



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution

SVKM'S NARSEE MONJEE COLLEGE OF
COMMERCE AND ECONOMICS
(AUTONOMOUS)

- Name of the Head of the institution **Dr. Parag Ajagaonkar**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **02242338002**
- Alternate phone No. **02242338001**
- Mobile No. (Principal) **9869076756**
- Registered e-mail ID (Principal) **parag.ajgaonkar@nmcce.ac.in**
- Address **Bhaktivedant Marg , Opp Cooper Hospital**
- City/Town **Mumbai**
- State/UT **Maharashtra**
- Pin Code **400056**

2.Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **26/09/2019**
- Type of Institution **Co-education**
- Location **Urban**

- Financial Status **UGC 2f and 12(B)**
- Name of the IQAC Co-ordinator/Director **Dr. Nirmala Chavan**
- Phone No. **02242338005**
- Mobile No: **9987195253**
- IQAC e-mail ID **nirmala.chavan@nmcce.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year)) <https://nmcollege.in/wp-content/uploads/2022/01/AQAR2019-20.pdf>

4.Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://nmcollege.in/academic-schedule-2020/>

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.42	2017	17/01/2017	31/12/2025

6.Date of Establishment of IQAC **17/07/2006**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	NIL	NIL	Nil	0

8.Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

Successful implementation of academic autonomy and upgradation of all syllabi as per the norms set by UGC and University of Mumbai.

- The Academic year 2020-21 began during the peak of the pandemic, so all administrative and academic activities and functioning was managed online. Admissions to all UG and PG programmes, Teaching-learning and examinations were conducted ONLINE using MS-Teams platform. All the associations' co-curricular and Extra-curricular activities and students' satisfaction survey were also conducted online under the guidance of IQAC.

Continuous staff training was conducted in relation to technology orientation, research orientation and intellectual properties in coordination with SVKM's Center for Executive Education and School of Business Management

To streamline the activities of 25 Associations IQAC set-up FIVE Centers of Excellence in - Cultural and Extra-curricular activities, Research and Publications, Social outreach, Language development and Co-curricular development.

IQAC organised CAS committee meetings for promotion of Teaching staff and secured NOC and processed the promotions of non-teaching staff.

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>New programs/ certificate courses/ Syllabus upgrading</p>	<p>*A new Undergraduate degree program, B.Com. Honours with 148 credits * An array of value-added courses and certificate courses like Content Marketing, Entrepreneurship, Advanced Excel and Power BI. All of the above courses ensure that our students imbibe a genuine understanding of the real world and its bounty that sustains all economic activities universally..</p>
<p>MOUs</p>	<p>SVKM's Narsee Monjee College of Commerce and Economics (Autonomous) and Bombay Industries Association (BIA) have signed an MoU of collaboration on 28th November 2020 to strengthen Academia industry linkage. Bombay Industry Association (BIA) having 1200 companies under its umbrella to provide internships to our students, Industrial visits, Consultancy and Research projects, Guest Lectures and Seminars.</p>
<p>International Conference/webinars/FDPs</p>	<p>* National Webinar on "Case Studies - Insight and Application for the 21st Century Learner". * National Webinar for students on "Data Science, Artificial Intelligence and Robotics: Future and Prospects"</p>
<p>Social entrepreneurship/ outreach</p>	<p>Several outreach activities conducted under the Centre of Social outreach through NSS, RCNM, DLLE and Enactus</p>
<p>Emphasis on Research by staff and students</p>	<p>*Started Research Park for introducing academic research to students. *Started Research</p>

Fair- a platform where students from all over India can present their research work and win the prizes. *They also published their research papers in Envisage journal with ISSN published by the College.

13. Was the AQAR placed before the statutory body? **No**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
IQAC	31/05/2021

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A	
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Year	Date of Submission				
2020	01/04/2022				
15.Multidisciplinary / interdisciplinary					
Interdisciplinary					
Commerce & Management					
Bachelor of Science Information Technology					
16.Academic bank of credits (ABC):					
NA					
17.Skill development:					
Soft Skill Developement Courses					
18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					

Nil	
19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):	
Yes	
20.Distance education/online education:	
All lectures and practical were conducted via MS Teams Platform during Covid 19 outbreak.	
Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	9
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	3653
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1143
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	1143
File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	276
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	38
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	50
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	00
4.2 Total number of Classrooms and Seminar halls	31
4.3 Total number of computers on campus for academic purposes	80
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	4,321,557.91
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Design and Development	
1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme	

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

BCOM

Learners prepare financial statements as per Indian and International reporting standards, critically analyse statements, compute taxation, synthesize implications of economic policies for business decisions, use mathematical, statistical tools for solving business problems, communicate with confidence, prepare business plans, develop social entrepreneurship and sustainable businesses.

