

SVKM's Narsee Monjee College of Commerce and Economics

JVPD, Vile Parle (West), Mumbai 400 056.

TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-

Department : SY BAF

Class :-

Subject: Audit

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	Introduction and Types of Audit
	2	15/06 to 20/06	Audit Planning and Documentation, Internal Control System
	3	22/06 to 27/06	Internal Control System, Evidence in Auditing and Vouching
	4	29/06 to 30/06	Verification of Assets
Ramzad-Id: 18th July	4	01/07 to 04/07	Verification of Liabilities
	5	06/07 to 11/07	Company Auditor, Appointment and Removal, Rights and Duties of Company Auditor
	6	13/07 to 18/07	Guest Lecture
	7	20/07 to 25/07	Auditors' Report
	8	27/07 to 31/07	Liabilities of Auditor
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
August 15/8 Ind. Day, 18th Pateti	8	01/08	Cost Audit, Management Audit
	9	03/08 to 08/08	Tax Audit
	10	10/08 to 15/08	Presentation and Guest Lecture
	11	17/08 to 22/08	Introduction to EDP Auditing
	12	24/08 to 29/08	Review statement on Auditing, Practical problems and solutions
	13	31/08	no lectures
September 17/9, Ganesh Chaturthi, 25/9	13	01/09 to 05/09	Case Studies
	14	07/09 to 12/09	revision and doubt solving
	15	14/09 to 19/09	revision and doubt solving Test

Bakri-Id	16	21/09 to 26/09	
	17	28/09 to 30/09	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16 th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
	1	16/11 to 21/11	
	2	26/11 to 28/11	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
	7	01/01 to 02/01	
	8	04/01 to 09/01	

Jan. 26/01 Republic Day	9	11/01 to 16/01	
	10	18/01 to 23/01	
	11	25/01 to 30/01	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	
	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	

Names & Signature of the staff member			Head of the Department / Seniormost Teacher
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SVKM's Narsee Monjee College of Commerce and Economics

JVPD, Vile Parle (West), Mumbai 400 056.

TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-2016

Department : BAF

Class :- SYBAF

Subject: Quantitative Methods for Business Paper – II

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	Introduction to Probability - Definition of Sample space & Event, probability of an event and simple examples
	2	15/06 to 20/06	Elements of Decision Problem: Concepts such as decision making, Decision maker, Courses of action, States of nature, Pay-off values , Pay-off Table, Opportunity Loss Table.
	3	22/06 to 27/06	Decision Making process and decision making categories Decision Making Environments - a) Decision Making under Certainty b) Decision Making under Uncertainty -Criteria such as Maximin, Minimax, Maximax, Laplace, Hurwicz Alpha, Regret.
	4	29/06 to 30/06	---
Ramzad-Id: 18th July	4	01/07 to 04/07	c) Decision Making under Risk - Criteria such as EMV, EOL and EVPI Decision Tree techniques - Concept of Decision Tree and Examples
	5	06/07 to 11/07	LINEAR PROGRAMMING PROBLEMS: Mathematical formulation and graphical solution of Linear Programming Problems.
	6	13/07 to 18/07	Standard Linear Programming form - slack and surplus variables .
	7	20/07 to 25/07	Determination of Basic Feasible solution: Simplex Method - The Big "M" Method Two phase Method

	8	27/07 to 31/07	Special cases in Simplex method -Alternative optima, unbounded solutions, Infeasible solutions, Degeneracy.
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Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
August 15/8 Ind. Day, 18th Pateti	8	01/08	--
	9	03/08 to 08/08	Transportation Models: Introduction, Characteristics and Assumptions Solution of Transportation Problem using - a) North - West Corner Method
	10	10/08 to 15/08	Solution of Transportation Problem using - b) Least- Cost Method c) Vogel's Approximation Method
	11	17/08 to 22/08	MODI Method
	12	24/08 to 29/08	Unbalanced Transportation Problem, Degeneracy in Transportation Problem
	13	31/08	--
September 17/9, Ganesh Chaturthi, 25/9 Bakri-Id	13	01/09 to 05/09	ASSIGNMENT MODELS: Introductions, Characteristics and Assumptions ; Formulation of an assignment problem
	14	07/09 to 12/09	Hungarian Method , Variation of the Assignment Problem
	15	14/09 to 19/09	REVISION
	16	21/09 to 26/09	

