

SVKM's Narsee Monjee College of Commerce & Economics
(Autonomous)

Minutes of the IQAC meeting conducted on 31st May, 2021:

List of Attendees :

Dr. Parag Ajagaonkar (Principal)
Dr. Nirmala Chavan (Vice Principal & IQAC Co-ordinator)
Dr. Muktha Jacob
Ms. Sneha Choithani
Dr. Deepa Chitnis
Dr. Jennifer Dsouza
Ms. Savita Desai
Dr. Vaishali Dawar
Dr. Kedar Bhide
Ms. Geeta Desai
Mr. Conrad Coelho
Ms. Anupama Jawale
Dr. Pooja Singh
Mr. Huzefa Bhagat
Mr. Vikas Vichare
Ms. Sushama Gije

The Meeting was started by Dr. Nirmala Chavan (IQAC Co-ordinator). She appreciated the efforts of all for the last academic year 2020-21. She also stated that in spite of the challenging conditions, the team and all the teaching staff had done a good job in terms of smooth functioning of College, conducting activities and conduct of examinations. She then asked Principal Dr. Parag Ajagaonkar Sir to address the team.

Dr. Parag Ajagaonkar said it is important to review ourselves in order to get a better understanding of where we stand and how we can improve. He asked everyone present in the meeting to grade the overall performance of IQAC, in the range of A -E grade, along with the reasons for the particular grade they mentioned and areas for improvement.

Dr. Pooja Singh - 'B' Grade, with scope for improvement in Research and Publications

Dr. Muktha Jacob – 'B' Grade with scope for improvement in Placement and Student progression

Dr. Vaishali Dawar – 'B' Grade with scope for improvement in Research and best practices

Dr. Kedar Bhide – 'B' Grade with scope for improvement in Research and student strength

Dr. Jennifer Dsouza – 'C' Grade with emphasis on welfare scheme for non teaching staff, staff motivation, team building activities and students learning activities.

Mr. Vikas Vichare – 'B' Grade with scope for improvement in trainings/courses for non teaching staff to enhance their skills.

Ms. Anupama Jawale – 'B' Grade with focus on infrastructure expansion and collaborations with Foreign Universities.

Mr. Huzefa Bhagat – Between B and C Grade with scope for improvement in Research, Collaborations, Consultancy, Student progression management system, best practices, central repository for access of data by all in online/ offline mode.

Ms. Savita Desai – 'B' Grade with scope for improvement in Research, student progression, best practices. She also stated that the communication channel in College needs to be improved. Opinion of all teachers is important and hence meetings should include all staff members. She also brought into discussion the issues of having a 10 minutes break only between sessions.

Ms. Sneh Choithani – 'A' Grade or 'A+' due to the way in which the team performed despite all challenges and for being able to carry on all activities and events as before. She suggested that there is scope for Improvement in Research, Student progression, Staff activities.

Concerns raised were to understand the reasons for teachers and students leaving N.M. College and also the reduction in the number of divisions for B.Com. Programme.

Dr. Deepa Chitnis – 'C' Grade with scope for improvement in maintenance of records. She also suggested that there should be a one point contact for any doubts related to college functioning.

Ms. Sushama Gije – Training sessions for non-teaching staff in areas of administration and office functioning. She suggested that there should be an increase in the number of non-teaching staff.


Dr. Nirmala Chavan – 'A' Grade as all staff made significant contribution overall. She emphasised on the need to work on collaborations and industry linkages. In addition the focus should be on Incubation centre and Certification courses.

Dr. Kedar Bhide stated that the college might consider blended learning methodology with Online and Offline Teaching and evaluation. Dr. Chavan explained that we would have to understand the UGC regulations regarding blended learning before we implement the same.

Ms. Anupama Jawale then shared details of pending data for AQAR (2019-20).

Dr. Nirmala Chavan suggested the online link to be created for collection of pending data and the team was informed to submit the necessary data from their end.

The meeting ended with a vote of thanks to the Chair.


Dr. Parag Ajagaonkar
Principal