BCOM Hons

Learners develop accounting, computation, communication skills and employability. Knowledge of Income tax and Business laws enable learners to contribute in nation building, trade and commerce

BMS

Comprehensive management training via classroom interaction, projects, presentations, industrial visits, practical training, job orientation and placements provides makes the program perfect for future managers and entrepreneurs.

BAF

Learners apply quantitative and qualitative knowledge of finance & accounts to their future careers. Coupled with management, marketing, economics and soft skills, learners take critical business decisions and develop comprehensive business plans.

BFM

Learners prepare financial statements, investment accounts, gain deep insights into financial markets, banking and insurance industry. Subjects like Business mathematics and Business statistics develop equip learners from investment point of view.

BScIT

Learners gain knowledge of technology and attain programming & logic skills for developing apps, websites at par with global IT industry standards. Latest technologies such as Cloud Computing, Ethical Hacking makes learners industry-ready.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

5

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

71

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	No File Uploaded
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

41

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The programme includes courses like Foundation course , Business ethics and Corporate Governance which cover various issues related to gender equality, environmental protection, human values and social issues like child labor, dowry etc. The objective is to sensitize the students of these issues, create awareness and thus be able to ensure the holistic development of learners. The teacher conducts group discussions, role play ,students are made to prepare and perform short street plays , thus leading to collaborative learning with each other.

Foundation Course covers topics such as Understanding the concept of disparity as arising out of stratification and inequality;Explore the disparities arising out of gender with special reference to violence against women, female foeticide (declining sex ratio), and portrayal of women in media; Appreciate the inequalities faced by people with disabilities and understand

the issues of people with physical and mental disabilities.

Financial Accounting and Auditing Paper V in Semester V includes a module on 'Ethical Behaviour and Implications for Accountants' for TYBCOM , both for AY 2020-21 and 2021-22.

The subject aims to develop the critical thinking and problem-solving real data analysis through the enhancing social entrepreneurship skills in the field of environment amongst the students.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

5

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

91

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

217

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

C. Any 2 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://forms.office.com/Pages/ResponsePage.aspx?id=SEPx0bXxCUqsmX6_ITy8qbO9MY69Yd5AmhoboTiKW7VUNF1OV1EyV1E4SFVSWDZXSDc5Rk9KV0k4Si4u
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3574

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**76**

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Measures implemented for slow learners:

- A Bridge course on Accountancy was organised by Mr. Vijay Satra on 'Accountancy' for Non-commerce students joining commerce programs after 12th standard/ HSC.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2020	3574	39

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The overall learning atmosphere at the college is conducive for students to participate in interactive classroom activities. All departments take necessary steps to ensure that the individual learner's learning experiences are enhanced using ICT related student-centric learning pedagogies.

PARTICIPATORY LEARNING PRACTICES:

The faculty constantly adopt innovative approaches in the classroom by applying suitable learning strategies like ppt, lecturing, group discussion, question answer sessions, illustrations, and special lectures, depending upon the topics being dealt with, to elucidate full participation from students.

The college uses Microsoft Teams platform to ensure that online lectures were smoothly conducted during the pandemic. Faculty upload notes, syllabus, MCQs and video clipping for their subject areas on the Teams Platform to boost students' participation and intellectual capabilities.

EXPERIENTIAL LEARNING PRACTICES:

Project work in curriculum enables self-learning by students to the core extent, provides requisite platform to the student to become confident and self-reliant and formulate the mindset and skills for industry readiness. Regular participation of students in intra and intercollegiate events and fest arranged at college encourage students to learn by doing.

PROBLEM SOLVING METHODOLOGIES:

The problem-solving methodologies practiced are listed below:

1. Optimal use of ICT enabled teaching learning methods (particularly with the help of visual display)

2. Collaborative and Cooperative Learning and Project-based learning

3. Regular conduct of Tutorial and Remedial Sessions

4. Hands-on experience in real-time applications through workshops and seminars

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Yes

All Classrooms are equipped with smartboards.

