The Annual Quality Assurance Report (AQAR) of the IQAC
2017-18

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year ***(for example 2013-14)*** **2017-18**

1. Details of the Institution

1.1 Name of the Institution	**SVKM's Narsee Monjee College of Commerce & Economics**
1.2 Address Line 1	**Bhaktivedanta Marg**
Address Line 2	**JVPD Scheme, Vile Parle (West)**
City/Town	**Mumbai**
State	**Maharashtra**
Pin Code	**400056**
Institution e-mail address	**info@nmcce.ac.in**
Contact Nos.	**42338000 / 42338001**
Name of the Head of the Institution:	**Dr. Parag Ajagaonkar**
Tel. No. with STD Code:	**022 - 42338000**

Mobile: **9869076756**

Name of the IQAC Co-ordinator: **Mrs. Amee Vora**

Mobile: **9820007074**

IQAC e-mail address: **amee.vora@nmcce.ac.in**

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:** **EC (SC)/21/A&A/552**

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **http://www.nmcollege.in**

Web-link of the AQAR: http://www.nmcollege.in / NMAdmin/KnowledgeBank/AddDocument/IQAR16-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B++	-	2004	5 yrs.
2	2nd Cycle	A	3.42	2017	5 yrs.
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC : DD/MM/YYYY **17/07/2006**

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. AQAR 2012-13 submitted to NAAC on 03/09/2013
ii. AQAR 2013-14 submitted to NAAC on 16/09/2014
iii. AQAR 2014-15 submitted to NAAC on 08/09/2015
iv. AQAR 2015-16 submitted to NAAC on 26/08/2016
v. AQAR 2016-17 submitted to NAAC on 27/08/2017

1.9 Institutional Status

University **NA** State [–] Central [–] Deemed [–] Private [–]

Affiliated College Yes [√] No [ ]

Constituent College Yes [–] No [√]

Autonomous college of UGC Yes [–] No [√]

Regulatory Agency approved Institution Yes [NA] No [NA]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education [√] Men [–] Women [–]

Urban [√] Rural [–] Tribal [–]

Financial Status Grant-in-aid [–] UGC 2(f) [√] UGC 12B [√]

Grant-in-aid + Self Financing [√] Totally Self-financing [–]

1.10 Type of Faculty/Programme

Arts [–] Science [√] Commerce [√] Law [–] PEI (Phys Edu) [–]

TEI (Edu) [–] Engineering [–] Health Science [–] Management [–]

Others (Specify) [. ---]

1.11 Name of the Affiliating University *(for the Colleges)* **University of Mumbai**

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	No		
University with Potential for Excellence	No	UGC-CPE	No
DST Star Scheme	No	UGC-CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC-Innovative PG programmes	No	Any other (*Specify*)	No
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	01
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	01
2.8 No. of other External Experts	01
2.9 Total No. of members	19
2.10 No. of IQAC meetings held	06

2.11 No. of meetings with various stakeholders: No. 6 Faculty 6

Non-Teaching Staff 6 Students 6 Alumni – Others

2.12 Has IQAC received any funding from UGC during the year? Yes - No √

If yes, mention the amount ---------

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 7 International 1 National 1 State 3 Institution Level 2

(ii) Themes

Global Youth Economic Summit on 10th February, 2018 by IQAC and Insight.

Workshop on "Relevance of Biomechanical & video analysis for performance enhancement in sports"

Seminar on "An insight into UGC norms and their amendment for API under CAS" by IQAC

Syllabus revision workshop of SY BCom, SY BAF and SY BMS.

Workshop on "Sexual Harassment at Workplace: Prevention and Protection"

Talk by Fr. Frazer Mascarenhas on Preparation for Autonomy.

Workshop on "Art and Science of Online Literature Search" on 7th April, 2018

2.14 Significant Activities and contributions made by IQAC

*Enabled Placement of faculty under CAS
*Promotions of Non-teaching Staff
*Academic Enhancement of faculties.
*Co-ordinate with associations for student centric activities.
*Suggest resource persons for conducting guest lectures.

2.15 Plan of Action by IQAC/Outcome: The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To encourage faculty members to apply for Post Graduate recognition and subsequently become research guides	Faculty members applied for Post Graduate recognition to University of Mumbai
To organize conference /seminar /workshop/course	07 workshops were organized
To enhance Institutional Social Responsibility	DLLE was started with three projects: Survey of Women status, Career Project and Industry Oriented Project.
To organize Global Economic Summit under NM Finance & Investment Cell	Organized Insight - Business, Finance and Economic meet.

2.15 Whether the AQAR was placed in statutory body Yes [–] No [√]

Management [–] Syndicate [–] Any other body [–]

Provide the details of the action taken

N.A.

Part B

Criterion – 1

1. **Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career oriented programmes
PhD	-	-	-	-
PG	1. MCom (Advanced Accountancy) 2. MCom (Business Management) 3. MCom (Banking & Finance)	-	1. M Com (Advanced Accountancy) 2.M Com (Business Management) 3. M Com (Banking & Finance)	-
UG	1.BCom 2.BMS 3.BCom (Accounting & Finance) 4.BCom (Financial Markets) 5.BSc(IT)	-	1.BMS 2.BCom (Accounting & Finance) 3.BCom (Financial Markets) 4.BSc(IT)	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-		-	1. NSE Certified Capital Markets Professional Program
Others	-	-	-	-
Total	8	-	7	1
Interdisciplinary	B Sc (IT)	-	B Sc. (IT)	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options: CBSGS

(ii) Pattern of programmes;

Pattern	Number of programmes
Semester	8(B Com, BMS, BAF, BFM, BSc(IT), M Com(Advanced Accountancy), M Com(Business Management), M Com (Banking & Finance)
Trimester	-
Annual	-

1.3 Feedback from stakeholders * Alumni [Y] Parents [Y] Employers [Y] Students [Y] (On all aspects)

Mode of feedback: Online [N] Manual [Y] Co-operating schools (for PEI) [N]

*Please provide an analysis of the feedback in the Annexure

The college follows the syllabus and paper pattern laid down by the University of Mumbai for all its courses. There is no provision for feedback from stakeholders regarding Curricular Aspects at the college level.

1.4 Whether there is any revision/update of regular or syllabi, if yes, mention their salient aspects.

As we are affiliated to the University of Mumbai, we follow the syllabi revision done by the Board of Studies of different subjects. In the academic year 2017-18, the University has revised the syllabi of the following courses:-

S Y B.Com Semester III

• Accountancy and Financial Management III
• Commerce III-Management: Functions and Challenges
• Business Economics III
• Foundation Course III- Contemporary Issues
• Business Law I
• Advertising I
• Financial Accounting & Auditing-Introduction to Management Accounting
• Business Management-Marketing Management

S Y B.Com Semester IV

• Accountancy and Financial Management IV
• Commerce IV- Management: Production & Finance
• Business Economics IV- Foundation of Public Finance
• Foundation Course IV- Contemporary Issues
• Business Law II
• Advertising II
• Financial Accounting & Auditing VI-Auditing
• Business Management-Marketing Management

S Y BMS - Semester III

• Information Technology in Business Management – I
• FC III (Environmental Management)
• Business Planning & Entrepreneurial Management
• Strategic Management
• Advertising

S Y BMS - Semester IV

• Information Technology in Business Management – II
• Business Research Methods
• FC IV (Ethics & Governance)

S Y BAF-Semester III

• Financial Accounting (Special Accounting Areas) - III
• Cost Accounting (Methods of Costing) - II
• Taxation - II (Direct Taxes Paper-I)
• Foundation Course in Commerce (Financial Market Operations) - III
• Business Law (Business Regulatory Framework)-II
• Business Economics - II
• Information Technology in Accountancy - I

SYBAF - Semester IV

• Financial Accounting IV
• Management Accounting
• Taxation III
• Foundation Course in Management IV
• Business Law III

TY BFM Semester V

• Technical Analysis
• Financial Derivatives
• Organisational Behaviour
• Corporate Accounting
• Marketing for financial services
• Project- I

TY BFM Semester VI

• Venture Capital & Private Equity
• Mutual Fund Management
• Risk Management
• Strategic Corporate Finance
• Corporate Restructuring
• Project –II

B.Sc. (IT) Semester III

• Python Programming	• Python Programming Practical
• Data Structures	• Data Structures Practical
• Computer Networks	• Computer Networks Practical
• Database Management Systems	• Database Management Systems Practical
• Applied Mathematics	• Mobile Programming Practical

B.Sc. (IT) Semester IV

• Core Java	• Core Java Practical
• Introduction to Embedded System	• Introduction to Embedded System Practical
• Computer Oriented Statistical Technique	• Computer Oriented Statistical Technique Practical
• Software Engineering	• Software Engineering Practical
• Computer Graphics & Animation	• Computer Graphics & Animation Practical

M.Com Semester III

Banking & Finance	**Advanced Accountancy**	**Business Management**
Commercial Bank Management	Advanced Cost Accounting	Human Resource Management
Treasury Management	Advanced Financial Accounting	Organizational Behaviour
Financial Markets	Direct Tax	Entrepreneurial management

M.Com Semester IV

Banking & Finance	**Advanced Accountancy**	**Business Management**
Financial Services	Financial Management	Supply Chain Management
International Finance	Corporate Financial Accounting	Advertising & Sales Management
Investment Management	Indirect Tax	Retail Management

Salient aspects of syllabi revision are:

- To incorporate current topics and changes in subject.
- To introduce applied aspects in subjects like Foundation Course
- To bring Uniformity across common core subjects in various courses.
- To upgrade the quality of content and match with international standards.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
42	34	8	-	-