	17	28/09 to 30/09	
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Month	Working week no.	Week Dates (Mon. to Sat)	
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16 th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
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Month	Working week no.	Week Dates (Mon. to Sat)	
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
Jan. 26/01 Republic Day	7	01/01 to 02/01	
	8	04/01 to 09/01	
	9	11/01 to 16/01	
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Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	

	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	
Names & Signature of the staff member			Head of the Department / Seniomost Teacher

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ACADEMIC PLAN / TEACHING PLAN FOR THE YEAR 2015-2016

Name of the Faculty:				MAYUR SHAH
Department:				BAF
Class:				S. Y. BAF (SEM III)
Subject:				INTRODUCTION TO MANAGEMENT (MANAGEMENT - I)
Month	SR. NO.	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
JUNE,2015				
College reopens on 8 th June, 2015	1	1	08/06 to 13/06	Introduction, 6Ms of Management, Features, Need, Importance
	2	2	15/06 to 20/06	Objectives, Administration v/s Management
	3	3	22/06 to 27/06	Levels of Management
	4	4	29/06 to 30/06	Principles of Management
JULY, 2015				
Ramzad-Id: 18th July, 2015	5	4	01/07 to 04/07	Planning-Introduction & Process
	6	5	06/07 to 11/07	Limitations and Features of Planning
	7	6	13/07 to 18/07	Features & Process of Decision Making
	8	7	20/07 to 25/07	Nature & Significance of Organising
	9	8	27/07 to 31/07	Process & Principles of Organisation
AUGUST, 2015				
15th August, 2015 Ind. Day, 18th August, 2015 Pateti	10	8	01/08	Formal & Informal Organisation
	11	9	03/08 to 08/08	Centralisation & Decentralisation, Departmentation & Delegation
	12	10	10/08 to 15/08	Staffing-Introduction
	13	11	17/08 to 22/08	Recruitment & Selection Procedure
	14	12	24/08 to 29/08	Employment Tests & Interview
	15	13	31/08	Directing
SEPTEMBER, 2015				
17th September,2015 Ganesh Chaturthi, 25th September, 2015 Bakri-Id	16	13	01/09 to 05/09	Principles of Directing
	17	14	07/09 to 12/09	Leadership and Styles
	18	15	14/09 to 19/09	Motivation & Co-ordination
	19	16	21/09 to 26/09	Controlling
	20	17	28/09 to 30/09	Essentials of Good Control System

SVKM's Narsee Monjee College of Commerce and Economics

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TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-2016

Name of Faculty: Pratik Lalseta

Department : BAF

Class :- S.Y B.A.F (Sem III)

Subject: Financial Accounting III

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	Admission of a partner during the year –Simple Final Account Questions
	2	15/06 to 20/06	Admission of a partner during the year –Valuation of good will and other aspects
	3	22/06 to 27/06	Retirement of a partner during year-Basic Aspects and math of retirement
	4	29/06 to 30/06	Retirement of a partner during year-Final Accounts questions
Ramzad-Id: 18th July	4	01/07 to 04/07	Death of a partner during year-Change in the PIL Ratio ,G/W
	5	06/07 to 11/07	Death of a partner during year-Final accounts questions
	6	13/07 to 18/07	Piecemeal distribution of Cash-Maximum Loss Method
	7	20/07 to 25/07	Piecemeal distribution of Cash-Relative Profit Sharing Method
	8	27/07 to 31/07	Amalgation of Firms-Realization Method, Calculaion of Purchase consideration

Month	Working week no.	Week Dates (Mon. to Sat)	
August 15/8 Ind. Day, 18th Pateti	8	01/08	Amalgation of Firms-Journal/Ledger accounts of old Firms
	9	03/08 to 08/08	Amalgation of Firms-Balance Sheet of new firm
	10	10/08 to 15/08	Amalgation of Firms-Adjustment of goodwill,realignment of capital
	11	17/08 to 22/08	Amalgation of Firms-Common transcatons between the firms
	12	24/08 to 29/08	Conversions /Sale of partnership firm into Ltd Co.. • Calculation of Purchase Consideration
	13	31/08	Conversions /Sale of partnership firm into Ltd Co.. • Realization Method
September 17/9, Ganesh Chaturthi, 25/9 Bakri-Id	13	01/09 to 05/09	Conversions /Sale of partnership firm into Ltd Co.. • Journal /Ledger of Old Firm
	14	07/09 to 12/09	Conversions /Sale of partnership firm into Ltd Co.. • Preparing balance sheet
	15	14/09 to 19/09	• Accounting with use of accounting software • Cost centre ,Cost Categories, Creation of Stock
	16	21/09 to 26/09	
	17	28/09 to 30/09	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
	1	16/11 to 21/11	
	2	26/11 to 28/11	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
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	9	11/01 to 16/01	
	10	18/01 to 23/01	
	11	25/01 to 30/01	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	