Online Research Databases

E Books

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Library database - NM College https://nmcollege.in/library-database/ , library - NM College https://nmcollege.in/library/
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar

https://svkmmumbai-my.sharepoint.com/:b:/g/personal/geeta_desai_nm_cce_ac_in/EaMsME34YzVBrlnfOLx53ZMBaMZ4diJpLvaRb0Sf-iJ6IA?e=mijiu5

Teaching Plans

Teaching Plans 20-21

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

39

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

4

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

35

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	No File Uploaded
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

89

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

1. Process Integrating IT

The functioning of the Examination Department is aided by technoware like computers and advanced copying machines. Processing of exam activities are handle with the help of SAP Software for Undergraduate Programmes.

Regular Examination (10 points system):

- Audit Report i.e. details of students course wise including PWD details generated from SAP need to be sent to Central Exam Team before one month of Start of Examination
- After Debarred list are approved by the University the number of students are reduced from the list to get the eligible student
- Hall ticket are sent to their email id through SAP system.
- Door plans, Attendances sheet and Barcodes are generated through SAP System.
- Students don't disclosed their identity as barcode are pasted on their answer book which are scanned later after the evaluation has been completed.
- IVR are verified to confirm the data entry
- Similarly IVR are verified with Internal mark sheet

submitted for data entry

- Before result are process result sheet has been verified with all exam related Ordinance applicable to students for e.g gracing rules, PWD rules etc.
- Student grievances for Revaluation and Photocopy applications and payment are also accepted through SAP Software.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Yes

[Nmcollege.in](#) >> [Academics](#) >> [Programme Offered](#) > [All Programmes](#)

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The tools/method used for Measurement of PO, PSO:

Programme Outcome and Programme Specific Outcome are assessed on basis of Direct Method of Examination results. The student skills and development is observed on basis of the number of students placed. Participation of students and Achievements of Students in Circular based activities at institutional, university, National

as well international level is used as tool to measure the PO and PSO.

The tool/ method used for measurement of CO

Assignment/Projects are given to every student for every course for ensuring the objectivity of the course outcome. Viva/ student presentation are conducted to assess the course outcome. Internal examination in the mid of semester is conducted for mapping out the course outcome.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

2110

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://forms.office.com/Pages/ResponsePage.aspx?id=SEPx0bXxCUqsmX6_ITy8qbO9MY69Yd5AmhoboTiKW7VUNFLOV1EyV1E4SFVSWDZXSDc5Rk9KV0k4Si4u

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Research policy :

The college promotes and monitors creation of new knowledge in an ethical and evidence-based research environment to meet the emerging academic, social and industrial needs.

Objectives:

- To provide conducive research environment and foster quality research culture in the organization through framework and guidelines
- To enhance the collaborative research of the institution with industries and academia
- To promote interdisciplinary/multidisciplinary approach through need-based research to benefit the community and society at large
- To develop linkages with various agencies through consultancy services
- To ensure research publications in quality journals

Research Ethics of the college:

- Every research article is checked for plagiarism. Only articles with less than 5% plagiarism are published in research journals.
- No article is published without consent and declaration of the author for not publishing it in any other journal.
- Final decision of publication is of the Chief Editor.
- All research activities must follow the guidelines set by the Research Committee and must comply with the international ethical standards and protocols for ethical research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	https://nmcollege.in/wp-content/uploads/2022/06/3.1.1Research-Policy.docx-AQAR.docx
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

2

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Narsee Monjee College of Commerce and Economics has been very proactive with entrepreneurship, innovation and research related activities. The entrepreneurship development committee of the college- Intent, in the year 2020 organized various events. The Business Plan Competition 2020-2021 was organized for aspiring entrepreneurs to present their business idea and pitch their business for funding. These students also received feedback on their business idea from mentors of different fields which helped them improve the drawbacks of their plans. The Leadership Summit: "Learn Deliver and Achieve" was organized to assist entrepreneurs in innovative leadership and entrepreneurial activities. The college also conducted various pre-incubation activities like NM'S Corporate Chanakya, Ingenious- Decoding the Nitty Gritties of Entrepreneurship, Up and running: Decoding the \$50 Billion Fitness Industry and Webinar on Legal aspects of entrepreneurship. In the research fraternity, we have a research committee which organized several research webinars on research methodology. Bootcamp on Market research was a unique workshop which was conducted for students to understand the nuances of market research in a profession or in entrepreneurship. COPY....RIGHT? An Insight into Indian Copyright Law, was a session organized for students to understand the nuances of Intellectual Property Rights.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

8

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	No File Uploaded
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

11

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

1

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The various departments of the college like NSS, RCNM, and DLLE are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Cleanliness, Green environment & tree plantation, Gender sensitization, Cloths & stationary donation camp, Hygiene and Environment Awareness, Plantation drive, Mental health awareness, NSS Day celebrations, Blood donation camps etc.