2.2 No. of permanent faculty with Ph.D. 12

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	03	-	-			-	-		03

2.4 No. of Guest and Visiting faculty and Temporary faculty 51 40 07

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	6	12	-
Presented papers	5	8	-
Publications (E-Journals, Conference Proceedings)	19	02	-
Resource Persons	-	11	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:
N. M. College as an institution is committed to pursuit of excellence in higher education by following latest methodology of teaching. The innovative process adopted by the institution in teaching learning are:

• USE OF LCD projectors • Role Plays • Mock Stock Exchange • Workshops for Students • Case Studies • Social Media	• Debates • Group Discussions • Market Simulation • Film Screening • Peer assisted teaching • Industrial Visits

2.7 Total No. of actual teaching days during this academic year 169

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

The Examination Committee of the college plays an important role in implementing examination norms laid down by the University of Mumbai. There is facility of obtaining photocopy of assessed answer books for verification and revaluation as per the ordinance of the University of Mumbai. Barcoding of Answer books has been introduced at the FY & SY levels Semester-end examinations

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop:
04 faculty members:
Dr. Parag Ajagaonkar as Chairman Board of Studies in Business Management
Ms. Deepa Chitnis as member of Board of Studies for Business Law (B.Com)
Dr. Ritu Vashisht as member of Board of Studies for Business Management (BMS)
Dr. Muktha Manoj as member Syllabus framing Committee for Business Communication (B.Com)

2.10 Average percentage of attendance of students | 75% |

2.11 Course/Programme wise Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division					
		Distinction %	I %	II %	III %	Pass %	Failed
TYBCom – Sem V	829	382 46.08%	400 48.25%	20 2.41%	--	802 96.74%	27 3.26%
TYBMS – Sem V	125	48 38.4%	69 55.2%	01 0.8%	--	118 94.4%	07 5.6%
TYBAF – Sem V	65	31 47.69%	29 44.6%	04 6.15%	--	64 98.46%	01 1.54%
TYBFM – Sem V	54	17 31.48%	34 62.96%	01 1.85%	--	52 96.30%	02 3.70%
TYBSc. (IT) – Sem V	55	0 0%	18 32.73%	10 18.18%	--	28 50.90%	26 47.27%
TYBCom – Sem VI	818	329 40.44%	453 55.38%	24 2.93	--	806 98.53%	12 1.47%
TY BMS Sem VI	124	26 20.97%	85 68.55%	7 5.65%	--	118 95.16%	6 4.84%
TY BAF Sem VI	63	34 53.97%	24 38.10%	4 6.35%	--	62 98.41%	1 1.59%
TY BFM Sem VI	54	37 68.52%	15 27.78%	1 1.85%	--	53 98.15%	1 1.85%

TY BSc IT Sem VI	54	9 16.67%	19 35.19%	8 14.81%	--	36 66.67%	18 33.33%
M Com Sem I (AA)	57	15 26.31%	21 36.84%	3 5.26%	--	39 68.42%	18 31.58%
M Com Sem I (BM)	54	7 12.96%	32 59.26%	5 9.26%	--	44 81.48%	10 18.52%
M Com Sem I (B&F)	57	5 8.77%	36 63.16%	8 14.03%	--	49 85.96%	8 14.04%
M Com (AA) Sem II	53	13 24.52%	24 45.28%	1 1.88%	--	38 71.70%	15 28.30%
M Com (BM) Sem II	50	9 18%	34 68%	1 2%	--	44 88%	6 12%
M Com (B&F) Sem II	56	14 25%	31 55.36%	5 8.93%	--	50 89.28%	6 10.72%
MCOM (AA) Sem III	44	22 50%	10 22.73%	--	--	32 72.73%	12 27.27%
MCOM (BM) Sem III	38	24 63.16%	9 23.68%	1 2.63%	--	34 89.47%	4 10.53%
MCOM (B&F) Sem III	52	8 15.38%	34 65.38%	2 3.85%	--	44 84.62%	8 15.38%
MCOM (AA) Sem IV	42	31 73.81%	3 7.14%	1 2.38%	--	35 83.33%	7 16.67%
MCOM (BM) Sem IV	38	15 39.47%	20 52.63%	2 5.26%	--	37 97.37%	1 2.63%
MCOM (B&F) Sem IV	49	28 57.14%	17 34.69%	1 2.04%	--	46 93.88%	2 6.12%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: Through the Academic Calendar, Result analysis, teaching aids & equipment IQAC contributes, monitors & evaluates the T/C process.

- The IQAC monitors the placement/promotion of all teachers under Career Advancement Scheme. The IQAC looks into the eligibility of teachers for various stages under CAS, guides them regarding minimum API scores required and once conditions are fulfilled the IQAC advises them to apply for placement/promotion in the next stage.
- The IQAC arranges for a feedback on the teaching learning process through a form devised accordingly. A teacher is evaluated on different parameters such as teaching skills, subject knowledge, class control, accessibility/ availability to students and initiatives taken by teachers.
- The feedback is analyzed and shared with the teachers. The principal gives the feedback report to the teachers and if any shortcomings are there, suggestions for improvement are given.
- As a measure to maintain standards in Higher Education, each teacher fills up a form for Performance Based Appraisal System (PBAS), which is an annual self-assessment on their teaching performance. IQAC monitors Filling up of D-1 and D-2 forms by teachers.

- The Academic Calendar, subject wise and teacher wise teaching plan is prepared in the beginning of each semester and IQAC monitors the implementation of the same.
- IQAC also looks into organization of Faculty Development Programmes by the Conference Committee of the college.
- An analysis of program wise results is provided to the heads of departments who discuss them in their departmental meetings and initiate plans of improving students' performance and suggesting need for support to slow and advanced learners.

2.13 Initiatives undertaken towards faculty development

Faculty/Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	2
UGC – Faculty Improvement Programme	1
HRD programmes (Soft Skills Programme)	-
Orientation programmes	5
Faculty exchange programme	-
Staff training conducted by the university	9
Staff training conducted by other institutions	6
Summer / Winter schools, Workshops, etc. (Soft skills)	5
Others	62

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	59	08	Nil	06
Technical Staff	Nil	Nil	Nil	Nil

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution:

- Publication of 'Nav Mantan' a double-blind peer reviewed research journal for teaching staff with **ISSN: 2349 -7327**
- Publication of research journal 'Envisage' for students with **ISSN: 2395-7212**
- Annual inter collegiate research paper competition for students – '**Epsilon'.**
- Encouraging staff to complete Ph. D., to apply for recognition as PG Teachers & Research guides.

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	NIL	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications:

	International	National	Others
Peer Reviewed Journals	**20**	**04**	**-**
Non-Peer Reviewed Journals	**-**	**-**	**-**
e-Journals	**-**	**-**	**-**
Conference proceedings	**01**	**-**	**-**

3.5 Details on Impact factor of publications: 15 publications

Range **4.2 to 6.17** Average **5.46** h-index **-** Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: NIL

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	2017-18	Mumbai University	38000	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	38000	-

3.7 No. of books published: i) With ISBN No. **07** Chapters in Edited Books -

ii) Without ISBN No. **-**

3.8 No. of University Departments receiving funds from:

UGC-SAP _ CAS _ DST-FIST _

DPE _ DBT Scheme/funds _

3.9 For colleges: Autonomy _ CPE _ DBT Star Scheme _

INSPIRE _ CE _ Any Other (specify) _

3.10 Revenue generated through consultancy: _

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons: **12**

3.13 No. of collaborations: International _ National _ Any other _

3.14 No. of linkages created during this year: _

3.15 Total budget for research for current year in lakhs:

-

4.5

From Funding agency From Management of University/College

Total **4.5**

3.16 No. of patents received this year:

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
–	–	–	–	–	–	–

3.18 No. of faculty from the Institution who are Ph. D. Guides: 01

and students registered under them: 05

3.19 No. of Ph.D. awarded by faculty from the Institution: –

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF – SRF – Project Fellows – Any other –

3.21 No. of students Participated in NSS events:

University level **64** State level **01**

National level **01** International level -

3.22 No. of students participated in NCC events:

University level – State level –

National level – International level –

3.23 No. of Awards won in NSS:

University level **01** State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level	–	State level	–
National level	–	International level	–

3.25 No. of Extension activities organized

University forum	**05 (DLLE)**	College forum	**05**		
NCC	–	NSS	**31**	Any other (Rotaract)	**13**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

4 NM NSS wing collaborates with community, NGOs and other social organisations to undertake several activities to promote social welfare. Few of the activities which it organized this year are Blood Donation Drive, Organ Donation Drive, Beach cleaning drive, Support to Mumbai Police during Ganeha Visarjan, Medical camp in villages, Sale of 'Rakhis' made by the visually impaired, Adoption of slum children at carter road, assisting teachers in BMC Schools and school for children Education Project etc.

5 Department of Life Long Learning and Extension motto is "To reach the unreached", and every year DLLE attempts to undertake several outreach programme to increase sensitivity of the students to the existing socio economic realities as well as make a difference in society. The college is offering three projects under the DLLE programme namely Survey of Women Status, Career Project and Industry Orientation Programme since 2016-17. In this academic year DLLE organized a visit to Jeevan Asha, an old age home at Veera Desai Road, Career fair at MP Shah High School, Andheri and an industrial visit to Technocraft Industries India Ltd.