	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	
Names & Signature of the staff member			Head of the Department / Seniomost Teacher

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TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-2016

Name of Faculty: Vasumathi Anand

Department : BAF

Class :- S.Y B.A.F (Sem III)

Subject: Economics

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	<ul style="list-style-type: none"> • Revision of Circular flow of income and national income • Trade Cycles, Aggregate Demand
	2	15/06 to 20/06	<ul style="list-style-type: none"> • Kagnes Theory of Income Determination • Theory of Multiple
	3	22/06 to 27/06	<ul style="list-style-type: none"> • Theory of Accelerate • Supply of Money • Velocity of Circulation
	4	29/06 to 30/06	<ul style="list-style-type: none"> • Demand of Money • Liquidity • Preference theory of
Ramzad-Id: 18th July	4	01/07 to 04/07	<ul style="list-style-type: none"> • Liquidity Preference Theory Contd • Inflation Types ,Causes ,Effects
	5	06/07 to 11/07	<ul style="list-style-type: none"> • Measures to control Inflation • Objectives of Monetary Fiscal Polices
	6	13/07 to 18/07	<ul style="list-style-type: none"> • IS LM Model • Impact of Monetary Fiscal Policy changes
	7	20/07 to 25/07	<ul style="list-style-type: none"> • Public Finance-Meaning,Scope,functions • Public Finance Vs Private Finance • Principles of Maximum Social Advantage
	8	27/07 to 31/07	<ul style="list-style-type: none"> • Musgrave-Maximum Social Advantage • Sound Finance Vs Functional Finance • Redistributive Taxation

Month	Working week no.	Week Dates (Mon. to Sat)	
August 15/8 Ind. Day, 18th Pateti	8	01/08	Anti Inflationary Taxation
	9	03/08 to 08/08	<ul style="list-style-type: none"> • Public Revenue: Sources- Taxed Non Tax Revenue • Merits/ Demerits of Direct and indirect taxes • Classification of public expenditure
	10	10/08 to 15/08	Causes of Increase in public Expenditure <ul style="list-style-type: none"> • Public debt –Types ,Burden, Management concepts of deficit
	11	17/08 to 22/08	Theories of International Trade, Terms of Trade -Meaning and Types
	12	24/08 to 29/08	Gains from Trade, Concepts of structure of balance of payment
	13	31/08	Causes of disequilibrium in BOP
September 17/9, Ganesh Chaturthi, 25/9 Bakri-Id	13	01/09 to 05/09	Measures to Correct disequilibrium ,WTO Agreements-TRIPS, TRIMS, GAT
	14	07/09 to 12/09	Foreign Exchange Rate concept, Foreign Exchange Market(Functional), Equilibrium Exchange Rate Determination
	15	14/09 to 19/09	PPP Theory, Types of Floating Rate System, Revision
	16	21/09 to 26/09	
	17	28/09 to 30/09	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16 th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
	1	16/11 to 21/11	
	2	26/11 to 28/11	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
Jan. 26/01 Republic Day	7	01/01 to 02/01	
	8	04/01 to 09/01	
	9	11/01 to 16/01	
	10	18/01 to 23/01	
	11	25/01 to 30/01	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	

	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	
Names & Signature of the staff member			Head of the Department / Senioremost Teacher

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TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-2016

Name of Faculty: Laxmi Goritiyal

Department : BAF

Class :- S.Y B.A.F

Subject: Cost Accounting -Paper II

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	Cost Sheet, Total Cost, Unit Costs, Different Cost for different purpose, Simple practical problems on preparation of Cost Sheet
	2	15/06 to 20/06	Practical Problems of Cost Sheet
	3	22/06 to 27/06	Reconciliation of Cost and Financial Accounts-Practical Problems
	4	29/06 to 30/06	Reconciliation of Cost and Financial Accounts-Practical Problems
Ramzad-Id: 18th July	4	01/07 to 04/07	Reconciliation of Cost and Financial Accounts-Practical Problems
	5	06/07 to 11/07	Contract Costing: Progress Payments, Retention Money, Contract accounts, Accounting for Material
	6	13/07 to 18/07	Contract Costing: Accounting for Tax deducted at source by the Contractee, Accounting for Plant used in contract
	7	20/07 to 25/07	Contract Costing: Treatment of Profit on incomplete contracts, Contract profit and balance sheet entries
	8	27/07 to 31/07	Simple Practical Problems