All these activities help in cultivating the hidden personality of students and creating awareness among students and helps in their holistic development.

Apart from this the significance of clean surroundings, hygiene, sanitation in the neighbourhood, garbage disposal, and sensitizing the community at large to these vital issues have gone a long way in the personality development of the participants of these programmes.

Blood donation camp strengthens the sense of empathy and compassion among student donors and also install in them a sense of commitment and ethical responsibility. Programmes on women empowerment create awareness among girl students of their condition and their rights and among boys a sensitivity towards problems of women, leading to a lessening of gender bias and patriarchal prejudices. All this leads to informed, balanced and responsible citizenship.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

13

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

0

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has 30 classrooms well equipped with smart boards and wi-fi, three computer laboratories with 131 desktop PCs connected with LAN and Internet. Faculties are provided 71 laptops. Individual ID and password is provided to each staff member and student for access to Wi-Fi within the college and remote access online database through Ezproxy and NList links, OPAC given on library webpage on the college website. Separate Email ID for students enquiries facilitating them to stay connected to the college. Students were regularly informed about various online and offline library resources through online library newsletter. Library reading room has capacity for 180 students for self-study and has five computers and one printer under UGC Network Resource Center.

For online teaching-learning Microsoft Team software with individual Id and passwords for all staff and students and with other Microsoft applications for sharing files, presentations, online documents storage, etc. tremendously facilitated during pandemic. Microsoft Team application is also used for conducting meetings, various students' associations activities, workshops, webinars, etc.

The college website was updated as per the requirement of lockdown. UGC and University letters and notices were regularly uploaded for students information on the college website. Division-wise Google Groups and WhatsApp groups were vastly used to send

notices, notes and information to students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college has one seminar hall (shared facility) with sitting capacity for 150 people. Other two big auditoriums (with sitting capacity of 400 and 800 people each) and two small auditoriums (With sitting capacity of 180 people each) within the campus are also made available whenever required.

Gymkhana has infrastructure and facilities for indoor games and Yoga. The college hires playgrounds in the nearby vicinity for various outdoor sports like Football, Cricket, Handball, Basket Ball, Volley Ball etc. and arranges for facilities for indoor sports like table tennis, Swimming, Lawn Tennis, Chess, Badminton, Judo, Karate, Skating etc. Coaches and trainers are appointed for the games as desired by the students.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

33

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

12,52,23,596.7

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is presently using KOHA software version 19.11.00.000 for ILMS. <http://koha.nmcce.ac.in/index.html>

All books are catalogued and circulated using KOHA. OPAC is made available on the library webpage on the college website. <http://opacnmcce.firststray.in/cgi-bin/koha/opac-user.pl> .

The automatic reminders to users having over-dues are sent through the software. Facility to generate reports of daily books issues, overdue books, returned books, list of books added during a period, accession register, is available. Tools in KOHA like import patrons data, create book labels, export list of books, bibliographies, task scheduler, calendar, etc. are very useful. Preparing lists of books for private use as well as for public is possible.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above
File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded
4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)	
240476	
File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded
4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)	
4.2.4.1 - Number of teachers and students using the library per day during the year	
568	
File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has one of the best IT infrastructures available. The wi-fi facility is available to all the stakeholders including students and non-teaching staff of the college. There is a proper firewall and certain sites are not accessible to the students, thus a secured environment is existing. The computer labs are well versed with state-of art infrastructures. Smart boards are installed in every class room and the laboratories providing Lecture Capturing System through Microsoft Teams. The smart board are also wi-fi enabled. All the necessary software required are licensed copy. The IT infrastructure (hardware and software) is regularly updated. The detail IT policy is available on https://svkm.ac.in/Privacy%20policy/HF__4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://svkm.ac.in/Privacy%20policy/HF__4

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3401	131

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	D. Any one of the above
--	--------------------------------

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

13,02,49,501.61

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All physical infrastructure maintenance is done through Maintenance Department, SVKM Central Office. All Digital infrastructure maintenance is done by professional IT team of SVKM and all Printers maintenance is given to HP Printers. For any kind of maintenance the official emails are sent to the respective departments and the action is taken immediately.

For utilization of gymkhana and auditoriums the prior bookings are done at the respective auditorium as per requirement.

30 classrooms are continuously utilized in the staggering (rotating) manner. Similarly computer laboratories are

continuously utilized in the staggering (rotating) manner. Library reading room are open from morning 8.00 am to evening 9.00 pm.