6 Rotaract Club of College (RCNM) under took Project Neev- A micro loans initiative for people below poverty line, Handful of Grains initiative for distribution of free food grains in slum areas, Diwali wahi soch nayi- which involved Diwali celebration with underprivileged students, Swaraksha : A Self Defense Workshop and Light a Bulb initiative in which students donated light bulb in villages etc

7 NM Enactus undertakes the Project Zeenat aimed at developing the skill of Mehndi Art in women living in the slums of Worli. Project Anant is another project undertaken by NM ENACTUS which aims to tackle the problems of huge amount of floral waste produced by temples everyday.

8 Wildlife and Nature Club organizes 'Tree Plantation Drive' to enhance the quality of life.

9 Library facility for Ex-Students pursuing CA and preparing for competitive examinations.

10 Career fair – (Master Mind) is organized by the management of the college every year in which the college sets up stalls for career counselling and guidance.

Criterion – IV

4. Infrastructure and Learning Resources

In keeping with the policy of the institution, and to accommodate the growing demand for new courses as well as provide better infrastructure to students and staff, the management has planned expansion of physical infrastructure from the year 2019. A new 9 storied building with state of the art infrastructure is proposed.

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5727 sq.mts.	-	-	5727 sq. mts.
Class rooms	30	-	-	30
Laboratories (2 - Computer & 1 - Electronic)	03	-	-	03
Seminar Halls	01	-	-	01
No. of important equipment purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (in Rs.)	-	37052	Internal fees	37052
Others	-	-	-	-

4.2 Computerization of administration and library:

1. Administrative office is fully computerized, has LAN Network, Campus is Wi-Fi enabled
2. Admission, HR, SLCM, etc. are on SAP
3. Library is fully computerized.
4. Library uses KOHA, SOUL and other software's
5. Use of WEB OPAC
6. Division wise creation of Google groups

4.3 Library services: (Purchase in Progress)

	Existing		Newly added (2017-18)		Total	
	No.	Value (Rs. In Lakhs)	No.	Value (Rs. In Lakhs)	No.	Value (Rs. In Lakhs)
Text Books	**7910**	**969832.5**	**1234**	**158911.50**	**9144**	**1128744**
Reference Books	**26075**	**7267454**	**663**	**356540.75**	**26738**	**7623994.75**
e-Books	**85**	**0**	**3**	**0**	**88**	**0**
Journals & Periodicals	**114**	**216273.5**	**114**	**152668.50**	**114**	**368942**
E-Journals & Digital Database	**29**	**5700**	**01**	**5750**	**30**	**11450**
CD & Video	**311**	**145000**	**-**	**-**	**311**	**145000**
Maps	**4**	**1500**	**-**	**-**	**4**	**1500**
Others (specify) (i) Other News paper	**19**	**30093**	**19**	**33082.00**	**19**	**63175**
(ii) Library Membership	**02**	**33575**	**02**	**4817**	**02**	**38392**
(a) British Council Library	01	10000	-	-	-	10,000
(b) Maharashtra Chamber of Commerce, Industry and Agriculture	01	23575	01	1367	01	24942
(c) Maharashtra Economic Development Council (MEDC)	-	-	01	3450	01	3450
(d) Indian Commerce Association(Life Membership)	01	5000	-	-	01	5000

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centre	Office	Departments	Others
Existing	190	80	190 computers with internet (2 Connections)	5	-	24	65	14
Added	02	-	-	-	-	-	-	-

Total	192	80	190	5	-	24	65	14

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1. Internet access through Wi-Fi and UGC Network Resource Center-5 computers and 1 Printer
2. Database orientation sessions for faculties
3. Google groups, Information on databases of e-journals & e-books to staff & students.
4. A Language Laboratory with 20 computers for student centric learning experience
5. Access to databases through Library on college website.
6. Information about OPAC (Online library catalogue) and databases through library brochure.
7. Ezyproxy for better access.

4.6 Amount spent on maintenance:

S No.	Particulars	Amount
(i)	ICT	3630 (Rupees Three thousand six hundred and thirty only)
(ii)	Campus Infrastructure & Facilities	1761868 (Rupees Seventeen Lakhs sixty one thousand eight hundred and sixty eight only)
(iii)	Equipment	805809 (Rupees Eight lakhs five thousand eight hundred and nine only)
(iv)	Others	1094 (Rupees One thousand and ninety four only)
	Total	**25,72,401** **(Rupees Twenty five lakhs seventy two thousand four hundred and one only)**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

- Periodic meetings are held with the student support committees and associations.
- Suggestions are made to the student support committees and associations about enhancement on awareness among the students about the services and various platforms provided by them.
- Suggestion boxes are placed on 2 floors for students to write and submit grievances.
- The college has placed boards displaying helplines of various authorities like nearest police station, Fire Brigade, University WDC, Hospitals, etc.
- Anti - Ragging guidelines are displayed.
- "No smoking", Wi Fi Facility boards are displayed.
- Information regarding availability of qualified doctors & their timings, Fire safety measures, evacuation process etc are displayed at strategic places.

5.2 Efforts made by the institution for tracking the progression:

- For ex- students, a Google form was created and a survey was conducted of ex-students and their current engagements. The forms were also placed in the office where ex-students filled them and information was gathered.
- Parent-Teacher meetings and Alumni meets are frequently organized.
- Weak students are identified in the class and appropriate help and guidance is provided to them.
- Remedial lectures are undertaken frequently for strengthening foundation in the concerned

5.3 (a) Total Number of students:

UG	PG	Ph. D.	Others
3417	308	-	-

(b) No. of students outside the state: 211

(c) No. of international students: Nil

Men

No	%
-	-

Women

No	%
-	-

(d)

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3694	24	4	59	0	3781	3680	10	-	20	15	3725

Demand ratio: 3.65: 1 Dropout %: 0.02%

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

The college has a tie up with The Western India Regional Council of the Institute of Chartered Accountants of India, to provide coaching to students for professional exams. The council organizes evening classes for aspiring students. For the common proficiency test (CPT) the course duration is 3 months. For Integrated Professional Competency Course (IPCC) course the duration is 8 months. The classes are conducted by external, professional faculty after college hours in order to enable students to avail these classes. College provides well equipped classrooms with audio-visual teaching aids. Support staff is designated on duty to ensure smooth conduct of the course.

The college also has a tie up with the Western Regional Council of the Institute of Cost Accountants of India, to provide coaching to students for CMA foundation and intermediate examinations.

No. of student beneficiaries: 190

5.5 No. of students qualified in these examinations:

NET: N.A SET/SLET : N.A GATE : N.A CAT : Approx 10%-15%

IAS/IPS etc : N.A State PSC : N.A UPSC : N.A. Others(CA/CS/CMA etc.) : Approx 60%

The College does not have a formal student progression tracking system after the completion of academic curriculum. However, given the alumni base and various alumni outreach programmes, it can be reasonably said that a substantial percentage of our graduates clear various competitive examinations.

5.6 Details of student counseling and career guidance:

Counseling is provided to students in the area of career, aptitude, job opportunities and healthy living.

- Since July 2013 we have a qualified, certified, professional psychological counselor for students and staff of all its institutes. At present, The counselor deals with issues like students adaptation to college, anger management, time management, substance abuse, relationship issues, behavior issues in class, peer pressure, low self-confidence, domestic issues etc. A total of 157 students have benefitted from counseling since 2013.
- Academic and career counseling is imparted through an ongoing series of guest lectures and lectures by ex-students who have excelled in their post graduate education and professions. The Placement cell arranges pre placement seminars by firms. In an informal way, teachers also

provide academic counseling regarding post graduate studies, for example the concerned department teachers provide information on institutes and processes for post graduate courses.

- College library displays brochures of professional and degree courses run by other Indian and overseas educational institutions.
- The Psychology Club arranges talks on stress management, handling personal relationships, community issues etc.
- NM RCNM in association with GMAC had conducted a seminar on how to prepare for NMAT entrance examinations for MBA courses.
- In addition, guest lectures, interviews of professionals from different career fields, industrial visits, career fairs, street plays etc are organized by the DLLE – Career project and Industry Orientation Project learners to spread awareness about the different career avenues, to acquire soft skills to increase their employability and to help them overcome their career dilemmas.

No. of students benefitted in 2017-18: 14 students

5.7 Details of campus placement:

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
56	**77**	**104**	-

*More than 80% of our students are pursuing higher studies and professional courses like CA, CMA, CS, CFA, MBA, FRM, Actuarial Science etc. and are hence do not participate in the campus placement process.

5.8 Details of gender sensitization programmes:

- NMNSS organised an open discussion on Women Rights and Gender sensitization by inviting Ms Ashwini Syed, Head of HR and Operations from Safe City on 25th September 2017.
- The Women's Development Cell of NM College in association with POSH (Prevention of Sexual Harassment at Work) had organised a workshop on 'Sexual Harassment at Workplace, Prevention and Protection on 16th September 2017.
- NM Department of Life Long Learning & Extension had conducted a field survey on the Status of Elderly women in Mumbai from November 2017 to February 2018 as part of the SWS project.

5.9 Students Activities:

5.9.1 No. of students participated in Sports, Games and other events:

State/ University level: 98 National level: 08 International level: 01

No. of students participated in cultural events:

State/ University level: 65 National level: Nil International level: Nil

5.9.2 No. of medals /awards won by students in Sports, Games and other events:

Sports: State/ University level: 05 National level: 07 International level:01

Cultural: State/ University level: 31 National level: Nil International level: Nil

5.10 Scholarships and Financial Support:

	Number of Students	Amount (Rs.)
Financial support from institution	8	80000
Financial support from government	58	133095
Financial support from other sources	02	49000
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives:

Fairs/ Festival: State/ University level: NIL National level: 03 International level: NIL

Exhibition: State/ University level: NIL National level: NIL International level: NIL

5.12 No. of social initiatives undertaken by the students: 56

DLLE: 05 NSS: 31 RCNM : 13 ENACTUS : 02 Others: 04

5.13 Major grievances of students (if any) redressed: No major Grievances

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution**:**

VISION

To provide affordable quality education, while equipping students with knowledge and skills in their chosen stream, inculcate values, identify hidden talents, provide opportunities for students to realize their full potential and thus shape them into future leaders, entrepreneurs and above all good human beings.