Month	Working week no.	Week Dates (Mon. to Sat)	
August 15/8 Ind. Day, 18th Pateti	8	01/08	Contract Costing • Simple Practical Problems
	9	03/08 to 08/08	Contract Costing • Simple Practical Problems
	10	10/08 to 15/08	Process Costing • Process Loss, Abnormal Gains, Losses
	11	17/08 to 22/08	Process Costing • Joint Products and by Products
	12	24/08 to 29/08	Process Costing • Simple Practicals Problems of Process Costing
	13	31/08	Process Costing • Simple Practicals Problems of Process Costing
September 17/9, Ganesh Chaturthi, 25/9 Bakri-Id	13	01/09 to 05/09	Process Costing • Simple Practicals Problems of Process Costing
	14	07/09 to 12/09	Process Costing • Simple Practicals Problems of joint products and by products
	15	14/09 to 19/09	Process Costing • Simple Practicals Problems of joint products and by products
	16	21/09 to 26/09	
	17	28/09 to 30/09	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
	1	16/11 to 21/11	
	2	26/11 to 28/11	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
Jan. 26/01 Republic Day	7	01/01 to 02/01	
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	9	11/01 to 16/01	
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Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	

	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	
Names & Signature of the staff member			Head of the Department / Seniomost Teacher

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TEACHING PLAN FOR DEGREE COLLEGE FOR THE YEAR 2015-2016

Name of Faculty: **Bijal Shah**

Department : **BAF**

Class :- **S.Y B.A.F (Sem III)**

Subject: **Business Law II**

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
June. College reopens on 8 th June.	1	08/06 to 13/06	
	2	15/06 to 20/06	
	3	22/06 to 27/06	
	4	29/06 to 30/06	
Ramzad-Id: 18th July	4	01/07 to 04/07	
	5	06/07 to 11/07	
	6	13/07 to 18/07	
	7	20/07 to 25/07	
	8	27/07 to 31/07	

Month	Working week no.	Week Dates (Mon. to Sat)	
August 15/8 Ind. Day, 18th Pateti	8	01/08	
	9	03/08 to 08/08	
	10	10/08 to 15/08	
	11	17/08 to 22/08	
	12	24/08 to 29/08	
	13	31/08	
September 17/9, Ganesh Chaturthi, 25/9 Bakri-Id	13	01/09 to 05/09	
	14	07/09 to 12/09	
	15	14/09 to 19/09	
	16	21/09 to 26/09	
	17	28/09 to 30/09	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
October. 2/10 Gandhi Jayanti, Diwali Break from Oct 22nd	17	01/10 to 03/10	
	18	05/10 to 10/10	
	19	12/10 to 17/10	
	20	19/10 to 21/10	
		26/10 to 31/10	
Nov. College closes for Diwali Vacation on 22.10.2013 and reopens on 16th Nov. for IInd Term.		02/11 to 07/11	
		09/11 to 14/11	
	1	16/11 to 21/11	
	2	26/11 to 28/11	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Dec. College closes on 26th Dec.	3	30/11	
	3	01/12 to 05/12	
	4	07/12 to 12/12	
	5	14/12 to 19/12	
	6	21/12 to 26/12	
	7	28/12 to 31/12	
Jan. 26/01 Republic Day	7	01/01 to 02/01	
	8	04/01 to 09/01	
	9	11/01 to 16/01	
	10	18/01 to 23/01	
	11	25/01 to 30/01	

Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
Feb 19th Feb. Shivaji Jayanti	12	01/02 to 06/02	
	13	08/02 to 13/02	
	14	15/02 to 20/02	
	15	22/02 to 27/02	
March Holi, Good Friday & Mahashivratri	16	29/02	
	16	01/03 to 05/03	
	17	07/03 to 12/03	
	18	14/03 to 19/03	
	19	21/03 to 26/03	

	21	28/03 to 31/03	
Month	Working week no.	Week Dates (Mon. to Sat)	Topic to be covered during the week
April Gudi Padwa, Dr. Ambedkar Jayanti, Gudi Padwa/ Mahavir Jayanti	21	01/04 to 02/04	
	22	04/04 to 09/04	
	23	11/04 to 16/04	
	24	18/04 to 23/04	
	25	25/04 to 30/04	
Names & Signature of the staff member			Head of the Department / Seniomost Teacher