Personal laptops given to individual faculties are utilized for online lectures, study material preparation and online meeting, and professional development.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

34

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

2

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are

A. All of the above

organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

File Description	Documents
Link to Institutional website	https://nmcollege.in/training-and-placement-cell/
Details of capability development and schemes	No File Uploaded
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

76

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

76

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	No File Uploaded
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

14

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

9

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

University of Mumbai has not sent any circular regarding Students' Council formation. At the college level we have constituted a students' forum which is an association of all secretaries of clubs and associations of college

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

2

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	No File Uploaded
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Associatoin is there (Naam)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Academic, administrative, co-curricular and extra-curricular activities are conceived, planned and executed by conducting regular meetings and frequent interactions with all the stake holders. Faculty recruitment and admission of students are purely merit based and are in accordance with the government regulations. The teacher quality is assessed by feedbacks from students and due recognitions are given to their regularity, research, quality publications and social outreach initiatives. Students who contribute to different fields are motivated by various awards. The college is divided into various departments and courses like the BMS, B.Com, B.com (Accounting & Finance) etc. For every department, the opinions and suggestions of all department members are taken into consideration by making them a part of the BOS- Board of Studies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralised and participative management is practiced in the institution for its governance. This reflects in the practice that the institute does not encourage only a few decision makers. It provides opportunities to all the faculties to participate in the various areas of its functioning, therein ensuring participative & decentralised decision making. The principal delegates necessary powers to Program Coordinators & Heads of Departments to carry out various academic activities with operational autonomy. The Principal also delegates necessary powers to the Conveners of the various Associations, Committees & Clubs to carry out various extra-curricular & Co-Curricular activities with creativity & enthusiasm, in the best all-round development of the learners. The Heads of Departments/Conveners encourage the member faculties to give their inputs, opinions & suggestions. After careful consideration of the same, a participative decision is taken for the academic as well as non-academic activities. Centre of Excellence - decides plan of action aligned with vision and mission. Our Centres are divided into 4 chief areas, viz. Excellence in Cultural & Extra Curricular Activities, Excellence in Research & Publication, Excellence in Social Outreach and

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

SVKM'S NARSEE MONJEE COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS) STRATEGIC PLAN AY 2020-21 The college has received Autonomous status from UGC and University of Mumbai in October 2019. We will implement Autonomy in the academic year 2020-21. The aim is to build an institution of academic excellence and a high ranking Autonomous college. The areas identified for improvement and growth according to the guidelines of NAAC for Autonomous colleges are Research, Collaborations, Consultancies, Best Practices and Infrastructure. All these areas will be addressed thoroughly. Starting with Curriculum Development- introduction of new courses and programmes is a top priority for Our College. Accordingly proposals are made to the Governing Body to initiate one undergraduate programme- B.Com. Honours. It is also proposed to impart value added certificate courses in areas of entrepreneurship and marketing. For curriculum development we are mapping our syllabi with high ranking universities in India and Abroad. Syllabi will be constantly upgraded based on this. The College is in talks for collaboration with industry associations and professional institutions for enhanced academiaindustry linkages. We are in talks with foreign and private universities for collaborations.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governing Body Principal Vice Principal IQAC Coordinator Librarian Library Staff office superintendent Office Staff Head of Departments Faculty members SFC Programme Incharges Faculty Members

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	No File Uploaded
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Enumerate the existing welfare measures for teaching and non-teaching staff (within a maximum of 200 words)

. Teaching: Medical Insurance for Faculty Member Coursera Courses (License taken by Management) Training Sessions/Programmes by Management Reimbursement of fees paid to attend conferences, Seminars, Refresher Courses etc. Non Teaching: Medical Insurance for all non teaching staff Administrative training programmes by Management. SAP Training session Training given by teachers to non teaching staff. Others: Primary medical aid for all (Doctors in Campus) Fire safety equipped infrastructure along with periodic fire safety trainings CCTV enabled campus Elevators for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

60

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

4

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institute regularly gets the external audit done, the last audit was conducted on 26th June 2021. Kishore A Parikh & Co are the external auditors of the institutions. There were no queries raised during the course of audit, any clarification & information required was timely provided to the auditors

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Sharing Resources - Infrastructure

Laboratory

Library

Faculties teaching across various programs

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

A number of post accreditation quality improvements have been taken during the last five

years:

Governance

Creation Post and appointment of Controller of Examinations

Switch over to online platform MS Teams for overall academics and administration

Curriculum**New Programmes**

UG - B.Com Honours

Evaluation

- **Online Home Assignments**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning

process.

1. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and

strictly followed.

1. Admission to various programmes, summer, winter and mid-term vacations, examination

schedule and declaration of results are notified in the Academic Calendar.

1. All newly admitted students have to compulsorily attend the Orientation Programme, in which they are made vision mission of the college, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.
2. Feedback from students is also taken in centralised manner. Feedback is properly analyzed and shared with the Director, Deans, HODs and individual faculty members.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	www.nmcollege.in/igac
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

LGBTQIA (PRIDE MONTH)

PRAGATI E WEEK

2. Enactus NM organised a fashion Fundraiser between 21st September to 26th September, 2020.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	D. Any 1of the above
File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	View File
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>7.1.3</p> <p>UPCYCLING WORKSHOP presented by ENACTUS NM in collaboration with Bunko Junko. It helped the participants to learn various tips and tricks of using fabric waste and making the best out of it</p>	
File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	View File
7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution	E. None of the above

system in the campus	
File Description	Documents
Geotagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	E. None of the above
File Description	Documents
Geotagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy undertaken by the institution	
7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

AQAR CRITERIA VII (2020-21)

7.1.8

1. Umang: Handful of grains

Umang* in association with *Project Mumbai* conducted a *grain donation drive* at Priyadarshnini Shishu Vikasini on 31st october where in there was donation of grain bags to *100 families*.

The grain bags consisted of Rice, Biscuits, Oil, Sugar, Dal, Sanitary napkins

2. Umang also conducted an insightful personal hygiene session with Dr. Rakhee Vakil for the girls of Amcha Ghar followed by donation of personal hygiene kits which included 3 masks, 15 sanitary napkins and pads, combs, soaps, a pair of scissors and other basic necessities. Date of distribution- 21/10/20 No of kits donated-22

RCNM: (pdf is also attached)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

NSS conducted a webinar on occasion of Celebration of constitution day on 26th Nov., 2020.

NSS SUICIDE PREVENTION MONTH

MENTAL HEALTH AND GIRL CHILD'S WEEK

CANCER AWARENESS PROGRAMME

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

File attached

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Under Mass Education: Project Edify of NSS
2. Under Social Engagement: Project Pragati of NSS and Project Handful Of Grains of RCNM

BEST PRACTICES 2020-21

NMCCE strongly advocates on education for all. With this view, each year Project Edify is undertaken by NSS for mass education. The main objective was to provide teaching assistance to the students of the municipal school. Dixit Municipal School in Vile Parle West has been adopted by us. Our NSS Volunteers teach the school children and assist them with their educational endeavours.

NMCCE promotes women empowerment by guiding budding women entrepreneurs regarding the use of social media, and advertising, for the reach of the products. The Pragati, e-Bridge initiative of NSS, gave Small- Business Women entrepreneurs a learning platform that would help them market their products and services digitally.

Another practice to sensitize the youth on social issues works towards the upliftment of the underprivileged sections of society. The objective of this project aimed to take the first step in eradicating malnourishment and hunger from every corner of our country. In the year 2020-21, donations in the form of 3200 kilograms of grains were collected by our team of Rrotract Club of N M College(RCNM), and were distributed among 120 families and 250 children of Walvanda village

File Description	Documents
Best practices in the Institutional website	https://nmcollege.in/vision-and-mission/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Our Institute always believed in the technology even before the pandemic. Because considering the capacity and curiosity of the Young to learn

The Classrooms are Smart Board enabled and teachers are given Wi-Fi connections. Teachers are issued Laptops. During pandemic, even Desktops are arranged in the classroom to facilitate Hybrid or Online Mode of Lectures.

The Institute is having Separate SAP Portal for students where attendance is recorded and displayed as well. The marks of Internal Continuous Assessment are also uploaded and displayed on the portal to students. The Institute is planning to conduct Internal Tests on the Portal very soon.

The Management has opted Oracle Software for Human Resource Records and Management. The Staff punch in and punch out records are maintained through the same and the applications for leave are also rooted through this software.

The Institute has made available a software called 'Jaws Speaking Software' for visually impaired Staff Member.

During pandemic, not even Teaching and Learning but even Co-curricular and Extra Curricular activities were conducted on MS Teams and the paid version of Software was bought by the Management so that all tools offered by the MS Teams can be used for Teaching Learning and Evaluation.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded
7.3.2 - Plan of action for the next academic year	