MISSION

To strive for quality education in keeping with the motto of the college, "Excellence in Education" and prepare young minds for imbibing knowledge, skills and sensitivity.

OBJECTIVES

1. Impart education of the highest standard through value based holistic teaching and learning by integrating traditional and innovative practices.
2. Create a platform for students for exploring their creative potential and nurturing the spirit of entrepreneurship and critical thinking.
3. Inculcate a strong belief in hard work and core values of gender equality, human rights and ecology in order to make them socially responsible citizens.
4. Equip students with the skills needed to adapt better to the changing global scenario and gain access to multiple career opportunities.
5. Provide inclusive education by making it accessible to all section of society.
6. To maintain and promote equality, transparency, compliance and sustainability in governance and service delivery.

6.2 Does the Institution have a management Information System:

SAP (Systems, Applications and Products in Data Processing) software was introduced by the Management in the Financial Year 2010-2011. The College started using the FICO (Financial Accounting and Controlling) module from September 2010. Later the HR (Human Resource Management System), MM (Material Management System) and SLCM (Student Life Cycle Management) modules were also introduced.

As per the directive of Department of Higher Education, Pune, the college maintains and updates information regarding teaching and non-teaching staff, their salary component and student information on the AISHE portal and MIS portal.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- The curriculum followed is that prescribed by the University of Mumbai for all the programmes. The Faculty is encouraged to attend syllabus revision workshops conducted at various colleges. Accordingly members of the faculty regularly attend seminars / workshops etc. on syllabus revision.
- The college has applied for academic autonomy from Mumbai University. All the Departments have already commenced work on the same by constituting ad-hoc Board of Studies comprising of external subject experts and senior faculty members of the department and have drafted syllabi and evaluation pattern to be followed when autonomy is granted.

6.3.2 Teaching and Learning

Student centric learning is focused on the needs of students, their abilities, interests and learning styles where the teacher acts as a facilitator. Classroom teaching is one-to-many, but to make it more students centric, the teacher adopts various strategies. The following participatory teaching-learning activities are undertaken:

- All the classrooms of the college are air-conditioned with necessary equipment; the classrooms are also equipped with modern teaching aid like the LCD projector and audio-visual system.
- Therefore teachers are provided with separate laptops, VGA cables, hand mikes in classrooms to facilitate audio-visual teaching.
- Teachers can access Computerized catalogue (OPAC) where one can locate for books according to author, title, publisher, accession number and classification number.
- 24 X 7 Internet facilities enables teachers to access on line e-resources such as INFLIBNET in addition to availing the excellent library resources.
- Teaching methods are adopted as per the requirement of the prescribed curriculum. Interactive methods are used to discuss fundamental concepts and students are encouraged to ask questions.
- The faculty uses innovative teaching learning methods such as role-plays, group discussions and news article discussions.
- Black Board Technology has been introduced to provide a virtual learning environment and to serve as a platform for communication and sharing academic content with students.
- A Language Laboratory has also been established to provide an interactive and student –centric learning experience.
- Field trips and industrial visits and workshops are organised to understand the practical nature of the subjects taught.

6.3.3 Examination and Evaluation

- The college follows all the Ordinances as laid down by the University of Mumbai regarding examination, evaluation, gracing, moderation, revaluation, remuneration, student progression etc. As an affiliated college of Mumbai University, we have adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University.

- Beside the stated norms, the college adopts the following strategies for quality enhancement:
    - Strict confidentiality is maintained in setting the question papers.
    - All chairpersons are required to submit a sealed copy of synoptic answers along with the sealed sets of question papers.
    - For quality assurance a database of senior faculty across reputed institutions is maintained for the purpose of moderation and revaluation.
    - The college updates all the examination related information on the college website for ready reference of students and parents.
    - Each staff member is provided with their individual supervision duty schedule along with the guidelines for reporting time, invigilation responsibility, reporting of unfair

means etc. This schedule is useful for the staff members at the time of their promotion under CAS.

- Ordinarily no leave of absence is granted to any staff member during examination.
- Teachers are requested to give their contact details during vacation for any emergency concerning examination / marks entry.

6.3.4 Research and Development

- The faculty is provided with all resources to undertake research based activities.
- Each full-time faculty of the college is provided with a laptop with Wi-Fi facility to help them in research work.
- Direct access to several databases related to online journals, company data, laws, eBooks, etc is made available to faculty from http://ezproxy.svkm.ac.in:20048/login
- Database orientation sessions are organised to acquaint the faculty with the usage of various online databases, ebooks etc.
- Library has an institutional membership of British Council, Indian Commerce Association, Maharashtra Chamber of Commerce and Maharashtra Economic Development Council which can be availed by researchers for getting access to study material of their respective streams.
- Google groups have been created for faculty and students to update them regarding the latest acquisition of books, journals etc. which can be used by them for research.
- Library facility is available for research from 7 a.m. to 7 p.m. so that staff and students can access UGC Network Resource Centre as per their convenience.
- Teachers are encouraged to publish their research papers in reputed journals. The college publishes a peer reviewed Refereed research journal '**Nav Manthan" with ISSN 2349-7327** and **ENVISAGE with ISSN 2395-7212**. The Research journal 'Nav Manthan', and Students Journal 'Envisage' are uploaded on the college website. Copies of the Publications are freely available for reference in the College Library.
- The College has also applied for establishing a Research Centre in Commerce & Accountancy to promote research related activities among student and teaching fraternity. The teachers are also encouraged to apply for recognition as PG teachers from Mumbai University and to serve as Ph. D Guides.
- In order to encourage research related activities among students, every year the Economics Association organises EPSILON- An annual intercollegiate Research Paper Presentation competition.
- Under the CP and SWS programme of DLLE, students are encouraged to write research reports by undertaking field surveys and interviews, the results of which are published in the college research journal.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Each full-time faculty of the college is provided with a laptop and a VGA cable.
- Projector- enabled class rooms

Library:

The college has added necessary hardware and software to equip classrooms and laboratories with ICT facilities.

- One of the best libraries in comparison to other colleges affiliated to the University of Mumbai.
- The UGC network resource center with five PC terminals is available free of charge for accessing databases, OPAC, and Internet.
- Library has an institutional membership of British Council, Indian Commerce Association, and Maharashtra Economic Development Council.
- Direct access to several databases related to online journals, company data, laws, eBooks, etc useful for studies, projects and exercises from http://ezproxy.svkm.ac.in:20048/login
- NLIST Databases
- Scanning and Printing facilities for teachers
- Completely automated with KOHA software

Computer & Electronic Laboratory:

- Two well-equipped computer laboratories with 80 computers enhance the learning process and relevant licensed softwares which enable the proper conduct of the University prescribed courses.

- As against the University of Mumbai norm of 2-3 students per computer, we provide a computer for each student to improve the quality of practical teaching and learning.

- We also have one well equipped electronic laboratory for the students of BSc.IT course.
- A Language Lab has also been established to provide an interactive and student –centric learning experience.

6.3.6 Human Resource Management

- A workshop on 'Sexual Harassment at Workplace, Prevention and Protection' in collaboration with POSH was organised on16th September 2017 by NM Women Development Cell
- Fire Evacuation mock drill training for teaching and non-teaching staff was held on 21st July 2017
- A One day national level workshop on "Relevance of Biomechanical and Video Analysis for Performance Enhancement in Sports was held on 19th August 2017.
- A Guest lecture on the topic 'Introduction to GST' was organised for students and staff on 11th September 2017.
- A talk on preparation for Autonomy was organised by IQAC was organised on 14th October 2017.

- A One day workshop on "An insight into UGC norms and their amendment for API under Career Advancement Scheme (CAS) was organised on 13th October 2017
- Literary events for teaching and non-teaching staff on the occasion of Marathi Bhasha Diwas and Vachan Prerna Diwas was organised on 27th February and 16th October 2017 respectively in which teaching and non-teaching staff participated by reading stories, essays and poems from various books
- A guest lecture on "Opportunities under RERA" was organised for degree college staff members on 1st March 2018.
- Teach a Fit 2017- a 3 day fitness activity for teaching and non- teaching staff was organised.

In addition to this, the college provides various facilities and concessions to promote quality enhancement efforts by faculties.

- Faculty across courses are relieved to enable them to attend Refresher Courses /Orientation Programmes/Summer School/Winter School/ Short term Courses / Faculty Development Programmes etc.
- Remuneration to contractual teachers is at a scale higher than the average.
- Though not the norm, under SAP, there is an HRM system which takes care of admissions, attendance records of staff and students, Student life cycle management module, payrolls etc.

6.3.7 Faculty and Staff recruitment

- All prospective candidates who apply to the college for teaching positions are required to give a demonstration lecture to prove their teaching skills. The demonstration is chaired by senior faculty members of the relevant subjects. This is done prior to the personal interview.

- A soft skill induction program for new appointees is mandatory.

- A written examination is conducted to filter prospective non-teaching employees of Class III & IV.

