areas identified for improvement and growth according to the guidelines of NAAC for Autonomous colleges are Research, Collaborations, Consultancies, Best Practices and Infrastructure. All these areas will be addressed thoroughly. Starting with Curriculum Development- introduction of new courses and programmes is a top priority for Our College. Accordingly proposals are made to the Governing Body to initiate one undergraduate programme- B.Com. Honours. It is also proposed to impart value added certificate courses in areas of entrepreneurship and marketing. For curriculum development we are mapping our syllabi with high ranking universities in India and Abroad. Syllabi will be constantly upgraded based on this. The College is in talks for collaboration with industry associations and professional institutions for enhanced academia-industry linkages. We are in talks with foreign and private universities for collaborations. Research culture will be actively promoted amongst both staff and students. Number of publications of each faculty will be increased as per the NAAC guidelines. Faculty will be encouraged to publish books and qualitative research papers. Teaching faculty will be supported to complete their Ph.D. dissertation. More faculties will be encouraged to take up research formally. The entire teaching faculty will be involved in creating a truly autonomous and qualitative institution. It is planned to assign each metric/ criterion to one faculty creating teams of faculty to develop that criterion, edging the College towards a better grade. The management has assured to create more infrastructure to initiate new programmes and activities such as incubation and extracurricular activities. The building of infrastructure is under progress. We are interacting with a college from SNDT University to initiate a paperless office with online functioning of daily administration as well as Collation of data required for NAAC. It is proposed to acquire software for the same. Mentoring system is to be strengthened. The College proposes to streamline its various activities by establishing Centres of Excellence. Each centre will house associations related to the given objective. Under Autonomy, we intend to offer rigorous undergraduate, postgraduate and Research programmes to ensure that students become global citizens, entrepreneurs and socially responsible employable human resources