6.3.8 Industry Interaction / Collaboration

With the objective of enabling the students to establish the link between theory and practice and to establish Institute Industry relationship on a permanent basis, the college organizes a Guest Lecture Series every year. In the academic year 2017-18, around 30 guest lectures were organized in which eminent resource persons from industry were invited to deliver talks in their various areas of expertise. In addition, 5 industrial visits/ educational tours were organized to promote industry academic collaborations.

6.3.9 Admission of Students

- The college follows Online Admission process which is detailed on the **college website** (www.nmcollege.in).
- To ensure transparency in the admission process an **Admission Committee** is formed. All the admissions are processed through this committee for proper scrutiny of documents.
- The admission process is done using the SAP software. The complete Master List of applicant as per Merit is displayed on the college notice board. Similarly Merit List (Categories wise) of selected candidates list is also displayed on the college notice board as well as on the college website as per the admission schedule of University of Mumbai.

6.4 Welfare schemes for

Teaching	Mediclaim facility
Non teaching	Mediclaim facility
Students	➢ Freeships, ➢ Scholarships, ➢ Endowment Prizes, ➢ Student Aid Fund, ➢ Book Bank Facility, ➢ Subsidised Canteen, ➢ Health Centre ➢ Counselling Centre. ➢ Group Insurance facility

6.5 Total corpus fund generated: No

6.6 Whether annual financial audit has been done: Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Mumbai University	No	-
Administrative	Yes	Statutory Auditors	Yes	Internal Auditors

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programs: The first year and second year results are declared within 30 days by the college. However the third year results are declared by the University Of Mumbai.

For PG Program: N.A.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The college follows the examination rules as laid down by the University of Mumbai. As per the norms laid down by the University of Mumbai, the internal component of evaluation in various subjects has been discontinued. The semester end examination will now be of 100 marks and the students will be evaluated on the basis of a common schedule and question paper sent by the University. In the subject of Foundation Course-I, an internal component of 25 marks project has been introduced. The semester end examination for the same will be conducted by the Mumbai University for 75 marks. As an affiliated college of Mumbai University, we have also adopted the online system for assessment of answer sheets for all third year exams conducted by Mumbai University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?:

- Members of the Local Inquiry Committee & Academic audit committee held on 13th March 2018 & 27th March 2018 was appointed by the Mumbai University.

6.11 Activities and support from the Alumni Association

- Mentoring students through 'Intent', the Entrepreneurship cell of the college.
- They are members of the Local Managing Committee.
- They are members of IQAC.
- They act as resource persons for guest lectures, judges for competitions etc
- The association felicitates meritorious students.
- The association felicitates all the retiring teaching and non-teaching staff members.
- Extend financial support to entrepreneurial ventures by the students

6.12 Activities and support from the Parent – Teacher Association: N.A.

6.13 Development programmes for support staff

- The staff was given an opportunity to display their cultural inclination through events like Traditional Day during which the entire teaching and non teaching staff are dressed in traditional attire. There are contests to decide on the best dressed person and talent display.
- Satya Narayan puja-artistic display and decoration around the idols is done by the non-teaching staff. Families of non-teaching staff are treated to a lunch from a contributory fund collected from all staff.
- Fire Evacuation mock drill training for teaching and non-teaching staff was held on 21st July 2017
- Vachan Prerna Diwas was celebrated on 16th October 2017 in which several teaching and non-teaching staff had participated by reading short stories, essays and poems from literary books.
- NM Branding Committee had organised Thank God its Saturday (TGIS)- an open mic initiative to encourage free thinking and open communication by students and teaching and non-teaching staff. Aabhar- a thanksgiving initiative was also organised to encourage an attitude of gratitude towards non-teaching staff in the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Rainwater Harvesting Project.
- Plantation of Trees
- Collection and Segregation of Waste by placing Bins
- Awareness drive for conserving fuel, electricity and water through posters displayed on notice boards and in class rooms.
- Placement of air purifying and oxygen enriching plants at every floor of the college
- General initiatives to save electricity like switching off light/fan switches after lectures, running ACs at higher temperatures to conserve electricity etc.
- Institutionalized email IDs to all staff members to save paper.

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- The Income tax department of Mumbai celebrated 157 years of its glorious journey with the students on 21st July, 2017. Mr. Shelley Jindal, Director of Income tax (Exemption) Mumbai Region, Mr. Satyanarayan Raju-Additional Commissioner of Income tax, Mr. Soharab S. Chauhan- Assistant Commissioner of Income tax was present on this occasion. The Literary Club and the Cultural Society organized debate and slogan writing competition on the topic, "Proud to be an honest tax Payer".
- The Department of Accountancy in collaboration with Edelweiss group invited Mr. Sukhjit Kumar, Additional Commissioner of Service Tax for the guest lecture on "Introduction to GST" on 11th September, 2017. It was an enriching academic experience for the students as for the first time Additional Commissioner visited our campus to give in depth knowledge about GST.
- College has initiated the process to be an autonomous institute. The local inquiry committee appointed by the University of Mumbai to check the preparedness of the college to move towards autonomy visited on 13th March, 2018.
- The college has sent a proposal for first time recognition as Research Centre to enroll students for Ph.D. (Commerce & Management) degree courses in the subject of Accountancy and Business Policy & Administration.
- On 27th March, 2018 academic audit was conducted. The members of Local Inspection Committee constituted, Dr. Shobhna Vasudevan, Principal Podar College, Dr. Debajit Sarkar, Principal LS Raheja College and Dr. Neelam Arora, Principal Lalalajpatrai College.
- Insight, NM College's inter-collegiate Business, Finance and Economics Festival was organised under the aegis of Finance & Investment Cell from 7th and 10th February, 2018. Insight aims to provide the participants the right professional training by organizing world class events. During the span of four days the events organized were Checkmate, the Asian Parliamentary Debate, Newton's Cradle, Inquisitive, Corporate Milap, Guest speaker sessions and Global Youth Summit. The list of speakers included personalities like Mrs. Smriti Irani, Textiles Minister, Government of India, Ram Madhvani, Director of Neerja, Apoorva Mehta, CEO Dhrama Productions, Masoom Minawala, a blogger, Mr. T.N. Manoharan, Chairman Canara Bank, Mr. Ramdeo Agarwal, Chairman Motilal Oswal and Mr. Milan Sheth, Partner and Technology sector leader for EY India. The Blind Indian Cricket Team was also present on Day 3 to interact with the participants.

- A Power Point Presentation Competition on the topic "Corporate India" was held for first year students of BCom/BMS/BAF/BFM/BScIT courses on 22nd February, 2017.

- In order to encourage extension work activities among students, three projects on Survey of Women Status (SWS), Career Project (CP) and Industry oriented projects were initiated under the Department of Life Long Learning and Extension Programme of Mumbai University. The Industry Oriented projects were taken up from the academic year 2017-18.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Intent – The Entrepreneurship Development Cell organised a Business Fair in the third phases of its Business Plan Competition in which qualifying teams put up stalls to present prototypes of their business idea. The audience were also provided with INTENT currency IntCoins which they were supposed to invest in business plan which they found appropriate and worth investing. To make the participants business pitch more concrete, Intent provided the participants with one to one mentoring by real life entrepreneurs like Mr. Karan Thakker (CEO, Ecocentric), Mr Anil Bhandari (ANB Consultants) etc.
- The DLLE program, under the aegis of Mumbai University, was started to promote extension research based activities among students. In its second year- 3 projects were undertaken- Survey of Women Status (SWS), Career Project (CP) and Industry oriented project (IOP). During 2017-18, in total 62 students registered for the projects under SWS-24, CP-18 and IOP-20 students respectively.
- In order to accommodate the growing demand for new courses as well as provide better infrastructure to students and staff, the management has planned expansion in the year 2018-19. A new 9 storied building with state of the art infrastructure is proposed.

7.3. Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Title of the practice: INTENT – Entrepreneurship Development Cell

The **Mantra** of INTENT is
'Inspiring Change, Inspiring Innovation and Inspiring Leadership'.

The **mission** of INTENT is
"To promote 'Start-Up India' with 'Make in India' and to encourage and extend help in every possible way to students to be well-determined entrepreneurs, who will enrich lives of millions of people and make India the Supreme Economic and Leadership Power in the world."

Goals:

- To create a platform where the students of N. M. College, individually and as a team can nurture their innovative entrepreneurship ideas and seek guidance from faculties and mentoring from alumni entrepreneurs.
- To create motivational atmosphere for entrepreneurship for our college students.
- To give the students practice on planning and writing effective project plans and execution of the same.
- To inculcate innovative thinking and leadership among students for fruitful business start-ups.
- To develop skills and competencies required for becoming an efficient entrepreneur.
- To establish network of resources required for start-ups.
- To give the budding entrepreneurs exposure to the potential opportunities

The context:

Our students are extremely good in studies and most of them do CA along with B.Com or seek higher studies like MBA, CFA, etc. The Business Plan Competition was started from 2012-13 with the aim to motivate our students to select another path, which will be more powerful than seeking job opportunities, the path of entrepreneurship. The management immediately supported the idea. From the beginning, the Business Plan Competition and Intent – Entrepreneurship Development Cell (started in 2014-15) are supported by all faculty members of N M College, as well as the management of this college. However, the faculties lack corporate experience, where we seek support and this required support is full-heartedly provided by our Alumni, who are well established entrepreneurs, CAs, Venture Capitalist, etc. Entrepreneurship itself is a long term process and we are progressing by taking feedback from alumni, judges as well as faculties to develop this cell accordingly.

The Practice

- **Business Plan Competition:**

  Intent was launched as a Business Plan Competition (BPC) in 2012 to allow participants to innovate and develop business ideas. The aim is to provide a platform to all students of our college to learn the new venture creation process. The Competition is conducted in three phases:

  - Phase-I includes registration and submission of the abstract of business proposals
  - Phase-II involves submission of detailed Business Plan covering the Product/Service, Feasibility Study, Marketing, Finance etc. The proposals get evaluated on the basis of innovation, creativity and its feasibility. In this phase Faculty members also get connected with the INTENT by providing guidance and mentoring students in writing a good business plan followed by the final presentation.
  - The Finals comprises of an esteemed panel of judges from varied fields.

  The cash prizes funded by the management of Rs 25000, Rs 15000 and Rs 10,000 along with a trophy for the First, Second and Third Prize winners are awarded every year.

The third year 2014-15 was an important milestone for Intent. The ***Intent– Business Plan Competition became so popular that students demanded for full fledge Business Development Cell, so that they can get proper help to execute their business plans in a real world. Our student Rihen Ajmera took lead to propose the same.*** On the occasion of Golden Jubilee Year INTENT transformed from simple Business Plan Competition to full fledged Entrepreneurship Development Cell under the same title. This cell works on three fronts together – Students front, Alumni front and Teachers front. All the activities related to entrepreneurship development are now covered under this cell.

- **Skills Development Workshops** Various workshops were conducted like:
  - Financial aspects of business,
  - Business plan: making it work,
  - Skill development workshop like the art of preparing powerful elevator pitch

- **Panel Discussion**: A panel discussion on 'Union Budget 2014-15 and its impact on entrepreneurship' was held in 2015 at college level and on 'Start-up-India, Stand-up-India', the slogan raised by the Prime Minister, was held in 2016 at inter-college level. These sessions followed by answering students queries helped the students get insights from experienced entrepreneurs and all their queries are resolved.

- **Book Publication** – "Ideas With Intentions – Journey of 50 Successful Entrepreneurs" who were our college students, who are now successful entrepreneurs. (https://books.google.co.in/books/about/Ideas_with_Intentions.html?id=ZYN0CgAAQBAJ&redir_esc=y). The creation of this book was a huge project and a worthy experience to all the participated students. Searching and collecting information about such entrepreneurs and contacting them, following them up for their interviews, narrating the interviews in the story form, editing and making the book took almost 8 months to finish this project. The students got opportunities to directly interact with successful entrepreneurs and learn about the practical aspects of entrepreneurship. This project also helped to form a bridge between students and alumni being a part of INTENT. The students who participated in this project gained lot of knowledge and insights in various fields of business. The students also put forth their insights on what they learnt from the success story of the entrepreneur. The book will inspire other students in future as well and motivate them to take the path of entrepreneurship.

- **Intent Talk**: Intent Talks an interactive interview session with the theme 'My journey towards success' was a conscious effort to connect entrepreneurs to students, motivating students for entrepreneurial ideas and enlighten them with the challenges and prospects of entrepreneurship.

During the year 2017-18, the following activities were undertaken

- To create interest in the Business Plan Competition, Intent conducted PR initiative- 'Give Wings to your Dreams' on 13th July, 2017. Team Intent invited students to express their dreams and aspirations in life.
- The Business Fair (B-Fair) was organized on 1st September, 2017; the participants in business plan competition presented the prototype of their businesses. The audience were given the Intent currency which they have to invest in the plan they found most feasible.
- The Semi-Finale of Business Plan Competition was held on 16th September, 2017. Mr. Karan Thakkar, the founder of Ecocentric Pvt. Ltd., Mr. Ashutosh Rathi, founder of Enlight Enabler and Mr. Varuchhi Dubey, founder of Electronic Solutions Pvt. Ltd. Were the judges for the event.
- The Finale was held on 16th December, 2017, in which six qualifying teams presented their business plans. Mr. Vinit Rughani, Mr. Rajan Agarwal and Mr. Rajesh Joshi were the judges for the event. The winners of Competition was 'Ambuler' by Dharmin Vora, first runner up was 'Doubtbank' by Mahima Dev, Shresth Jain and Aayushi Gupta and second runner up was 'W-Transformers, by Pooja Sanghvi, Chaitya Sanghvi and Gurjas Sahni.
- Intent launched "The Entrepreneurship Rise- A premier league for budding entrepreneurs" and conducted various events: Flick the Decision, Rural connect, Spinathon and the divergent venture.

- Intent E-Summit was organised with the objective of giving students a flavour of entrepreneurial events and start up challenges. The panel discussion, 'Walk your talk'- The start-up launch simulation and Intent talks were organized.

Evidence of Success:

- Students got an opportunity to meet successful alumni entrepreneurs hence developing contacts in the industry, which help them in their entrepreneurial pursuits.
- Our alumni actively participate in Intent activities and help students by providing sponsorship to start-ups by students along with one to one mentorship.

Problems encountered and resources required:

- As this competition is conducted for all students from Junior college, Degree College, self-finance courses, and PG courses, during the first year we needed to explain students about the process and expectations in the plan, but now Intent students are taking the lead by conducting sessions along with teachers to solve the queries related to the competition.
- In future we will require more funds for the activities, publications and incubation development.
- Providing hands on experience to the students of Intent, is another area of concern though we are in the process of networking with other enterprises.
- Though we are getting very good support from our alumni, we would like to provide them more exposure and experience from the world outside this college.

Notes (optional) Any other relevant / important information to the reader:

- Establishing Intent incubation (collaborative program designed to help new start up succeed) for start-ups by our students - There are plans for the Intent- incubation as per students demand. We have conducted a meeting of all the stakeholders of Intent – students, alumni, teachers together to understand the needs of incubation facilities required for start-ups by our students.
- The work of Intent is entirely handled by our students under the guidance from teachers and mentorship from NM alumni entrepreneurs.
- Though Intent is a degree college initiative, the involvement of junior college students is a striking feature enabling them to get trained from grass root level itself.

Best Practice-2

Title: From Campus to Corporates- Developing Professional and Personal skills.

Goal:

Placing emphasis on the all-round development of the students, thereby equipping them to face life after college, the soft skills training provided to the students assist them in identifying and achieving their own personal potential. With growing competition comes the need for developing better skills and overall enhancement of students' personality. In cognizance, to this the college with strong and continuous support of the Management, developed a programme to facilitate the above objective of all round quality development among the students through training programs, emphasizing on various aspects of industries requirement. It aims to provide employment opportunities and world class soft skill training to the students.

The Context:

One of the major attributes employers find lacking in young graduates is soft skills. In a typical corporate example, while technical skills are required to receive an interview call, soft skills help convert the call into a job offer and also for further career growth. With the changing role of institution it was also felt that students should be given a platform for employment opportunities through college, hence the Training and Placement Cell was set up. As most of our students have a good knowledge of basic communication skills, a requirement was felt to polish and further develop the strengths of the students to make them ready for their transition from students to employees. With placements students would get more opportunities to showcase themselves as potential workforce in front of best companies and would surely lead to career development at an appropriate age, giving them first hand insight about practical working and various factors that make an organization.

During 2017-18, the Training and Placement Cell started a Pre-placement Training sessions for all the TY students which focused on Mock Group Discussions, personal interviews and campus seminars for article trainees. Companies like PwC, KPMG, EY, Deloitte, Endurance and Teach for India were invited for the same. Soft Skills training sessions were also organized which focused on honing the intra and inter-personal skills of the students. A guest lecture was also conducted on the topic of Commodities Market & Derivatives market, the speaker for which was Mr. Upkar Deep, Director, Deloitte and Mr. Prateek Chaturvedi, Senior Risk Manager, Deloitte, Mumbai.

7.4 Contribution to environmental awareness / protection

- The College conducts environmental awareness through projects initiated by NSS, RCNM and WNC.
- The NSS of our college conducted the following programmes for environmental awareness:
    - On the occasion of World Environment Day, on 5th June, 2017, organised a tree plantation drive and planted 50 trees of various varieties in the Orphanage home.
    - NSS volunteers participated in the waste to compost project by Keshav Shrusthi on 1st August , 2017 at Smt. Kamla Mehta College of Commerce, Andheri.
    - Project Sparv- A slum adoption initiative, with its first initiative being the cleanliness drive was organized on 20th August, 2017.
    - NSS volunteers conducted a beach cleanup drive at Juhu beach on 6th September, 2017 after Ganpati immersion.
    - A session on waste management was conducted on 21st September, 2017 by Mr. Christopher Periera was invited as a guest speaker on the topic ‘how to manage waste?”. Volunteers attended the waste management workshop on 7th and 8th February, 2018 at K.J.Mittal College.
    - NSS volunteers participated in Disaster Management workshop organized by K.P.B. Hinduja College on 18th and 19th December, 2017. They also attended the Disaster Management workshop on 13th and 14th February, 2018 at R.D.National College.

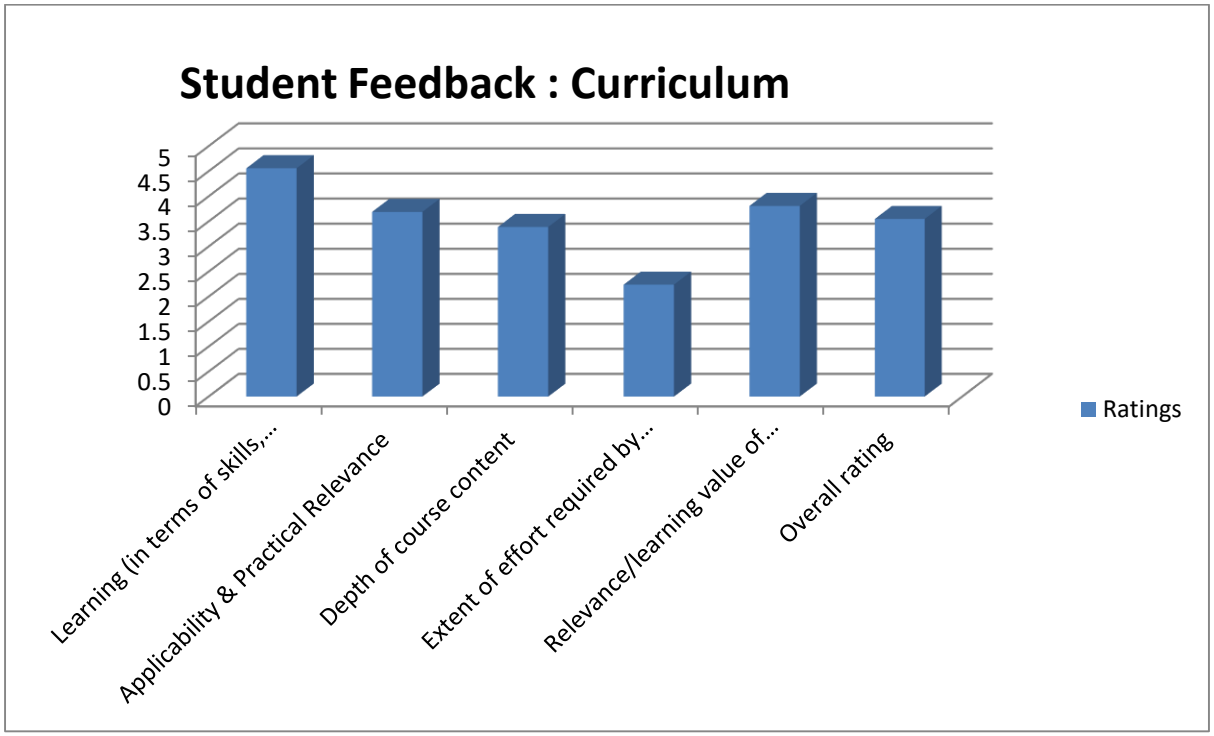
- The RCNM and WNC of our college conducted the following programmes:
    - Beach Cleaning drive
    - Eco Ganesha Idols
    - Celebrated World Water Day

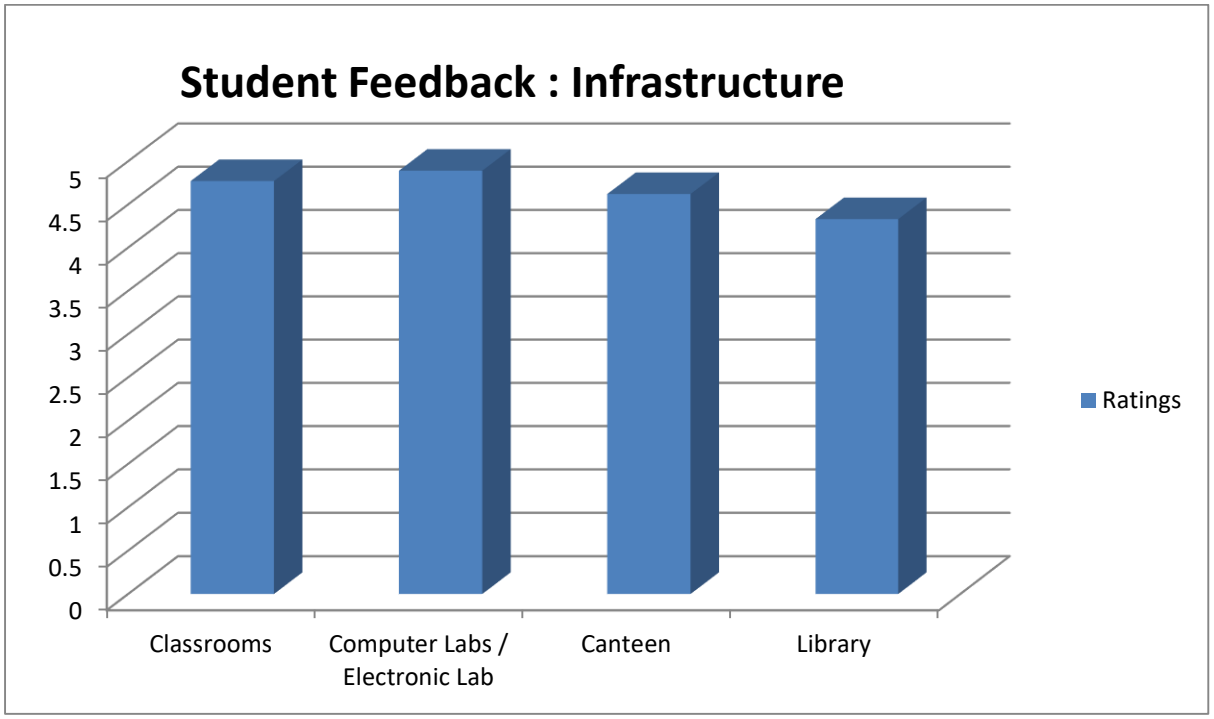
7.5 Whether environmental audit was conducted? : No, it is proposed to be conducted in 2018-19.

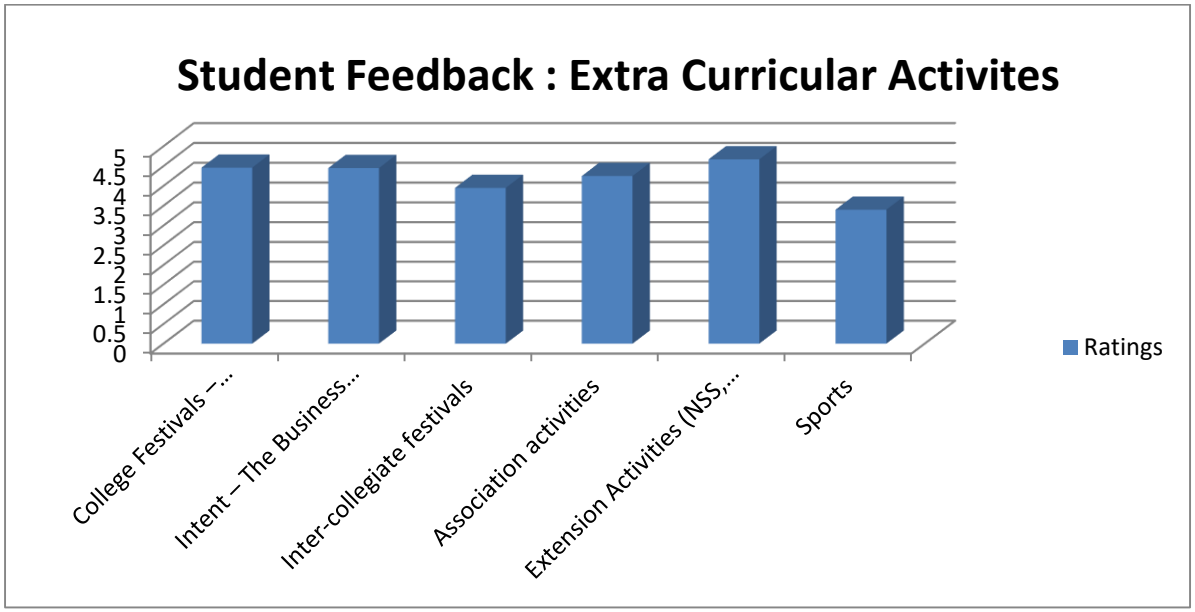
7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

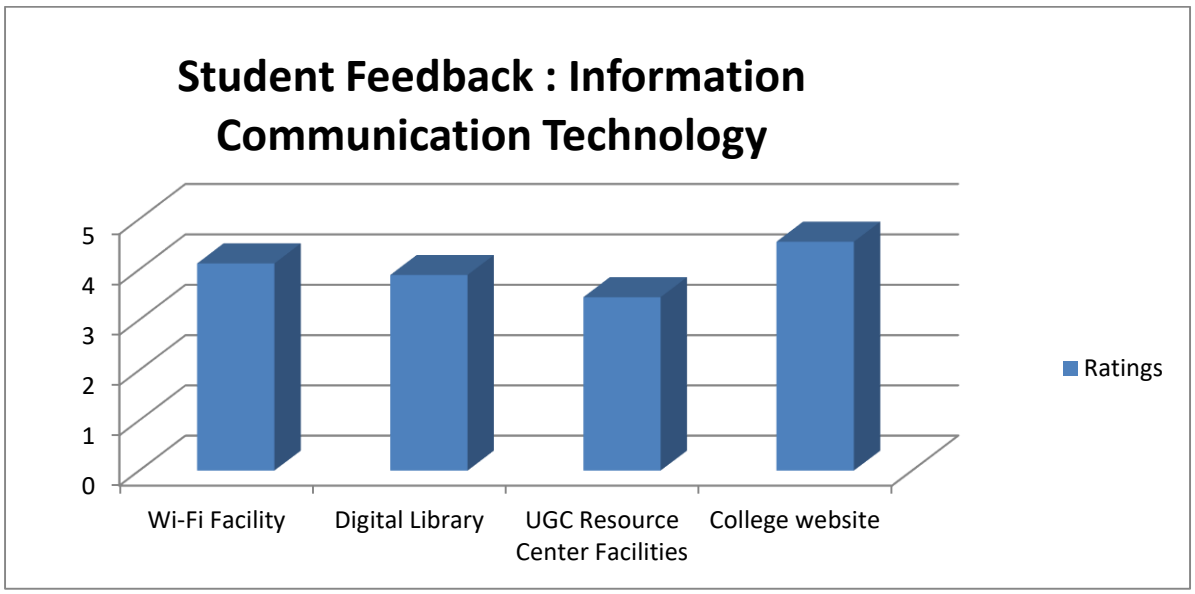
- An Industrial visit to Go Cheese factory, Tata Motors , Coca Cola Plant, and Center for Excellence in Telecom Training and Management, MTNL, Mumbai were conducted to understand the working of industrial process and establish industry-academia linkages

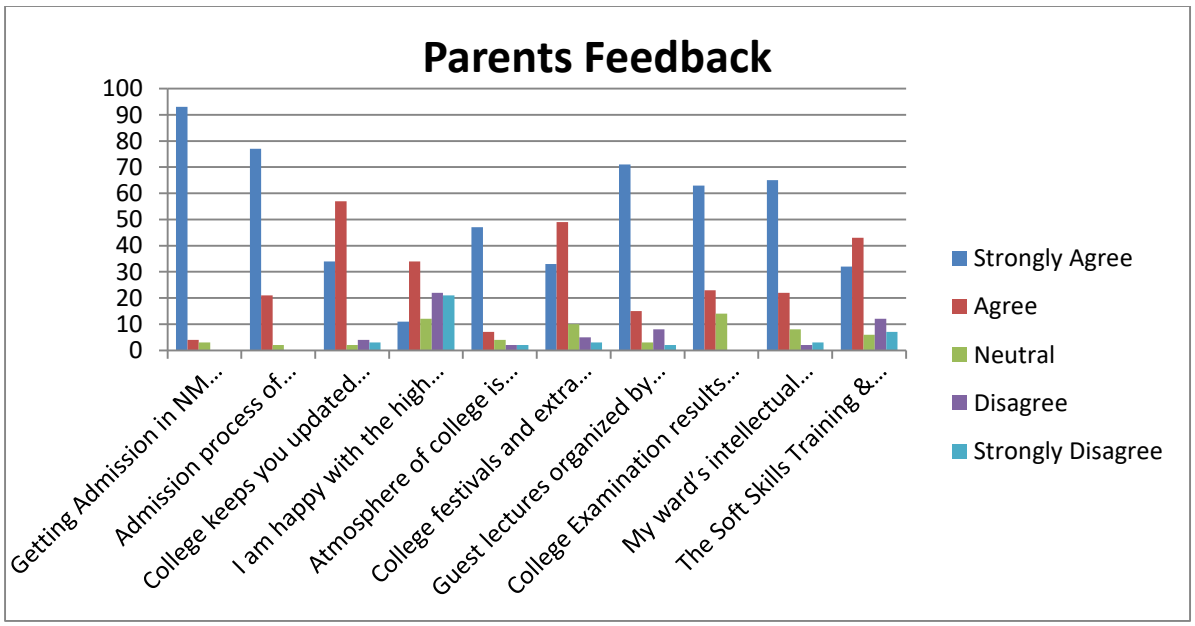
Annexure A Feedback Analysis

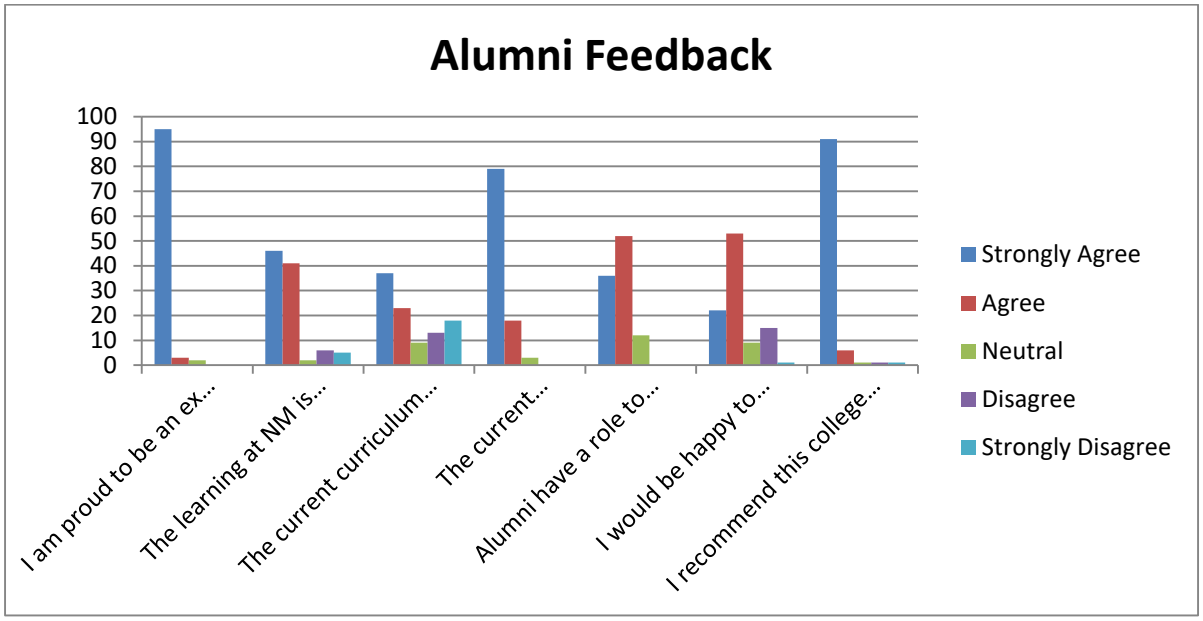

Student Feedback : Curriculum
5
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
Learning (in terms of skills,...
Applicability & Practical Relevance
Depth of course content
Extent of effort required by...
Relevance/learning value of...
Overall rating
Ratings

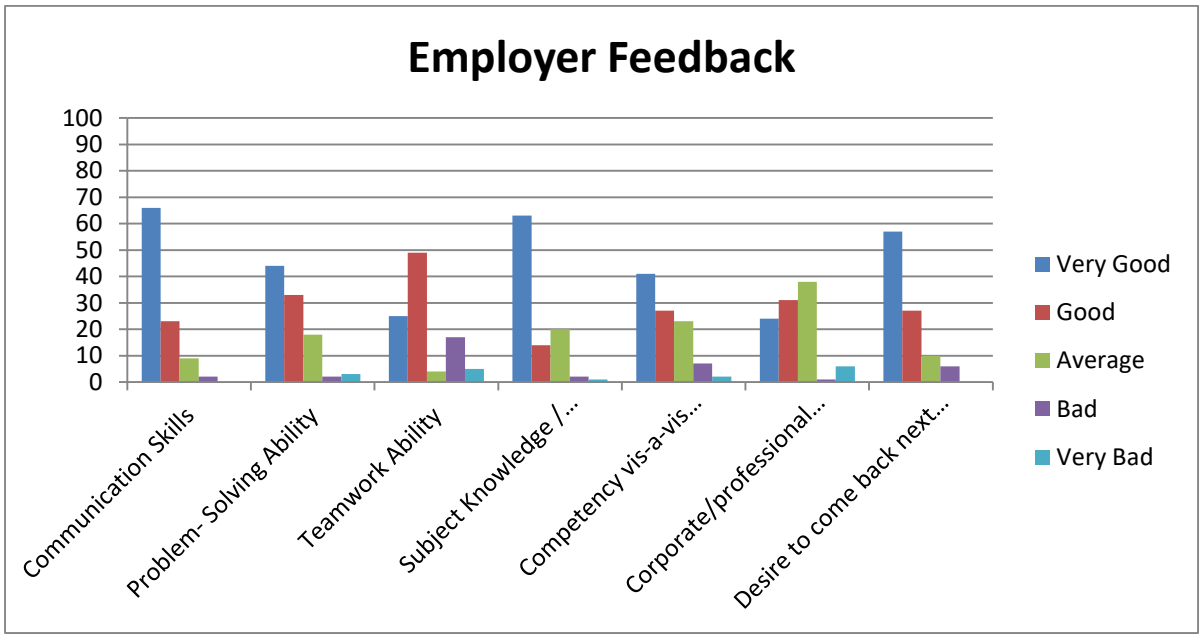

Student Feedback : Infrastructure
5
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
Classrooms
Computer Labs / Electronic Lab
Canteen
Library
Ratings


Student Feedback : Extra Curricular Activites
5
4.5
4
3.5
3
2.5
2
1.5
1
0.5
0
College Festivals –...
Intent – The Business...
Inter-collegiate festivals
Association activities
Extension Activities (NSS,...
Sports
Ratings


Student Feedback : Information Communication Technology
5
4
3
2
1
0
Wi-Fi Facility
Digital Library
UGC Resource Center Facilities
College website
Ratings


Parents Feedback
100
90
80
70
60
50
40
30
20
10
0
Getting Admission in NM...
Admission process of...
College keeps you updated...
I am happy with the high...
Atmosphere of college is...
College festivals and extra...
Guest lectures organized by...
College Examination results...
My ward's intellectual...
The Soft Skills Training &...
Strongly Agree
Agree
Neutral
Disagree
Strongly Disagree


Alumni Feedback
100
90
80
70
60
50
40
30
20
10
0
I am proud to be an ex...
The learning at NM is...
The current curriculum...
The current...
Alumni have a role to...
I would be happy to...
I recommend this college...
Strongly Agree
Agree
Neutral
Disagree
Strongly Disagree


Employer Feedback
100
90
80
70
60
50
40
30
20
10
0
Communication Skills
Problem- Solving Ability
Teamwork Ability
Subject Knowledge /...
Competency vis-a-vis...
Corporate/professional...
Desire to come back next...
Very Good
Good
Average
Bad
Very Bad